PUBLIC CITIZEN LITIGATION GROUP
1600 20th Street NW • Washington DC 20009
202/588-1000 • www.citizen.org

May 19, 2011

Freedom of Information Office
Office of the United States Trade Representative
600 17th Street, N.W.
Washington, D.C. 20508

Dear Sir or Madam:

On behalf of Public Citizen, I request under the Freedom of Information Act, 5 U.S.C. § 552, the official appointment calendar and daily agenda of Ambassador Ron Kirk from May 1, 2009 to the present date.

I request that all fees be waived. Public Citizen is a nonprofit research, litigation, and advocacy organization that represents consumer interests before Congress, the executive branch, and the courts, and that fights for openness and democratic accountability in government. Public Citizen regularly publishes reports based upon information acquired through FOIA. Public Citizen disseminates its reports by publication through our website and through various newsletters that are distributed to consumers, lawyers, academics, and other interested parties free of charge.

Public Citizen's interest in the requested information is not primarily commercial, and disclosure of the information will contribute significantly to public understanding of the operations or activities of the government, as that standard is defined in 15 C.F.R. § 2004.11. The subject of the request specifically concerns identifiable operations or activities of the government, namely Ambassador's Kirk's appointments. Disclosure of this information would significantly enhance the public's understanding of Ambassador Kirk and the USTR. Ambassador Kirk's full calendar for his entire term is not presently in the public domain. And disclosure of this information would inform the public at large, not merely a segment of the public.

If a waiver is not granted, then please advise me of the amount of any proposed search, review, and reproduction charges before those activities are carried out.

If my request is denied in whole or in part, I expect a detailed justification for withholding the records. I also request any segregable portions that are not exempt to be disclosed.

Thank you for your prompt attention to this matter.

Sincerely,

Michael H. Page
Public Citizen

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON, D.C. 20508

July 19, 2011

Mr. Michael H. Page
Public Citizen Litigation Group
1600 20th Street, N.W.
Washington, D.C. 20009

Dear Mr. Page:

This letter is USTR's response to your Freedom of Information Act request for **"the official appointment calendar and daily agenda of Ambassador Ron Kirk from May 1, 2009 to the present date".**

Please be advised that we have located twenty-six **(26)** documents in response to your request.

Of those we are releasing twenty-six **(26)** documents in part. The documents have been redacted pursuant to 5 U.S.C. §552(b)(6), which pertains to personnel and medical files and similar information where disclosure would constitute an unwarranted invasion of personal privacy and 5 U.S.C. §552(b)(2), which pertains to records that are related solely to the internal personnel rules and practices of an agency.

Inasmuch as this constitutes a complete response to your request, I am closing your file in this office. In the event that you are dissatisfied with USTR's determination, you may appeal such a denial, within thirty (30) days, in writing to:

FOIA Appeals Committee
Office of the United States Trade Representative
1724 F Street, N.W.
Washington, DC 20508

Both the letter and the envelope should be clearly marked: "Freedom of Information Act Appeal". In the event you are dissatisfied with the results of any such appeal, judicial review will thereafter be available to you in the United States District Court for the judicial district in which you reside or have your principal place of business, or in the District of Columbia, where we searched for the records you seek.

Should you have any questions, please feel free to contact the FOIA office at (202) 395-3419

Sincerely,

Jonathan R. Weinberger
Associate General Counsel

Case File #11060929

May 2009 USTR Block Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 [5/01] - [5/03]-RON--Washington, DC **8:30 AM**-Daily Reading **9:00 AM**-Call w/ former USTR Mickey Kantor (he will call us) **9:15 AM**-Briefing on mtg w/ Bill Daley **9:30 AM**-Mtg w/ Bill Daley Vice Chairman Mid-West Region, JPMorgan Chase & Co **10:15 AM**-Briefing for Mtg w/ Colombia - Min. Plata, Ambassador Barco, Vice Minister Duque, DCM Constain, Ricardo Triana and Martha Jensen of the Colombian Trade Office **10:30 AM**- Mtg w/ Min. Plata, Ambassador Barco, Vice Minister Duque, DCM Constain, Ricardo Triana and Martha Jensen of the Colombian Trade Office **10:50 AM**-Depart USTR en route to White House Cabinet Room **11:00 AM**-POTUS Cabinet Meeting--Homeland Security Council--H1N1--subject matter **11:30 AM**-Vaccinations for South Africa Trip--- [redacted] **12:00 PM**-LUNCH **1:00 PM**-Principals Meeting on Trade: Panama, Doha, and other trade disputes ([redacted] [redacted] **2:00 PM**-Depart WH en route to USTR **2:30 PM**-Mtg w/ Connie Johnson **2:30 PM**-HOLD time for call to Pascal Lamy **3:00 PM**-HOLD TIME---Speech Mtg World Trade Week **3:45 PM**-Courtesy call w/Gov. Engler at National Assoc. of Manufacturers **6:00 PM**-Depart USTR en route to private residence	2 [5/01] - [5/03]-RON--Washington, DC (B)(2) (B)(2)
3 RON--Washington, DC Kennedy Center Spring Gala---w/ Sarah Chang; Stockard Channing; Julie Kent;	4 **8:00 AM**-Call to Chinese Commerce Minister Chen ((to talk about pork)) **8:00 AM**-Daily Reading **8:20 AM**-Briefing on Indonesia w/Barbara Weisel **8:30 AM**-HOLD for Indonesia Call--POC: Barbara Weisel **9:00 AM**-Senior Staff Mtg **9:30 AM**-Political Staff Mtg **9:45 AM**-Briefing for Mtg w/ Board of	5 **8:30 AM**-Daily Reading **9:45 AM**-Pre-brief for Call w/ EU Commissioner Ashton **10:00 AM**-Call w/ EU Commissioner Ashton **10:15 AM**-Briefing for Mtg with US Ambassador to Korea **10:30 AM**-Meeting with US Ambassador to Korea, Kathleen Stephens (POC: Wendy Cutler)	(B)(6) 6 HOLD-Wheels up to Los Angeles [redacted] -TBD--Reception for World Trade Week--in LA **8:30 AM**-Daily Reading **8:50 AM**-Briefing for Afghan Finance Minister **9:00 AM**-Meeting with Afghan Finance Minister Wahidullah Shahrani	7 -83rd Anniversary of World Trade Week Kick-off Breakfast--(YOU will go on behalf of POTUS)--Keynote--Los Angeles, CA **7:45 AM**-World Trade Week Scholarship Presentation (Wilshire Grand Hotel, Room TBD) **8:00 AM**-World Trade Week Kickoff Breakfast (Wilshire Grand Hotel, Room TBD)	(B)(6) 8 NOTE: [redacted] [5/08] - [5/11]-Inauguration of South African President Jacob Zuma - ARK to lead official U.S. Delegation **8:30 AM**-Daily Reading **6:00 PM**-Wheels down Lanseria International Airport **7:30 PM**-Arrive at Radisson Blu Hotel Sandton Central (possibly	9 95th Annual White House Correspondents Dinner--- guest of Doug Palmer with Reuters... **6:45 AM**-Depart RON

Patti LaBelle; Dianne Reeves; LeAnn Rimes; Chita Rivera; Kathleen Turner; and many more **5:00 PM**-Black-Tie Reception--Kennedy Center Spring Gala **6:00 PM**-Black Tie--Dinner--Kennedy Center Spring Gala **8:00 PM**-Black-Tie--Celeb Concert **9:30 PM**-TBD--Evening Party--Kennedy Center	Directors of the Food and Agriculture Export Alliance (FAEA) **10:00 AM**-Mtg w/ Board of Directors of the Food and Agriculture Export Alliance (FAEA) **10:45 AM**- Briefing on mtg with Japanese Min. Nikai (POC: Wendy Cutler) **11:00 AM**-Mtg with Japanese Min. Nikai (POC: Wendy Cutler) **11:45 AM**-Lunch **12:30 PM**-Principals Homeland Security Council Preparedness Exercise--Chaired by Rahm Emmanuel **4:00 PM**-Depart EEOB en route to USTR **4:15 PM**-Briefing on -International Intellectual Property Alliance **4:30 PM**-Meeting with Eric Smith--International Intellectual Property Alliance **5:00 PM**-Briefing on Interview with Black Enterprise Magazine (Ambassador's office 207) **5:30 PM**-Review Doha memos w/ Cowhey **6:00 PM**-HOLD - Jim Murphy - Beef update **6:15 PM**-Briefing for Bay Area Council Meeting - 50 CEOs and Business Leaders **7:30 PM**-Dinner with Congressman Meeks (Oceanaire Restaurant (1201 F. St. NW))	**11:00 AM**-Interview with Black Enterprise Magazine **12:00 PM**-Lunch **1:00 PM**-Reuters interview prep--AUSTR Carol Guthrie, DAUSTR Debbie Mesloh **1:15 PM**-Interview with Reuters--- **1:45 PM**-Briefing and Depart USTR en route to Indian Treaty Room—POC: AUSTR Florie Liser-- **2:00 PM**-Mtg with the African Diplomatic Corps **3:00 PM**-Depart Indian Treaty Room headed back to USTR **3:15 PM**-Briefing for International Centre for Trade and Sustainable Development **3:30 PM**-International Centre for Trade and Sustainable Development (Room 203) **4:30 PM**-Bay Area Council Mtg- 50 CEOs and Business Leaders (1724 Annex Room 1 & 2) **5:15 PM**-Briefing for Chevron CEO Dave O'Reilly Mtg **5:30 PM**-Mtg w/ Chevron CEO Dave O'Reilly **6:00 PM**-HOLD: Brief mtng w/Tim Reif **7:15 PM**-Dinner w/Tony West and Michael Davis	**10:45 AM**-Travel to Dulles International Airport **12:30 PM**-Wheels up to LA **3:30 PM**-En route to Wilshire Grand Hotel (930 Wilshire Blvd, Los Angeles, CA) **4:45 PM**-Invterview with Sentinel **5:15 PM**-Down Time **6:00 PM**-En route to US Chamber of Commerce Reception (California Club, French Room) **6:15 PM**-U.S. Chamber of Commerce Reception (California Club, French Room) **7:30 PM**-En route to Wilshire Grand Hotel (930 Wilshire Blvd)	**8:15 AM**-World Trade Week Program (Wilshire Grand Hotel, Location TBD) **9:15 AM**-En route to LAX **10:45 AM**-Wheels up to Washington DC **7:00 PM**-Wheels up to Johannesburg	change for a reception: TBD) **8:00 PM**-Limited Country Team briefing	**7:30 AM**-Buffet Breakfast (Vivace contemporary Italian Restaurant Hotel) **8:30 AM**-Arrive Bryanterion (Presidential) Estate **10:00 AM**-Arrive at amphitheater **11:00 AM**-Swearing-in of President Jacob Zuma **12:30 PM**-Depart Bryanterion Estate **1:00 PM**-Lunch **3:30 PM**-CNBC Interview
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
10 Wheels up South Africa to Geneva Mother's Day **7:25 PM**-Wheels up to Zurich	**11** **7:00 AM**-Wheels up to Geneva **8:00 AM**-En route to Hotel Intercontinental (Chemin de Petit-Saconnex 7-9) **8:15 AM**-Down Time (Hotel Intercontinental) **10:00 AM**-En route to USTR Geneva Office (US Mission) **10:15 AM**-Mtg w/ USTR-Geneva staff (US Mission - Room B) **10:30 AM**-Briefing w/ Amb. Allgeier, Dave Shark, and Matt Rohde (US Mission - Room TBD) **11:30 AM**-Depart US Mission en route to WTO **11:45 AM**-Mtg w/ GRULAC (Group of Latin American and Caribbean Ambassadors) (WTO - Room TBD) **12:45 PM**-Depart WTO en route to Hotel d'Angleterre (Quai du Mont-Blanc 17) **1:00 PM**-Lunch with Key Ambassadors (Hotel d'Angleterre - Room TBD) **3:00 PM**-Depart Hotel d'Angleterre	**12** **[5/12] - [5/14]-**[redacted] (B)(6) **7:30 AM**-Breakfast at Hotel Intercontinental (Hotel Intercontinental) **8:00 AM**-Depart Hotel Intercontinental en route to US Mission **8:15 AM**-Briefing for mtg w/ Min. Doris Leuthard (US Mission - Room B) **8:30 AM**-Mtg w/ Min. Doris Leuthard (US Mission - Room B) **9:45 AM**-Depart US Mission en route to WTO **10:00 AM**-Briefing for Mtg w/ African Group and LDC Group (WTO Room - TBD) **10:15 AM**-Mtg w/ African Group and LDC Group (WTO - Room TBD) **11:45 AM**-Briefing for Mtg w/ WTO DDG Valentine Rugwabiza (WTO - Room TBD) **12:00 PM**-Mtg w/ WTO DDG Valentine Rugwabiza (WTO - Room TBD)	**13** **8:00 AM**-Press **10:30 AM**-Depart Hotel Intercontinental en route to Geneva Airport **12:00 PM**-Wheels up to Washington DC **2:30 PM**-HOLD TIME **7:00 PM**-Washington Capitols Game (Verizon Center)	**14** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Briefing on Mtg with BUNGEE **9:45 AM**-Mtg with Bungee Global CEO **10:15 AM**-Geneva Debrief with Matt Rohde **10:45 AM**-Geneva Press Debrief with Carol Guthrie **11:15 AM**-Depart USTR en route to Lunch **11:30 AM**-Lunch with New Zealand Trade Min. Groser—POC: AUSTR Barbara Weisel (The Hay Adams) **1:00 PM**-Depart Lunch en route to USTR **1:15 PM**-Briefing for Mtg w/ Korean Trade Minister Kim (POC: Wendy Cutler) **1:30 PM**-Mtg w/ Korean Trade Minister Kim (POC: Wendy Cutler) **3:00 PM**-Brief on Mtg with German Federal Minister of Food & Agriculture & Consumer Protection	**15** **[5/15] - [5/17]**-RON--Dallas, TX **12:00 AM**-[redacted] (B)(6) **8:30 AM**-Daily Reading **9:00 AM**-HOLD TIME **10:00 AM**-Indonesia TTFA meeting **11:00 AM**-Meeting with CDS-- **11:30 AM**-Depart USTR en route to DCA **12:40 PM**-Wheels up to Dallas (Reagan National Airport) **3:00 PM**-Depart DFW Airport en route to KXAS-NBC **4:15 PM**-Interview with KXAS-NBC (Ch. 5) (3100 McKinnon St, Suite 800, Dallas TX) **4:30 PM**-Depart KXAS-NBC en route to ARK private residence **5:00 PM**-Down Time **6:15 PM**-Depart en route to Maverick Stadium **7:15 PM**-Arrive Maverick Stadium at University of Texas at Arlington (Maverick Stadium, Arlington TX) **7:40 PM**-Private Hold **7:50 PM**-Proceed to processional	**16** -HOLD TIME--Dallas Television Interviews--POC: Nefeterius McPherson **9:45 AM**-Depart en route to KDFW-Fox (Ch. 4) **10:15 AM**-Interview with KDFW-Fox (Ch. 4) (400 N Griffin St, Dallas TX) **10:45 AM**-Interview with WFAA-ABC (Ch. 8) (606 Young St, Dallas TX) **11:30 AM**-

(B)(2) (B)(2)	en route to US Mission **3:15 PM**-Mtg with WTO Negotiating Group Chairs for Agriculture, NAMA, Services, Rules and Environment (US Mission - Room B) **4:45 PM**-Briefing for mtg w/ WTO DDG Rufus Yerxa and Legal Division Director, Bruce Wilson [redacted] **5:00 PM**-Mtg w/ WTO DDG Rufus Yerxa and Bruce Wilson, Legal Division Director [redacted] **6:15 PM**-Depart US Mission en route to Hotel Intercontinental and Dinner **6:30 PM**-Down Time (Hotel Intercontinental) **8:00 PM**-Dinner with Key Ambassadors (Hotel Intercontinental)	**12:30 PM**-Briefing for Lunch w/ Key Ambassadors (WTO - Room TBD) **12:45 PM**-Depart WTO en route to Restaurant Chatte-Botte **1:00 PM**-Lunch mtg w/ Key Ambassadors (Restaurant Chatte-Botte) **3:00 PM**-Depart Restaurant en route to WTO **3:15 PM**-Down Time **3:45 PM**-Briefing for mtg w/ Pascal Lamy (WTO - Room TBD) **4:00 PM**-Mtg w/ WTO Director-General Pascal Lamy (WTO - DG's Conference Rm) **5:30 PM**-Depart WTO en route to US Mission **5:45 PM**-Briefing for dinner with EU Commissioner Catherine Ashton (US Mission) **6:15 PM**-Down Time **7:15 PM**-Depart US Mission for Amb. Allgeier's residence **7:30 PM**-Dinner w/ EU Commissioner Catherine Ashton (Ambassador Allgeier's Residence) **9:30 PM**-Depart Amb. Allgeier's residence en route to Hotel Intercontinental - RON		**3:15 PM**-Mtg with German Federal Minister of Food & Agriculture & Consumer Protection **4:00 PM**-Briefing on Labor Priorities **4:30 PM**-HOLD - Review ACTPN names w/ Lisa Garcia **4:45 PM**-Briefing on mtg with Committee of Professional Agricultural Organisations in the European Union (COPA) **5:00 PM**-Meeting Committee of Professional Agricultural Organisations in the European Union (COPA) **5:30 PM**-HOLD - RK and Carol debriefing **6:00 PM**-Briefing on Dinner with Min. Pangestu **6:15 PM**-Depart en route to Dinner location **6:30 PM**-Dinner with Indonesia Min. of Trade--Pangestu (Johnny's Half Shell)	**8:00 PM**-UTA Commencement Ceremonies (Maverick Stadium, Arlington TX) **9:00 PM**-Depart UTA en route to ARK private residence	Interview with KTVT-CBS (Ch. 11) (10111 N Central Expressway, Dallas TX)
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
17 **1:20 PM**-Wheels up to Washington, DC	**18** **8:00 AM**-HOLD TIME **8:30 AM**-Daily Reading **9:00 AM**-HOLD TIME **10:00 AM**-HOLD TIME--Speech Prep/Reading Time **11:30 AM**-Depart USTR en route to U.S. Chamber of Commerce **11:45 AM**- U.S. Chamber---meet and greet with top U.S. Chamber Members (Daniel Webster Room) **12:00 PM**-Keynote--"Next Steps' for the American Trade Agenda"--U.S. Chamber Annual Conference--OPEN PRESS (U.S. Chamber--1615 H Street, NW--202-463-5300) **1:00 PM**-Depart US Chamber En Route USTR **1:30 PM**-LUNCH **3:00 PM**-Mtg with Paul H. Delaney Sr. **3:45 PM**-Private meeting with Mike Froman **4:15 PM**-Meeting with Mike Froman & AUSTRs **5:30 PM**- Briefing for Leo Gerard, United Steel Workers **5:45 PM**-Meeting w/ Leo Gerard United Steel Workers **6:15 PM**-Mtg w/ Michael Punke **7:00 PM**-Depart USTR en route State	**19** **8:30 AM**-Daily Reading **9:00 AM**-Briefing for call with Min. Amorim **9:15 AM**- Briefing for Mtg w/ Ms. Meera Shankar, India's new Ambassador to the U.S. **9:30 AM**-Mtg w/ Ms. Meera Shankar, India's new Ambassador to the U.S. **10:00 AM**-Call to Min. Amorim **10:45 AM**-Angola Pre-Brief **11:00 AM**-Angola Tifa--Signing Ceremony (1724 F Street, Room 1 & 2) **11:00 AM**-Official Photo at top of meeting **12:00 PM**-Lunch w/ Walter and Delbra Bristol (WH Mess) **1:45 PM**-Briefing on LIVE call-in to KRLD Radio-Ernie and Jay Midday Show--POC: Nefeterius McPherson **2:10 PM**- LIVE--KRLD Radio-Ernie and Jay Midday Show---POC: Nefeterius McPherson **2:45 PM**-Briefing on OXFAM---POC: AUSTR Lisa Garcia **3:00 PM**-OxFam Mtg--POC: AUSTR Lisa Garcia **3:45 PM**-Panama update **4:00 PM**-Speech Prep on U.S. Meat Export Federation--	**20** **8:30 AM**-Daily Reading **9:00 AM**-HOLD TIME-- **10:15 AM**-Briefing for Corn Refining Association **10:30 AM**-Mtg Board of Directors for Corn Refining Association... **11:00 AM**-Briefing for Mtg with U.S. Meat Export Federation **11:30 AM**-Mtg w/ U.S. Meat Export Federation **12:00 PM**-Lunch w/Alon- Jeff Morris, June Dehart, Bill Phelps **1:00 PM**-Briefing for mtg with Jim Hoffa and Tyson Johnson **1:15 PM**-Mtg with Jim Hoffa and Tyson Johnson **2:00 PM**-HOLD-Briefing for John Surma, Chairman & CEO **2:15 PM**-John Surma, Chairman & CEO of US Steel Corp. and Terry Straub of US Steel **3:00 PM**-Speech Prep Time U.S. China Business Council **3:30 PM**-Speech Prep--U.S. Meat Export Federation **4:00 PM**-Briefing for mtg w/ Humane Society **4:15 PM**-Humane Society **5:00 PM**-Review Trade Strategy Memo for WH w/ Demetrios	**21** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:45 AM**-Briefing for GMA mtg **10:00 AM**-Grocery Manufacturers Meeting **10:45 AM**-Meeting w/Daniel Esty **11:30 AM**-HOLD TIME--Call to Congressman Gregory Meeks---202-225-3461 **11:30 AM**-Hold Time--Call Rick Gilmore **12:00 PM**-LUNCH--and FCC Designate Julius Genachowski to stop by at noon--- **12:00 PM**-Peter Cowhey has requested if you have 5 min to stop by while he meets with FCC Designate Julius Genachowski (1724 Conference Room) **1:00 PM**-Speech Prep Time for U.S. Meat Export Federation **1:00 PM**-Lane Luskey Birthday Drop-by (Cafe Milano) **1:45 PM**-Briefing for Mtg w/ Dan DiMicco Mtg **2:00 PM**-Meeting Simon Rosenberg (NDN) and Rob Shapiro **2:30 PM**-Mtg. w/ Daniel M. Price, Sidley Austin **3:00 PM**-Mtg w/ Dan DiMicco of	**22** **7:30 AM**-Depart residence en route to Omni Shoreham Hotel **8:20 AM**-Arrive Omni Shoreham **8:30 AM**-Speaking at U.S. Meat Export Federation Annual Board of Directors Membership meeting--OPEN PRESS (Omni Shoreham Hotel - 2500 Calvert Street, NW) **9:00 AM**-Depart Omni Shoreham en route to USTR **9:30 AM**-Pre-Briefing for Vilsack (Jim Murphy) **9:30 AM**-Daily Reading **10:00 AM**-Private Meeting with Sec. Vilsack--he will come to USTR **11:00 AM**-Depart USTR en route to Private Residence--- **12:10 PM**-HOLD for Wheels up to Dallas, TX **1:00 PM**-Flight Leaves	**23** RON--Dallas, TX

	Department **7:30 PM**-National Small Business Week Reception---Brief Remarks (State Department) **8:00 PM**-Depart en route to Private Residence	**6:30 PM**-ARK to do dinner w/ Lucia Wyman--Charlie Palmer's--7:00pm	**6:30 PM**-Reception Honoring Sect. Johnny Carson (African Museum)	Nucor **3:30 PM**-Meeting with Tim Reif on Enforcement **6:30 PM**-Dinner with Congresswoman Eddie Bernice Johnson--		
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
24 [redacted] RON--Dallas, TX	25 -Memorial Day **4:25 PM**-Wheels Up- DCA	26 -HOLD for Wheels up to Denver with VPOTUS **12:00 AM**-HOLD for Wheels down - from Denver **9:45 AM**-Depart Private Residence en route to AFB--Danny to meet you at your residence (he will be in the limo on arrival) **10:30 AM**-Meet in the DV Lounge at Andrews AFB **11:10 AM**-AFTI - Wheels up AFB en route to Denver, CO **2:00 PM**-VPOTUS Middle Class Task Force Town Hall "100 days of recovery." (Denver, Colorado) **7:00 PM**-Hold - Zahra Buck **7:30 PM**-Wheels up Denver, Colorado to Washington, DC	27 **9:00 AM**-HOLD TIME **10:15 AM**-Daily Reading **10:45 AM**-Briefing w/ Egyptian Trade Minister Rachid **11:00 AM**-Mtg w/ Egyptian Trade Minister Rachid **11:30 AM**- Meeting with Fred Ames-- **12:15 PM**-Depart USTR en route to Lunch **12:30 PM**-LUNCH with Valerie J (WH Mess) **1:30 PM**-HOLD TIME **2:15 PM**-Briefing for Mtg w/ UFCW Pres Hansen **2:30 PM**-Mtg w/ UFCW President Hansen **3:00 PM**-Discuss Mtg with Rahm **3:30 PM**-stop by--South African Ambassador to the US--Amb. Nhlapo to meet with AUSTR Florie Liser (Florie's office) **4:30 PM**-Meeting with Rahm Emanuel - 1st Floor--West Wing--(RE office) **5:30 PM**-Speech mtg on National Conference of Mayors--to be held on June 12--Providence, RI **6:30 PM**-Dinner (Confirmed)---w/ Sec. Sebelius (BLT Restaurant (1625 I St. NW))	28 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:45 AM**-Briefing Interview w/ Brian Knowlton of NYT/International Herald Trib **10:00 AM**-Interview w/ Brian Knowlton of NYT/International Herald Trib **10:30 AM**-Speech Prep--U.S. - China Business Council (Keynote on June 2) **11:30 AM**-HOLD TIME **12:00 PM**- Lunch with Loretta and Bill Landsman (Geneva Flight) (WH Mess) **1:00 PM**-HOLD TIME **1:30 PM**-Briefing on DOHA **2:15 PM**-Briefing on Sec. Vilsack visit... **2:30 PM**-Secretary Vilsack to visit USTR--with Agriculture Team **3:45 PM**-Briefing on NAFTA **4:15 PM**-briefing for Gov. Engler meeting **4:30 PM**- Meeting w/Gov Engler-NAM **5:00 PM**-Briefing for Mtg w/ Bob Stallman **5:15 PM**-Mtg w/ Bob Stallman, American Farm Bureau **6:00 PM**-Mtg w/ Jim Murphy - CARINS **7:00 PM**-Dinner w/ Amb. Susan Schwab (Oval Room (800 Connecticut Ave. NW))	29 **8:30 AM**-Daily Reading **9:45 AM**-Briefing for Mtg w/ NCTO **10:00 AM**-Mtg w/ Textile Industry -- NCTO **10:30 AM**-Mtg with COS **11:00 AM**-Jim Messina **11:30 AM**-HOLD **12:30 PM**-Lunch **12:30 PM**-Brief photo session with National Journal-- **1:30 PM**-HOLD **2:00 PM**-Zeroing Briefing-- (Room 203) **3:15 PM**-Briefing for Press w/ Dallas -- KERA Radio (Nefeterius) **3:30 PM**-Press w/ Dallas -- Nefeterius -- KERA Radio **4:15 PM**-Briefing on mtg with U.S. Labor Sec. Solis (Ambassador's Office 207) **4:30 PM**-Meeting with U.S. Labor Secretary Hilda Solis (Ambassador's Conference Room 203) **6:00 PM**-Depart USTR en route to Private Residence	30 RON--DC
Sunday						
31 Catherine at Skidmore RON--DC						

June 2009 USTR Block Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 HOLD-[redacted] (B) (6) **7:30 AM**-Depart Residence en route to USTR **8:15 AM**-Briefing on call to Anand Sharma, India's new Min. of Commerce & Industry (Ambassador's Office) **8:30 AM**-Confirmed - Congratulatory call to India's new Commerce Minister **8:40 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Political Staff Mtg **10:00 AM**-Briefing for Call with Singapore Minister Lim **10:15 AM**-Call with Singapore Minister Lim **10:45 AM**-Briefing for Mtg w/ Sec. Ruiz Mateos **11:00 AM**-Mtg w/ Mexico Sec. Ruiz Mateos **12:00 PM**-LUNCH ---w/ Nerfertierius and Alexandra Whittaker (USTR OGC Legal Intern) at the WH Mess--- **1:00 PM**-HOLD TIME **1:30 PM**-Telecom briefing with Jon Johnson (Ambassador Kirk's office) **1:45 PM**-Briefing for Mtg w/ CEO of Collective Brands, Inc., Matt Rubel **2:00 PM**-Mtg w/CEO of Collective Brands, Inc., Matt Rubel **2:30 PM**-Briefing on St. Petersburg, Russia--Trip (Amb. Kirk's office) **3:00 PM**-Mtg with Nelson Cunningham **3:30 PM**-Speech Prep for China Business Council **4:15 PM**-Mtg w/ Lionel C. Johnson (Deputy Geneva Position) **5:00 PM**-Mtg with DUSTRs---Amb. Marantis and Amb. Designate Sapiro **6:00 PM**-Speech Prep for U.S. - China Business Council **7:00 PM**-Depart en route to Dinner **7:30 PM**-Dinner---with Japanese Ambassador and Mr. & Mrs. Calvin Hill	2 **8:30 AM**-Daily Reading **9:00 AM**-Speech Prep **11:10 AM**-Depart USTR en route to US-China Business Council event (Please meet in Amb. Kirk's office to travel with him-) **11:30 AM**-Keynote-- on US-China Business Council--POC: AUSTR Tim Stratford--AUSTR Carol Guthrie (Capital Hilton: Rooms--Federal A& B) **12:30 PM**-Depart Speech location en route to USTR **1:00 PM**-LUNCH **2:00 PM**-Briefing for Russia w/ J. Davenport (SCIF) **2:45 PM**-Briefing on Trade Advisory Committee Mtg on Africa **3:00 PM**-Trade Advisory Committee Mtg on Africa **4:00 PM**-Depart USTR en route to Capitol Hill **4:15 PM**-Mtg with Blue Dogs--Mr. Tanner (1732 in the Longworth House Office Building (this is on the top floor of the Longworth Building at the front of the building)) **5:00 PM**- Briefing for Business Software Alliance Mtg **5:30 PM**-Business Software Alliance Mtg. (Hay Adams) **6:10 PM**-Depart USTR en route to dinner **6:30 PM**-Confirmed--Dinner with Senator Kay Bailey Hutchinson	3 **10:30 AM**-Daily Reading **11:15 AM**- Briefing on call to EPA Administrator, Lisa Jackson (Ambassador Kirk's office) **11:30 AM**-CONFIRMED Call with EPA Administrator Lisa Jackson **1:00 PM**-Depart USTR en route to Dulles International Airport **2:00 PM**-Holding at Dulles till flight takes off-- **3:20 PM**-Wheels up to St. Petersburg, Russia	4 **[6/04] - [6/06]**-St. Petersburg International Economic Forum, being held June 4-5 in St. Petersburg, Russia	5 FYI--[redacted] (B) (6) **[6/04] - [6/06]**-St. Petersburg International Economic Forum, being held June 4-5 in St. Petersburg, Russia	6 **[6/04] - [6/06]**-St. Petersburg International Economic Forum, being held June 4-5 in St. Petersburg, Russia TRAVEL TO BALI

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7 [6/07] - [6/13]-Amb. Marantis to Travel to 2009 World Economic Forum on Africa, Cape Town	8 [6/08] - [6/10]-CAIRNS--Bali, Indonesia HOLD--Cabinet Meeting----	9 [6/08] - [6/10]-CAIRNS--Bali, Indonesia -Wheels up Bali en route to DC	10 [6/08] - [6/10]-CAIRNS--Bali, Indonesia	11 9:00 AM-(B)(6) [redacted] 10:00 AM-Senior Staff Meeting 10:30 AM-Daily Reading 12:00 PM-LUNCH 3:00 PM-Briefing on Call to Canadian Trade Minister Stockwell Day 3:10 PM-Call to Canadian Trade Minister Stockwell Day	12 8:30 AM-Daily Reading 9:15 AM-Meeting with Mike Froman (EEOB - 374) 10:00 AM-Drop by University of Dallas class - they are mtg w/ Carmen Suro- Bredie (1724 F Street, Room 2) 11:00 AM-MTG on Boeing-Airbus dispute (Ambassador Kirk's Office) 11:30 AM-Call to Congressman Dave Camp--202-225-3561 12:00 PM-LUNCH at WH Mess for 3 people - CONFIRMED 1:00 PM-Dialogue Prep for U.S.-India Business Council (Ambassdor Kirk's Office) 2:00 PM-Call to Congressman Charles Rangel (202-225-4365) 2:15 PM-DEPART USTR en route to EPA 2:30 PM-Video Acceptance Taping at EPA (POC--Nefeterius McPherson) 3:00 PM-Depart en route to Dulles, International Airport 3:30 PM-HOLD	13 RON--Dallas, Texas
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
(B)(6) 14 RON--DC [redacted] 4:50 PM-Wheels Up-DC (Dallas, TX)	HOLD-(B)(6) [redacted] 15 8:30 AM-Daily Reading 9:00 AM-Senior Staff Mtg 9:30 AM-Political Staff Mtg 10:00 AM-Meeting with Senators Lott and Breaux 10:45 AM-Brief on Mtg with Danish Min. of Agriculture 11:00 AM-Mtg with Danish Min. of Agriculture Eva Kjer Hansen 12:00 PM-LUNCH-- 1:00 PM-Briefing on Korean President Lee meeting 1:30 PM-Meeting with Sec. Locke here at USTR 1:45 PM-Sec. Locke at USTR to meet China Team and discuss our interagency work... (Ambassador's Conference Room) 2:30 PM-HOLD 3:00 PM-MTG with SBA Administrator Karen Mills-- 3:45 PM-Depart en route to The Blair House for Mtg 4:00 PM-Mtg with Korean President Lee at the Blair House 4:30 PM-En route to USTR 5:00 PM-Scheduling Mtg 5:30 PM-India Business Council Roundtable Prep 6:30 PM-Dinner - Personal	16 8:30 AM-Daily Reading 9:00 AM-HOLD TIME 9:45 AM-Depart USTR en route to White House 10:15 AM-POTUS-Korean President Lee - Pre-Brief in the Oval Office 10:30 AM-Mingle with Korean Delegation - Roosevelt Room 10:45 AM-POTUS/Pres. Lee - Full Delegation Mtg (Oval Office) 11:20 AM-POTUS Press Prep 11:40 AM-POTUS Press Statement on Korean Pres. Visit (Rose Garden) 12:00 PM-POTUS/Korean Delegation Lunch (White House Residence - Old Dining Room) 1:00 PM-Depart White House en route to USTR 2:15 PM-Briefing on Mtg with Amb. Designate to China (Amb. Kirk's Office) 2:30 PM-Mtg w/ Amb. Designate to China--Jon Hunstman (Ambassador Kirk's Office) 3:15 PM-Mtg. with Richard Fritz - 3:45 PM-Briefing on mtg with Citibank 4:00 PM-MTG Chairman & President of Citibank- Bill Rhodes (Ambassador Kirk's Office) 5:00 PM-HOLD for Call to Indra Nooyi (fyi--Ron Park)	17 8:30 AM-Daily Reading 9:15 AM-Briefing for Call with Nabiullana 9:30 AM-Call w/ Russia - Minister Elvira Nabiullana 10:00 AM-Briefing on US India Business Council Dialogue (Ambassador Kirk's Office) 10:30 AM-Depart en route to Capitol Hill 11:00 AM-Meeting with Congressman Jim Clyburn--H-329 11:45 AM-Depart en route to USTR 12:00 PM-LUNCH--With USTR Interns 1:00 PM-Briefing on MTG with Gap, Inc 1:15 PM-MTG with Gap, Inc 1:45 PM-Briefing for TEPAC 2:00 PM-TEPAC w/ Lisa Jackson (Room 305) 3:00 PM-Depart en route to U.S.--INDIA Business Council---US Chamber of Commerce 3:30 PM-U.S. India Business Council 4:00 PM-HOLD 4:30 PM-Depart U.S. Chamber en route to USTR 4:45 PM-Briefing on Mtg. w/ Indian Commerce Minister Sharma (Ambassador Kirk's Office) 5:00 PM-Meeting with Indian	18 8:30 AM-Daily Reading 9:00 AM-Senior Staff Mtg 9:30 AM-Drop by to congratulate Leigh Turpin for 35 yrs of government service 9:45 AM-Briefing for ACTPN mtg 10:00 AM-ACTPN Meeting (Ambassador's conference room) 11:30 AM-Asia Briefing w/Amb. Marantis 12:00 PM-HOLD-Lunch w/Kase LaWal and Mayor Brown 12:45 PM-Briefing on meeting with EU Commissioner Androulla Vassiliou 1:00 PM-Mtg w/ EU Commissioner of Food Safety Androulla Vassiliou 2:00 PM-China Briefing (SCIF) 2:45 PM-Briefing on Call w/Senator Maria Cantwell 3:00 PM-Wheels up to New York for [redacted] (B)(6) 3:00 PM-Call with Amb. Peter Algeier--he will be back in Geneva and you can do the call in the office or car en route to BWI Airport 4:15 PM-Call with Senator Maria Cantwell en route to BWI 5:25 PM-Flight departs from BWI	19 NOTE-Bob Hickmott #55 NOTE-Wheels up to Dallas, TX 8:00 AM-HOLD [redacted] (B)(6) 7:00 PM-Flight Departs	20 RON--Texas

		5:30 PM-Prelim Prep for Trade Enforcement Speech **6:30 PM**-Hold - Milton Scott (Capital Grille)	Commerce Minster Sharma **7:30 PM**-Dinner w/Amb. Barshefsky for Korean Amb. Han (Washington, DC)			
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
21 Wheels up to Washington, DC **4:10 PM**-Flight Departs	**22** -White House National Day of Service Kickoff **7:00 AM**-Service Project at The Stew Pot **11:30 AM**-Wheels Up to DC (11:30am Dallas time) **4:00 PM**-Calls and Briefing for Press Conference **5:00 PM**-Review Paris Itinerary **7:00 PM**-Dinner with Sec. Gates--Morton's Steakhouse on Connecticut Ave...	**23** **[6/23] - [6/26]**-OECD Ministerial, Paris, France **12:00 AM**-Wheels up to Paris, France **8:45 AM**-HOLD - Briefing for Press Conference **9:15 AM**-HOLD - USTR Press Conference (1724 Annex - Room 1 & 2) **9:45 AM**-HOLD - Call Time **10:45 AM**-Daily Reading **11:15 AM**-Return Home - Prepare for Paris Flight **12:00 PM**-Lunch **1:45 PM**-Briefing on Tuna call **2:00 PM**-USSS Baggage Call (Luggage, Passports, Tickets) **2:00 PM**-Call on Tuna with Mexico **3:15 PM**-HOLD - Depart for IAD **5:29 PM**-Wheels Up to Paris	**24** **[6/23] - [6/26]**-OECD Ministerial, Paris, France **6:55 AM**-Arrive in Paris **10:15 AM**-Briefing on Australian/Japanese/Russian Bilaterals **11:00 AM**-Bilateral w/Australian Minister of Trade Crean **11:30 AM**-Briefing on OECD Web Site Taping **2:00 PM**-OECD Web Site Taping **2:30 PM**-British Broadcasting Company Live Interview **2:40 PM**-BBC Radio Interview **3:00 PM**-Bilateral w/Brazil Trade Minister Celso Amorim **3:30 PM**-Briefing on Bilateral w/South African Trade Minister Rob Davies **3:45 PM**-Bilateral w/South Africa Trade Min. Rob Davies **4:15 PM**-Briefing for USTR Host Dinner/and Mtg with Ashton **4:30 PM**-Bilateral with Russian Min. Elvira Nabiullina **5:00 PM**-Depart US Mission to the OECD en route to RON **6:15 PM**-Depart RON en route to private meetingwith EU Commissioner Ashton **6:30 PM**-Private Meeting w/Baroness Catherine Ashton **7:30 PM**-ARK Hosting Informal Ministerial Dinner	**25** **[6/23] - [6/26]**-OECD Ministerial, Paris, France -ARK--to hold Press Conference in Paris, France **7:15 AM**-Briefing on bilaterals with EU and Japan (US Mission to the OECD) **7:30 AM**-EU Bilateral with Commissioner Catherine Ashton (US Mission to the OECD) **8:20 AM**-Bilateral with Japanese Trade Minister Toshihiro Nikai (US Mission to the OECD) **9:15 AM**-Bilateral with Japanese Agriculture Minister Ishiba (US Mission to the OECD) **9:45 AM**-OECD Trade Session Prep/Briefing (US Mission) **11:00 AM**-OECD Session: Keeping Markets Open for Trade and Investment (Chateau de la Muette) **1:00 PM**-Briefing on USTR Press Conference (Chateau de la Muette) **1:15 PM**-USTR Kirk Press Conference (Chateau de la Muette) **2:30 PM**-Depart Chateau en route to Australian Embassy **3:00 PM**-Australian Mini-Ministerial (Residence of Australian Ambassador David Ritchie) **6:30 PM**-Drinks with Canadian Trade Min. Stockwell Day (Bar Vendome - Ritz Carlton Hotel)	**26** Wheels Up--to Dallas, TX **8:00 AM**-USSS Baggage Call **11:15 AM**-Wheels up Paris to Chicago (United #943) **2:56 PM**-Wheels up Chicago to Dallas (United #7679)	**27** Ambassador Kirk's Birthday
Sunday	**Monday**	**Tuesday**				
28 RON Washington, DC **4:10 PM**-Wheels up to D.C.	**29** **[6/29] - [7/04]**-United States Congress in Recess **8:30 AM**-Daily Reading **8:45 AM**-Briefing on Small Business Field Hearing in New Orleans, LA **9:00 AM**-Briefing for Mtg w/ Pres. Uribe **9:30 AM**-Mtg w/ Colombia Pres. Uribe **10:00 AM**-Political Staff Mtg **10:30 AM**-Senior Staff Mtg **11:00 AM**-HOLD - Review Testimony **11:30 AM**-Miriam	**30** **9:00 AM**-DOWN TIME **11:00 AM**-Briefing for Field Hearing (Omni Royal Orleans) **11:30 AM**-Depart for Port of New Orleans Place **12:00 PM**-Lunch at Port of New Orleans Place **12:45 PM**-HOLD - Press time **1:00 PM**-Field Hearing - Panel #1 **2:00 PM**-Depart Port of New Orleans Place en route to Omni Royal Orleans **3:15 PM**-DOWN TIME **5:00 PM**-Depart for Airport				

(B)(6)	**12:00 PM**-Lunch w/ Miriam (WH Mess) **1:00 PM**-HOLD **1:45 PM**-HOLD- call w/Earl Graves **2:00 PM**-Call Time **2:30 PM**-Meet w/ JS **3:00 PM**-Depart en route Dulles International Airport **3:15 PM**-Call with Congressman Gregory Meeks-en route to airport--please call him on his cell [redacted] [redacted] **5:00 PM**-Wheels ups to New Orleans	**6:30 PM**-Wheels up en route to Washington, DC				

July 2009 USTR Block Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HOLD-Wheels down Washington, DC **8:30 AM**-Daily Reading **9:00 AM**-HOLD **11:00 AM**-Briefing with Stan McCoy on Mtg w/ John Stitch (337 issues) **12:00 PM**-Lunch with Sec. Geithner --here at USTR **1:45 PM**-Briefing for Telefonica **2:00 PM**-Mtg w/ Telefonica --re: Kathy Nealy **2:30 PM**-Mtg w/ John Stitch **3:00 PM**-Mtg w/ Jim Murphy (Discuss Israel) **4:30 PM**-Internal Mtg--Trade Advisory Committee--This is a preliminary mtg before you take it to the AUSTRs... (Ambassador's Office) **6:30 PM**-Dinner with Frank Sanchez (Kinkead's (2000 Pennsylania Ave.) **8:00 PM**-EOP Prayer meeting (Lori/Marvin)	2 **8:30 AM**-Daily Reading **10:00 AM**-Mtg with Demetrios on Afghanistan-Pakistan ROZ legislation next steps **12:00 PM**-Lunch **1:00 PM**-Meeting with Mike Froman (Ambassador Kirk's Office...) **1:45 PM**-Wheels up en route to Charleston, SC	3 -OFFICE CLOSED - July 4th HOLIDAY	4
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
5 RON--Washington, DC	6 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Political Staff Mtg **11:15 AM**-Briefing Mtg w/ Fonterra **11:30 AM**-Meeting w/Fonterra (Amb. Office) **12:00 PM**-Lunch (WH Mess) **1:30 PM**-Meeting on Trade Enforcement Speech (Ambassador Kirk's Office) **2:30 PM**-Briefing for Mtg w/ Sen. Grassley **2:45 PM**-En route to Capitol Hill **3:15 PM**-Mtg w/ Senator Grassley (135 Hart Senate) **4:00 PM**-Depart Capitol Hill en route to USTR **5:30 PM**-China Scene Setter Mtg with Demetrios, Tim Stratford, Ann Main	7 **8:30 AM**-Daily Reading **10:30 AM**-Dawn O'Connell (Textile Position) **11:15 AM**-Briefing for Mtg w/ Australian Ag. Minister Tony Burke **11:30 AM**-Mtg w/ Australian Min. for Agriculture, Tony Burke **12:30 PM**-LUNCH **1:45 PM**-Briefing on Mtg w/ Swiss Minister Leuthard **2:00 PM**-Mtg w/ Swiss Minister Leuthard **3:00 PM**-Briefing for USA Today Interview (Ambassador Kirk's Office) **3:30 PM**-USA Today Press Interview (Ambassador Kirk's Office) **4:00 PM**-Stop by---Amb. Designate to Canada **7:15 PM**-Depart en route to British Ambassador's Residence **7:45 PM**-Dinner with British Ambassador Nigel Sheinwald (British Ambassador's Residence - 3100 Massachusetts Ave, NW 20008)	8 **8:30 AM**-Daily Reading **9:15 AM**-Afghanistan/ Pakistan Briefing (Adina/ Chris D.) **9:45 AM**-Briefing for Day of Congressional Mtgs **10:30 AM**-Depart en route to Capitol Hill **11:00 AM**-Mtg w/ Congresswoman Slaughter and other members (H-312 of the Capitol) **12:30 PM**-Lunch with Congressman Joseph Crowley (Members Dining Room, Capitol) **1:30 PM**-Mtg w/ Congressman David Dreier (H-152) **2:30 PM**- Mtg w/ Congressman Bobby Rush (2416 Rayburn, 4th Floor, House Office Building) **3:30 PM**-Mtg w/ Congressman Chet Edwards (2369 Rayburn) **5:00 PM**-Depart Capitol Hill en route USTR **6:30 PM**-Confirmed Dinner with Sec. Janet Napolitano --Matchbox Chinatown 713 H Street., NW (202-289-4441 (Reservation under Kirk))	9 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Press Time--Trade Enforcement Speech (Ambassador Kirk's Office) **11:00 AM**-Briefing for Business Week Interview (Ambassador Kirk's Office) **11:30 AM**-Business Week Interview (Ambassador Kirk's Office) **12:00 PM**-Tommy Perkins visit/lunch (WH Mess (confirmed)) **1:00 PM**-Interview w/Jackie Ammones **1:30 PM**-BRIEF - Stop by - Labor Advisory Committee (LAC)--Staff Liaison Meeting (1724 F Street - Conference Room 1) **2:30 PM**-Call Secretary Locke **2:45 PM**-Briefing on National Association of Foreign-Trade Zones (NAFTZ) **3:00 PM**-Meeting with National Association of Foreign-Trade Zones (NAFTZ) (Ambassador Kirk's Office) **3:45 PM**-Briefing for Mtg w/ Sec. Geithner **5:00 PM**-Katharyn McPherson visit **5:15 PM**-Depart USTR en route to U.S. Treasury Dept. **5:30 PM**-Meeting with Sec. Geithner and other Cabinet officials on the Strategic and Economic Dialogue - at	10 NOTE-[redacted] **8:30 AM**-Daily Reading (B)(6) **9:45 AM**-Briefing on Mtg w/ Tessera on 337 issues **10:00 AM**-Mtg w/ Complainants (Tessera) on 337 issues **10:45 AM**-Briefing for Mtg w/ Chiquita **11:00 AM**-Meeting w/Chiquita Brands International President & CEO, Fernando Aguirre **12:00 PM**-Lunch with Melody Barnes (WH Mess) **1:10 PM**-ARK Vaccinations ([redacted] (B)(6) **1:30 PM**-HOLD- **2:00 PM**-Press Time - Trade Enforcement Speech Prep **3:00 PM**-Mtg w/ COS **3:30 PM**-HOLD for Brief with AUSTR Chris Wilson and EU Team in preparation for Commissioner Ashton visit **4:00 PM**-Briefing for Mtg w/ Pat McGinnis & John Hart **4:15 PM**-Mtg w/ Pat McGinnis & John Hart (per Cabinet Affairs) (Discuss Leadership Retreat) **5:00 PM**-Call with Sec. Locke - follow-up call to Pres. Uribe's visit -- Sec. Locke will dial YOU **9:00 PM**-[redacted]	11 RON--Washington, DC Confirmed - Meeting with Larry Summers - Robert Trent Golf Course - One Turtle Point Drive - Gainesville, VA (703-754-4050) **9:40 AM**-Meeting with NEC Chairman Larry Summers (B)(6)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Treasury - (1500 Pennsylvania Avenue, NW - Room 3327 on the 3rd Floor) **6:30 PM**-Depart U.S. Treasury en route to Dinner **7:00 PM**-HOLD for Dinner (BLT Steak)	Celebration (Agraria - Georgetown/K Street)	
12 RON--Washington, DC	**13** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Briefing for Mtg w/ Ashton **10:00 AM**-Mtg w/ Ashton **11:30 AM**-HOLD for Departure **12:00 PM**-LUNCH at Vinson Elkins (1455 Pennsylvania Ave, NW--) **1:00 PM**-HOLD En route to USTR **1:30 PM**-Call with Peter Allgeier **2:00 PM**-Call Time **2:30 PM**-Mtg w/ Amanda Scott; Podcast **3:15 PM**-Briefing on Mtg with U.S. Ambassador to India, Tim Roemer (Ambassador Kirk's Office) **3:30 PM**-Meeting with Tim Roemer, U.S. Ambassador to India (Ambassador Kirk's office) **4:00 PM**-Press Time - Trade Enforcement Speech Prep **5:00 PM**-Mtg w/ David Walters' Team **5:30 PM**-Briefing for Congressional Mtgs **7:30 PM**-Dinner with Chairman Hochberg -Export-Import Bank (Bourbon Steak at the Four Seasons (2800 Pennsylvania Ave NW) in Georgetown)	**14** **9:15 AM**-Mtg w/ Congressman Roy Blunt (2229 Rayburn) **10:00 AM**-Cong. Camp & Brady Mtg -341 Cannon House Office Building **11:00 AM**-Mtg w/ Congressman Levin (1236 Longworth HOB) **11:30 AM**-Depart Capitol Hill en route to USTR **12:00 PM**-Lunch with Commissioner Ashton and Son **1:15 PM**-Daily Reading **1:30 PM**-Press Time--Trade Enforcement Speech Prep **2:15 PM**- Briefing for Mtg w/ McGraw Hill **2:30 PM**- Mtg w/ Terry McGraw, CEO of McGraw- Hill **3:00 PM**-Briefing for Wall Street Journal Interview (Ambassador's Office) **3:30 PM**-Wall Street Journal Interview (Ambassador Kirk's Office) **4:00 PM**-Briefing/Review schedule for Singpore **4:00 PM**-expect a call from Gov. Rendell (PA) **5:00 PM**-Mtg with Jared Bernstein (VPOTUS Team Economist) **5:45 PM**-Interview w/ Gregg Sheiowitz [redacted] (B)(6)	**15** **7:45 AM** [redacted] (B)(6) **8:30 AM**-Daily Reading **9:15 AM**-Briefing on Meeting with Chairman of Global Foundries, Hector Ruiz **9:30 AM**-Meeting with Global Foundries Chairman Hector Ruiz **10:00 AM**-Briefing for Mtgs on Capitol Hill **10:30 AM**-En Route to Capitol Hill **10:45 AM**-Mtg w/ Congressman Chris Van Hollen (1707 Longworth House Office Building) **12:00 PM**-Lunch w/ Rep. Linda Sanchez (1222 Longworth -- Members Dining Room) **1:00 PM**-Depart Capitol Hill en route to USTR **2:00 PM**- Briefing on Peru - in preparation for APEC **3:00 PM**-Interview w/ Dr. Isi A. Siddiqui **4:30 PM**-Briefing on American Iron and Steel Institute Meeting with CEO's **5:00 PM**-Depart en route to St. Regis Hotel **5:30 PM**-Meeting with American Iron and Steel Institute CEO's - Remarks and potentially Q & A (St. Regis Hotel - 16th & K, NW--Washington, DC) **6:30 PM**-Depart St. Regis en route to private residence **9:05 PM**-In transit: Washington, DC to Pittsburgh, PA (US Airways #3123 from DCA to Pittsburgh)	**16** **HOLD**-Wheels up to Dallas, TX **12:00 AM**-Major Trade Speech - Pittsburgh, PA **7:30 AM**-Press Interviews **8:00 AM**-Arrive US Steel Corporation and HOLD (Greeted by Chairman John Surma) **9:00 AM**-Prep Time **10:00 AM**-Trade Speech at US Steel Corporation **10:30 AM**-Press Time **10:45 AM**-Press Time **11:00 AM**-Tour of US Steel **11:30 AM**-En route to Airport **1:40 PM**-In transit: Pittsburgh, PA to Washington DC (US Airways #3360: Pittsburgh to DCA) **6:55 PM**-In transit: Washington, DC to Dallas, TX (American Airlines #307 from DCA to DFW)	**17** **10:30 AM**-FORUM Magazine Shoot (The Morton H. Meyerson Sympnony Center, 2301 Flora Street, Dallas) **11:30 AM**-Drive Time **12:00 PM**-Dallas Democratic Forum - "Trade Challenges for the 21st Century" (The Belo Mansion - Ross and Olive Ave - [redacted] Dallas [redacted] (B)(6)	**18** -RON--Dallas, TX **HOLD**-Wheels up to Singapore **[7/18] - [7/19]**-In transit: Dallas, TX to Singapore, Singapore (American Airlines #61 from Dallas to Tokyo, Japan)
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
19 **5:30 PM**-In transit: Dallas, TX to Singapore, Singapore (Singapore Airlines #5901 from Tokyo to Singapore)	**20** **[7/20] - [7/24]**-APEC--Asia-Pacific Economic Cooperation mtg of Trade Ministers, Singapore	**21**	**22** **7:00 AM**-Briefing on Ministers Responsible for Trade Plenary and Briefing on Trilateral w/Canada and Mexico **7:15 AM**-Bilateral meeting w/Mexico's Secretary of Economy, Gerardo Ruiz Mateos (Shangri La Hotel Room 2126) **7:45 AM**-Trilateral Meeting w/Canada and Mexico (Shangri La Hotel- room 2126) **8:30 AM**-Bilateral meeting	**23** **11:05 AM**-In transit: Singapore to Washington DC (United Airlines #9682 from Tokyo to Washington Dulles) **2:00 PM**-HOLD- Herman Bulls **7:00 PM**-HOLD-Margie Adams (Ritz Carlton-1150 22nd St. NW)	**24** **[7/24] - [7/26]**-RON--Washington, DC **8:00 AM**-HOLD--Ambassador Kirk will be returning from Singapore this week--it's roughly a 2-day flight (departing on the night of July 22) **10:30 AM**-Daily Reading **11:00 AM**-Strategic and Economic Dialogue Plenary Briefing **12:00 PM**-Lunch **12:30 PM**-Briefing on Osgood Center **1:00 PM**-Interview w/ Gail Strickler	**25**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
26 -RON—DC 10:32 AM- [redacted] (B)(6)	27 [7/27] - [7/29]-ALL DAY—Strategic & Economic Dialogue—Washington DC (chaired by Secs Geithner and Clinton) **7:20 AM**-Press Prep with Carol Guthrie- via phone (She will dial you-) **7:30 AM**-Live Interview - The Takeaway, A National Daily Radio News Program (Phone Interview) **8:10 AM**-Arrive at Ronald Reagan Building (No later than 8:20am) **8:30 AM**-S& ED Family Photo **9:00 AM**-Opening Session (Open Press/ Venue: Ronald Reagan Building) **10:00 AM**-Plenary Session: Global Climate Change and Energy (Venue: Ronald Reagan Building) **12:00 PM**-Plenary Luncheons **1:30 PM**-Economic Track Principals-only Session (Venue: Ronald Reagan Building) **1:35 PM**-S & ED Economic Track Family Photo **3:00 PM**-Session I: Addressing the Financial Crisis and Restoring Economic Growth (Venue: Ronald Reagan Building) **4:45 PM**-Session II: Assuring Sustainable and Balanced Economic Growth (Venue: Ronald Reagan	28 **8:00 AM**-Daily Reading **8:30 AM**-Depart USTR en route to Treasury **9:00 AM**-Economic Track Opening Session (Treasury Dept., Cash Room) **10:00 AM**-Economic Track Session III- Topic: Foundations fora Strong Financial System (Treasury Dept., Cash Room) **11:45 AM**-Economic Track Luncheon- Principals only (Diplomatic Room) **1:00 PM**-Briefing for Session IV: Trade and Investment (ARK lead) **1:30 PM**-Economic Track Session IV- Topic: Trade and Investment (Cash Room) **3:00 PM**-Depart Treasury en route to USTR **3:30 PM**-Call Time **3:30 PM**-Call w/Rep. Brent Yonts **3:45 PM**-Call with Sen. Cantwell **4:00 PM**-Call w/Rep. Juan Zapata **4:15 PM**-meeting w/Julianna **4:30 PM**-Call w/Cong. Meeks **5:30 PM**-HOLD-Call w/Grassley **6:30 PM**-FYI USTR Softball Game	29 **8:30 AM**-Daily Reading **9:15 AM**-Briefing for Mtg w/ Daryl Thomas - Magnolia International Company **9:30 AM**-Mtg w/ Daryl Thomas - Magnolia International **10:15 AM**-Briefing for Cargill **10:30 AM**-Mtg w/ Cargill **11:00 AM**-Briefing for CBC and Chairman Peterson mtg **11:45 AM**-LUNCH **12:45 PM**-Depart en route to Capitol Hill **1:00 PM**-Mtg with CBC (Room HC-5 of the U.S. Capitol.) **2:15 PM**-Mtg with Chairman Peterson (1301 Longworth) **3:00 PM**-Depart Capitol Hill en route to USTR **4:00 PM**-Cabinet Meeting with Valerie Jarrett/ WH Business Council (Roosevelt Room) **6:00 PM**-[redacted] (B)(6)	30 -Hold -[redacted] (B)(6) **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:45 AM**-Briefing for Mtg w/ Google **10:00 AM**-Mtg w/ David Drummond, Google's VP for Corporate Development and Chief Legal Officer **10:30 AM**-Briefing for Mtg w/ Minister of Finance, Antigua and Barbuda **10:45 AM**-Mtg w/ Minister of Finance, Antigua and Barbuda (Internet Gambling) **12:00 PM**-Lunch **1:30 PM**-Briefing for Mtg w/ U.S. Chamber **2:00 PM**-Mtg w/ U.S. Chamber of Commerce Global Intellectual Property Center (GIPC) Roundtable (1724 Room 1 & 2) **3:15 PM**-Briefing for API meeting w/Jack Gerard **3:30 PM**-Meeting w/Jack Gerard, President and CEO API, Khary Cauthen (Ambassador Kirk) **4:15 PM**-Briefing for Mtg w/ French Ambassador to the US, Amb. Vimont **4:30 PM**-Mtg w/ Amb. Vimont (French Ambassador to US) **5:00 PM**-Briefing for Mtg w/ U.S. Ambassador to Colombia Brownfield	31 [7/31] - [8/02]-Hold - [redacted] (B)(6) (Washington) **8:30 AM**-Daily Reading **9:00 AM**- Briefing for Congressman Kennedy meeting (Ambassador's office) **9:00 AM**-call with Senator Kerry **9:15 AM**- Meeting w/Former Congressman Mark Kennedy **9:55 AM**-Briefing for Mtg w/ UAW Pres. Ron Gettelfinger **10:00 AM**-Mtg w/ UAW Pres. Ron Gettelfinger **10:30 AM**-Briefing on Geographical Indicators-- Stan McCoy and Matt Rohde **11:15 AM**-Briefing for Mtg with Philippine Pres. Arroyo **11:30 AM**-En route to Willard **11:45 AM**-Philippine Pres. Arroyo--potential Mtg and Photo Op (6th Floor at Willard Hotel--Presidential Suite) **12:15 PM**-Lunch w/Walter Huntley **1:15 PM**-Briefing on Principals mtg on Trade **1:45 PM**-Principals Mtg on Trade (West Wing, Situation Room -- Large Conference Room) **3:15 PM**-Pre-brief for AGOA	
		(B)(6)	w/Canadian Trade Minister Stockwell (Shangri La Hotel room 2126) **9:00 AM**-Ministers Responsible for Trade Plenary (Katong and Tanglin Ballroom) **10:00 AM**-HOLD **10:45 AM**-HOLD **11:20 AM**-HOLD **12:30 PM**-Press Time/Briefing **1:00 PM**-USTR Press Conference **1:00 PM**-Ministers Responsible for Trade Business Lunch (Acacia & Banyan Ballrooms, Shangri La Hotel) **3:00 PM**-Briefing for Trans-Pacific Partnership and USTR Briefing to U.S. Businesses **3:30 PM**-Trans-Pacific Partnership Ministerial (State Room-Vallet Wing, Shangri La Hotel) **5:00 PM**-USTR Briefing to U.S. Businesses **6:30 PM**-HOLD **9:15 PM**-Ins. Conf. Call, [redacted] **11:25 PM**-In transit: Singapore to Washington DC (All Nippon Airways #902 from Singapore to Tokyo, Japan)	[redacted] (B)(6) **1:45 PM**-Larry Summer and Mike Froman Mtg (West Wing) **2:45 PM**-En route to Osgood Center **3:00 PM**-Remarks at Osgood Center (1717 Massachusetts Ave.) **4:30 PM**-Phone call with Steve Bartlett, Financial Services Roundtable (Bartlett will call your work cell phone) **5:00 PM**-Call with Peter Allgeier (he will call you on your work cell phone)	

	Building) **6:00 PM**-White House Ambassadors Reception (White House) **7:00 PM**-Depart White House en route to State Department **7:30 PM**-Reception & Dinner at State Department (Closed Press) (State Department)			**5:15 PM**-Mtg w/ U.S. Ambassador to Colombia Brownfield **5:45 PM**-AGOA Briefing (Ambassador's Conference Room)	Conference Call **3:30 PM**-AGOA Press Conference Call (per CJ) **4:15 PM**-Press TV Time **4:30 PM**-Scheduling Mtg- **6:00 PM**-Presidential Appointee Leadership Conference: Opening Reception & Dinner (Blair House -- Lee Entrace on Pennsylvania Ave, closest to 17th Street entrance -- Attire: Business)	

August 2009 USTR Block Schedule

						Saturday
					(B)(6)	1 **7:00 AM**-BEGIN MALARIA MEDS FOR KENYA **8:45 AM**-Presidential Appointee Leadership Program: Working Session (The White House -- State Dining Room -- Attire: Business Casual) **7:30 PM**-[redacted]
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
(B)(6) 2 [redacted] **10:30 AM**-[redacted] (B)(6)	3 **HOLD**-Wheels up with Secretary Clinton to Kenya for AGOA Forum--will land on Tuesday, August 4 **12:00 AM**-Confirmed--Call to Sharma **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Confirmed--Call to Indian Commerce Minister Anand Sharma **10:00 AM**-Briefing on 421 with Tim Reif and team **10:30 AM**-Briefing on GDP Report - Report released July 31 **11:15 AM**-Briefing on Meeting with Chinese Ambassador Zhou (Re: Tire Case) (ARK's Office) **11:30 AM**-Meeting with Chinese Amb. Zhou (Re: Tire Case) (Ambassador's Conference Room) **12:00 PM**-LUNCH - Depart USTR en route to Private Residence to pack and prepare for visit **3:00 PM**-HOLD- Call with Bunning **5:00 PM**-HOLD Depart en route to Andrews Airforce Base **6:30 PM**-HOLD--In DV Lounge at AAFB - USSS SA Jay McGrath will meet you there **6:30 PM**-FYI---USTR Luggage needs to be at AAFB by 5:30 pm -- it will NOT be picked up by USSS **7:30 PM**-BOARD - DOS Aircraft	4 **[8/04] - [8/07]**-2009 Africa Growth Opportunity Act (AGOA) Conference in Kenya	5 **[8/04] - [8/07]**-2009 Africa Growth Opportunity Act (AGOA) Conference in Kenya	6 Wheels up Nairobi en route Addis Ababa, Ethiopia **6:15 PM**-In transit: Nairobi to Addis Ababa, Ethiopia (Ethiopian Air #800)	7 -Meetings in Addis Ababa, Ethiopia	8 Addis Ababa, Ethiopia Site Visit

	8:00 PM-Wheels up (Andrews Air Force Base)					
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
9 Wheels up Addis Ababa, Ethiopia en route Dakar Senegal **4:20 AM**-In transit: Addis Ababa to Dakar, Senegal (Kenya Air #405 from Addis Ababa to Nairobi) **8:50 AM**-In transit: Addis Ababa to Dakar, Senegal (Kenya Air #512 from Addis Ababa to Dakar)	**10** **[8/10] - [8/12]**-Meetings in Dakar, Senegal	**11** -Wheels up Dakar, Senegal en route to Washington, DC	**12** -Wheels down Washington, DC from Dakar, Senegal **1:40 AM**-In transit: Dakar to Washington DC (United #9817 from Dakar to DC) **8:00 AM**-g (B)(2) **9:00 AM**-ARK - Down Time **2:00 PM**-421 Briefing in [redacted] **2:55 PM**-Briefing on Mtg with Amb. Meera Shankar, Ambassador of India (Ambassador's Office) **3:00 PM**-Mtg with Amb. Meera Shankar, Ambassador of India (Ambassador's Office) **3:15 PM**-Meeting on Dispute against EC on Poultry **3:45 PM**-MTG with JS **4:00 PM**-Scheduling Meeting **4:30 PM**-Briefing on Sen. Grassley's Iowa Bus Tour **5:00 PM**-Briefing on Trip to Montana with Sen. Baucus—Softwood Lumber Hearing **5:30 PM**-Depart USTR	**13** **[8/13] - [8/19]**-Family Vacation - [redacted] (B)(6) **12:00 AM**-Wheels up DC en route to [redacted] (B)(6) **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Scheduling Mtg **10:30 AM**-Depart USTR **11:00 AM**-ARK Haircut (Wall's Barber Shop) **1:00 PM**-Wheels Up to [redacted] (B)(6)	**14** **[8/13] - [8/19]**-Family Vacation - [redacted] (B)(6)	**15** **[8/13] - [8/19]**-Family Vacation - [redacted] (B)(6)
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
16 **[8/13] - [8/19]**-[redacted]	**17** **[8/13] - [8/29]**-Family Vacation - [redacted] (B)(6)	(B)(2) **18** **9:00 AM**-421 Call in [redacted] **[8/13] - [8/19]**-Family Vacation - [redacted] (B)(6)	**19** **[8/13] - [8/19]**-Family Vacation - [redacted] (B)(6) -Wheels up en route to Ames, Iowa for Sen. Grassley Event **5:30 AM**-Depart Private res en route to Airport (B)(6) **7:00 AM**-Wheels up [redacted] en route to Boston, MA (Cape Air 300 - Flight time 37 min.) **9:00 AM**-United Airlines #533 (Origin: Boston to Chicago. Flight time: 2 hours 35 minutes) **12:45 PM**-United Airlines #7106 (Chicago to Des Moines, IA, Flight time: 1 hour 15 min) **4:00 PM**-Call with Canadian Trade Minister Stockwell Day (Cece will connect the call) **4:30 PM**-Depart RON en route to Reiman Gardens, Iowa State University **5:00 PM**- Dinner - Sen. Grassley's	**20** -(Confirmed) Sen. Chuck Grassley Ambassador's Tour - Ames, Iowa to Des Moines, Iowa **7:00 AM**-Check out of RON **7:30 AM**-Depart Iowa State University en route to Iowa Energy Ceneter, Biomass Energy Conversion Facility (BECON) **8:00 AM**-Arrive and Tour Iowa Energy Center, Biomass Enegery Conversion Facility **8:30 AM**-Depart BECON en route to Lincoln Way Energy **9:00 AM**-Tour Lincoln Way Energy **9:30 AM**-Depart Lincoln Way Energy en route to Lennox International **10:30 AM**-Arrive Lennox International **12:00 PM**-Depart Lennox International en route TPI Iowa **1:00 PM**-Arrive and Tour TPI Iowa (Wind Energy Manufacturing Plant) **2:20 PM**-Depart TPI en route to John	**21** **[8/21] - [8/25]**-Vacation - Dallas, Texas	**22** **[8/21] - [8/25]**-Vacation - Dallas, Texas

			Iowa Ambassador's Tour **7:30 PM**-Depart en route to RON	Deere in Ankeny, IA **3:30 PM**-Arrive and Tour John Deere **4:30 PM**-Depart Ankeny, IA en route to Des Moines Airport **6:20 PM**-Wheels up to Dallas-American Airlines #3722 (Depart Des Moines, IA at 6:20 pm/Arrive Dallas, TX at 8:15 pm)		
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
23 [8/21] - [8/25]-Vacation - Dallas, Texas (B)(6)	**24** [8/21] - [8/25]-Vacation - Dallas, Texas (B)(6) [redacted] **9:00 AM**-Special 421 Cal **9:30 AM**-Political Staff Mtg **5:30 PM**-421 Call -- Dial [redacted] [redacted]Tell them mtg on "China 421")	**25** -FYI: Anniversary of Katrina -Wheels up to Montana for Baucus Field Hearing **9:30 AM**-Wheels up DFW en route Columbia Falls, MO/ United #315 (Departing at 9:32 am/ Arriving Denver at 10:33 am) **11:55 AM**-Departing Denver at 11:55 am/ United #6129 (Arriving Missoula at 1:46 pm) **2:30 PM**-Motorcade from Missoula, MT en route Columbia Falls, MO - (2 hour drive) **4:30 PM**-HOLD TIME **6:00 PM**-Depart Location TBD en route to Dinner **6:30 PM**-Dinner with Sen. Baucus -- Demetrios and Amber Cottle from Senate Finance Committee **7:30 PM**-After Dinner Drinks with Sen. Baucus, State Staff, and others	**26** -Wheels up Montana en route to Dallas, Texas--TBD **10:30 AM**-En route to Lumber Yard **11:00 AM**-Press upon arrival, and Tour of Lumber Log **11:30 AM**-Remarks to Lumber Yard Employees **12:00 PM**-Tour of Lumber Yard **1:00 PM**-En route to Missoula Airport **4:28 PM**-TBD: Wheels up to Dallas-(Missoula, MT to Denver CO, United #6719) **7:38 PM**-Denver, CO to Dallas, TX/ United #338 (Landing at 10:31 pm)	**27** **10:00 AM**-Interview with Cheryl Smith w/ Dallas Weekly-- 10am CT/11am ET (The Dallas Weekly - 3101 Martin Luther King Blvd. - Dallas, TX) **2:00 PM**-M. Rawlins/S. Nelson (Cardinal) **6:00 PM**-Biegler/Douglas (Javier's)	**28** -FYI: Anniversary of MLK--"I have Dream" Speech [8/21] - [8/29]-Vacation - Dallas, Texas	**29** [8/21] - [8/29]-Vacation - Dallas, Texas
Sunday	**Monday**					
30 **3:50 PM**-Wheels up to DC (American Airlines #1300-3:50pm, landing at 7:45 pm/DCA)	**31** -HOLD--for TBD call to Aust. Minister Simon Crean... **12:00 AM**-Place Call to Commerce Secretary Gary Locke **8:00 AM**-Briefing w/Amb Marantis **8:30 AM**-Daily Reading **9:00 AM**-421 Principals Meeting (White House Situation Room) **10:45 AM**-Briefing on Mtg with US Ambassador to the EU-Designate William Kennard **11:00 AM**-Mtg. with US Ambassador to the EU-Designate William "Bill" Kennard **11:30 AM**-Depart USTR **12:00 PM**-Lunch **12:00 PM**-HOLD--for potential outing with POTUS **6:00 PM**-HOLD TBD call with Min. Simon Crean					

September 2009 USTR Block Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 -Wheels up to India **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Political Staff Mtg **10:30 AM**-Scheduling Mtg **11:00 AM**-Speech Planning Meeting (Press Team) **11:30 AM**-Lunch **1:30 PM**-India Trip Briefing/Press Briefing--will conference AUSTR Carol Guthrie in **2:00 PM**-India Press Conference (Phone) **2:00 PM**-Ambassador Kirk's bags/passport picked up by USSS for trip to India **2:45 PM**- Briefing on Call with former Senators Lott and Breaux **3:00 PM**- Call with former Senators Lott and Breaux **3:15 PM**-Depart USTR **3:30 PM**-HOLD for Departure to New Delhi, India **5:00 PM**-In Transit: DC to Delhi, India (Continental Airlines #3210, DC to Newark NJ) **6:30 PM**-HOLD in Continental Air Lounge (Newark International Airport) **8:25 PM**-In Transit: DC to Delhi, India (Continental Airlines #82, Newark to Delhi)	**2** -Travel to India **5:30 PM**-421 Call with the White House--White House Situation Room (Amb. Marantis and GC Tim Reif to attend meeting) **8:45 PM**-Depart Delhi Airport en route to RON (ITC Maurya Hotel, New Delhi)	**3** **[9/03] - [9/04]**-India **6:30 AM**-Exercise Time (ITC Maurya Hotel) **7:30 AM**-Breakfast (ITC Maurya Hotel) **8:30 AM**-Briefing on Ministerial Opening Day (ITC Maurya Hotel) **9:00 AM**-HOLD for Bilateral Mtg with Min. Sharma (Taj Palace Hotel, Room TBD) **12:30 PM**-Ministerial Lunch (Taj Palace Hotel, Room TBD) **1:50 PM**-Depart Ministerial Lunch en route to Ministerial Opening (Taj Palace Hotel) **2:00 PM**-Inauguration of Ministerial Meeting (Taj Palace Hotel, Room TBD) **4:20 PM**-Coffee Break (Taj Palace Hotel) **4:40 PM**-Inauguration of Ministerial Meeting Continued (Taj Palace Hotel) **6:00 PM**-Depart Inauguration of Ministerial Meeting en route to Bilateral Mtg with Chinese Minister Chen Deming **6:15 PM**-TBD Bilateral Meeting with Chinese Minister Chen Deming (TBD) **6:45 PM**-Briefing on TBD Bilateral Mtg with Brazilian Min. Celso Amorim (TBD) **7:00 PM**-TBD Bilateral Mtg with Brazilian Min. Celso Amorim (TBD) **7:30 PM**-Depart TBD Bilateral Mtg en route to Ministerial Dinner/Cultural Program (TBD) **7:30 PM**-Ministerial Cocktails, Dinner, and Cultural Program (TBD)	**4** **[9/03] - [9/04]**-India -Wheels up Dallas, TX **6:30 AM**-Exercise Time (ITC Maurya Hotel) **7:30 AM**-Breakfast (ITC Maurya Hotel) **8:00 AM**-Briefing on Ministerial Key Issues Discussion (TBD) **8:30 AM**-Depart RON en route to Taj Palace Hotel **9:00 AM**-Minsterial Discussion on Key Issues (Taj Palace Hotel, Room TBD) **10:45 AM**-Coffee Break (Taj Palace Hotel) **11:00 AM**-Ministerial Discussion on Key Issues - Part II (Taj Palace Hotel, Room TBD) **12:30 PM**-Ministerial Meeting Conclusion (Taj Palace Hotel, Room TBD) **12:50 PM**-Ministerial Vote of Thanks (Taj Palace Hotel, Room TBD) **1:00 PM**-Ministerial Lunch (Taj Palace Hotel, Room TBD) **2:30 PM**-Ministerial Press Conference (Room TBD) **3:00 PM**-HOLD for USTR Press Time (Taj Palace Hotel) **3:45 PM**-Depart Taj Palace Hotel en route TBD **4:00 PM**-HOLD for Call with Indian Prime Minister Singh **5:00 PM**-Depart TBD en route to RON **5:15 PM**-HOLD for Downtime (ITC Maurya Hotel) **6:30 PM**-HOLD for Private Dinner with Minister Sharma and other key Ministers (TBD) **8:30 PM**-HOLD for Downtime before flight (ITC Maurya Hotel) **9:30 PM**-Depart RON en route to Airport **10:00 PM**-HOLD in Airport Loung (Delhi International Airport) **10:50 PM**-In Transit: Delhi to Dallas TX (Continental Airlines #83, Delhi to Newark)	**5** Wheels down Dallas, TX **HOLD--** [redacted] (b)(6) **4:40 AM**-HOLD **7:30 AM**-In Transit: Delhi to Dallas TX (American Airlines #425, Newark to Dallas TX) **10:30 AM**-Brett to pick you up at Airport

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6	7 Labor Day	8 **HOLD**-White House "Back to School Event" - Dallas, TX (Booker T. Washington HSPVA in Dallas, TX--Sept. 8, 2009) **7:00 AM**- **9:45 AM**-Depart Private Residence en route to Booker T. Washington HSPVA **10:15 AM**-USTR Briefing on White House Back to School Event - Nefeterius McPherson (Holding Room at Booker T. Washington) **10:30 AM**-White House Back to School Initiative Event **11:00 AM**-Jimmy Z (3rd Qrtr Tax) **11:00 AM**-POTUS Address to Students (Live Broadcast Nationwide) **11:45 AM**-Depart Booker T. Washington HSPVA en route Private Residence **12:15 PM**-Lunch/Downtime **2:30 PM**-Depart Private Residence en route to DFW Airport **3:50 PM**-Wheels up to DC (American Airlines #1300) **7:45 PM**-Wheels Down DCA **8:30 PM**-Dinner with Emmitt and Pat ; Marjorie Adams (Blue Duck Tavern - 24th & M Streets, NW - 202-419-6755)	[9/09] - [9/11] (B) (6) 9 **8:00 AM**-Depart Private Residence en route USTR **8:30 AM**-Daily Reading **9:30 AM**-Meeting with Mike Froman--India Debriefing (Ambassador's Office) **10:15 AM**-Depart USTR en route Capitol Hill (Congressional Briefing en route) **10:30 AM**-Mtg with Congressman Randy Neugebauer - 1424 Longworth HOB **11:00 AM**-Depart U.S. House en route to Senate Side **11:30 AM**-Mtg with Sen. Richard Shelby - 304 Russell Senate Office Building **12:00 PM**-Depart Capitol Hill en route lunch **12:30 PM**-Lunch with Ambassador Robert Zoellick (1818 H Street-entrance facing Penn Ave.) **1:30 PM**-depart lunch en route to Capitol Hill **2:00 PM**-HOLD **2:30 PM**-Meeting with Senator Saxby Chambliss - 416 Russell Senate Office Building **3:15 PM**-Mtg with Senator Mike Crapo-- 15 minute meeting (Dirksen Building #239) **3:30 PM**-En route to House Side **4:00 PM**-Meeting with Congressman Marion Berry - 2305 Rayburn HOB **4:30 PM**-Depart Capitol Hill en route USTR **5:00 PM**-Briefing on Mtg with Canadian Trade Minister Stockwell Day **5:15 PM**-Confirmed--MTG with Canadian Minister Stockwell Day (Ambassador Kirk's Office) **6:15 PM**-HOLD for ARK Time **7:00 PM**-Depart USTR en route to the U.S. Capitol **7:30 PM**-President Obama to Address to Joint Session Congress - U.S. Capitol, Room H-219 (HOLD Room for protocol order line-up)	10 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-421 Briefing **10:20 AM**-Depart en route White House for Cabinet Meeting **10:30 AM**-White House Cabinet Meeting **12:30 PM**-Lunch with Miriam (TBD) **1:30 PM**-HOLD time for RK **2:00 PM**-Meeting w/Don Borut National League of Cities (Jim Brooks will accompany) (Ambassador's Office) **2:45 PM**-Briefing on Meeting with Bangladeshi Commerce Minister Faruk Khan **3:00 PM**-Meeting with Bangladeshi Commerce Minister Faruk Khan **3:30 PM**-15 Min--Call with Ken Cohen Exxon Mobil VP Worldwide Public Affairs **3:45 PM**- Speech prep and video message taping **5:00 PM**-HOLD: Possible call with Sen. Lincoln **5:15 PM**-Photo with USTR Softball team **5:30 PM**-Briefing for Principal's meeting **6:00 PM**-Principals Meeting on 421 (Situation Room)	11 HOLD DAY Anniversary of 9-11 (Events with Sec. Napolitano and Sec. Donovan) **6:15 AM**-Arrive at DCA **6:40 AM**-Wheels up en route to New York - DCA to EWR (Newark) **8:00 AM**-3 **8:46 AM**-9-11 Ceremony with Sec. Napolitano, Sec. Donovan, Mayor Bloomberg & other elected officials--New York City **12:30 PM**-Lunch and Change for Service Event **1:30 PM**-En route to Common Ground **2:00 PM**-9-11 Event "Common Ground" with HUD Secretary Shaun Donovan (Details to follow--attire will be casual)	12 RON--Washington, DC

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
13 RON--Washington, DC [9/13] - [9/19]-Drew Campbell in town this week **9:30 AM**-Delta Flt 5907 (LGA)	**14** [9/14] - [9/16]-(b)(6) **7:00 AM**-ca **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Political Staff Mtg **10:00 AM**-Speech Planning/Speech Prep Meeting **11:00 AM**-Call Time **12:00 PM**-LUNCH/Drew Campbell (WH Mess (confirmed)) **1:15 PM**-Ambassador Curtis Ward **1:45 PM**-Briefing on Mtg with President of National Chicken Council **2:00 PM**-Mtg with George Watts, President--National Chicken Council **2:30 PM**-CONFIRMED Call with Senator Cantwell **2:45 PM**-Briefing for Mtg with Andy Stern **3:00 PM**-Mtg with Andy Stern, SEIU President **3:30 PM**-Briefing for Mtg with Sen. Bunning **4:00 PM**-Depart en route to Capitol Hill **4:30 PM**-Mtg with Sen. Bunning **6:30 PM**-Depart for Marriott Wardman Park **7:00 PM**-GE African American Forum Signature Customer and Strategic Partner Dinner-- (Marriott Wardman Park-- Main Ballroom -- Table 4)	**15** [9/15] - [9/18]-Travel to Brazil **HOLD**-GE's 4th African American Forum Signature Customer and Strategic Partner Summit (Marriott Wardman Park - 2660 Woodley Road, NW) **6:30 AM**-Depart Private Residence en route to Marriott Wardman Park **7:00 AM**-Arrive Marriott Wardman Park **7:15 AM**-Breakfast Keynote Speaker: GE's 4th African American Forum Signature Customer & Strategic Partner Summit **8:00 AM**- **8:15 AM**-Depart Marriott Wardman Park en route to USTR **8:30 AM**-Daily Reading **9:15 AM**-Briefing for Mtg w/ French Trade Min. Idrac **9:30 AM**-Mtg w/ French Trade Minister Idrac **11:00 AM**-Congressional Call Time **11:30 AM**-CONFIRMED - Call with Sen Brownback **12:00 PM**-Lunch **1:40 PM**-Pre-trip meeting with Cece **2:00 PM**-Briefing- Brazil Trip Goals **2:45 PM**-Briefing for Brazil Interview **3:00 PM**-Interview for Sao Paolo Paper - Brazil **5:00 PM**-HOLD TIME **5:30 PM**-USSS - Baggage Call - Passport and Ticket **8:00 PM**-Depart Residence for Airport **10:00 PM**-Wheels up to Sao Paulo, Brazil (United Airlines 861 - Flight time 9 hours 20 minutes)	**16** [9/15] - [9/18]-Travel to Brazil **10:00 AM**-Arrive Renaissance Sao Paulo Hotel **10:00 AM**-HOLD **12:45 PM**-Depart Renaissance Hotel in route to AmCham Lunch **1:15 PM**-Arrive Rua da Paz **1:30 PM**-AmCham Luncheon (Speech) **2:45 PM**-Depart lunch en route to Consul General's Residence (CGR) **3:15 PM**-Arrive Consul General's Residence (CGR) **3:30 PM**-Private Sector Roundtable **4:30 PM**-HOLD Press Briefing **4:45 PM**-HOLD- Media Interview **5:15 PM**-Labor and Civil Society Stakeholders Roundtable **6:15 PM**-Depart CG Residence en route to Congonhas Airport **8:05 PM**-Wheels up San Paulo Congonhas for Brasilia International Airport **9:50 PM**-Wheels Down Brasilia **10:10 PM**-Depart Brasilia International Airport en route RON **10:30 PM**-RON- Brasilia, Brazil	**17** [9/15] - [9/18]-Travel to Brazil **7:00 AM**-HOLD **8:00 AM**-Breakfast **9:00 AM**-USTR Briefing Time **9:30 AM**-Depart RON en route to Meeting w/Minister of Development, Industry, and Commerce (MDIC) **9:50 AM**-Arrive MDIC **10:00 AM**-Meeting with Minister Miguel Jorge (MDIC) **10:45 AM**-Depart MDIC en route TBD National Confederation of Industry-Brazil **11:00 AM**-Meeting with CNI President Armando Montero Neto **11:45 AM**-Depart CNI en route to Minister of Exterior Relations office **12:00 PM**-Meeting with Minister of Exterior Relations, Celso Amorim **1:00 PM**-Lunch meeting hosted by Minister of Exterior Relations, Celso Amorim **2:00 PM**-Press Walkout- ARK and Minister Celso Amorim **2:30 PM**-Depart MRE en route to Casa Civil **2:45 PM**-TBD- meeting with Dilma Rousseff, Casa Civil **3:30 PM**-Arrive RON **3:40 PM**-HOLD **4:30 PM**-Depart RON en route to airport **6:00 PM**-Wheels up Brasilia en route to San Paulo **10:00 PM**-Wheels up San Paulo, Brazil en route Washington, DC (United Airlines #860, arriving Dulles)	**18** [9/15] - [9/18]-Travel to Brazil -Wheels up Brazil en route DC **6:50 AM**-Depart airport en route to Private Residence **8:00 AM**-HOLD - Return to Private Residence **10:00 AM**-USTR Office Time **10:00 AM**-Daily Reading **12:00 PM**-HOLD - per RK	**19** RON--DC

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
20 **8:20 PM**-New York Giants at Dallas Cowboys (Cowboys Stadium, Arlington, TX	**21** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-Call Melody Barnes **10:00 AM**-Briefing on MTG with Russian Deputy Prime Minister **10:30 AM**-CONFIRMED Mtg with Russian Deputy Prime Minister Igor Shuvalov	**22** **7:00 AM**-TBD **10:00 AM**-Down Time (Rodney Ellis) **1:00 PM**-LUNCH **2:45 PM**-Pre-brief for mtg with Clayton Yeuther (Wendy has a 3-3:30pm, needs earlier pre-brief) **3:30 PM**-Mtg w/ Clayton Yuetter, Former USTR (Discuss APEC)	**23** [9/23] - [9/27]-Congressional Black Caucus--Annual Legislative Conference **8:30 AM**-Daily Reading **9:00 AM**-Press/Congressional Briefing for Congressional Black Caucus - Town Hall **9:30 AM**-Briefing for Call Time	**24** [9/24] - [9/26]-FYI: G-20 Summit in Pittsburgh, PA **12:00 AM**-MEK gets badge at 11 am (Old Exec. Building #18) **12:00 AM**-Daily Reading **7:00 AM**-s **9:00 AM**-Senior Staff Mtg **9:30 AM**-Depart en route to the DC	**25** **HOLD**-Daily Reading **10:00 AM**-Speech Prep (Per CJ) **10:45 AM**-HOLD- Call to Chen Deming **11:00 AM**-Mtg with COS **11:30 AM**-Brief Mtg with David Rawlinson (ARK Office) **12:00 PM**-Lunch with TX State Rep.	**26** **11:30 AM**-The Saturday Brunch- 12th Annual (BLT Steakhouse 1625 Eye St. NW) **12:00 PM**-

October 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **9:30 AM**-HOLD **10:00 AM**-Meeting with Dallas Councilmember Vonciel Hill **10:45 AM**-Briefing on Mtg with EC Commissioner Catherine Ashton **11:00 AM**-Confirmed--Mtg with EC Commissioner Catherine Ashton **12:00 PM**-LUNCH **1:30 PM**-Briefing on Africa Business Summit Trade Plenary (Amb. Kirk's Office) **2:00 PM**-Depart USTR en route to DC Convention Center (Briefing to continue in vehicle) **2:30 PM**-HOLD In VIP Room 345 at the DC Convention Center **3:00 PM**-7th Biennial U.S. - Africa Business Summit Trade Plenary - Washington, DC Convention Center **4:00 PM**-Depart Plenary en route to Bilateral Meeting **4:30 PM**-Bilateral with S. African Minister Davies--VIP Room 210 at the DC Convention Center **5:00 PM**-Depart DC Convention Center en route USTR [redacted]	2 **8:30 AM**-Daily Reading **9:00 AM**-Meeting with David Walters re: GDP Report **10:00 AM**-Mtg with Dave Apol **10:30 AM**-Briefing for Mtg with DPM of Vietman Pham Gia Khiem **11:00 AM**-Mtg with Deputy Prime Minister of Vietnam -- Mr. Pham Giak Khiem **11:00 AM**-Photo **11:45 AM**-Danny - update on ROZ/Cantwell **1:00 PM**-Meeting with Mike Froman **2:00 PM**-Briefing for Mtg with Christian Wulff **2:15 PM**-Mtg with Christian Wulff, Prime Minsiter of the German state of Niedersachsen (Lower Saxony) **3:00 PM**-Depart for Commerce **3:30 PM**- Briefing with Sec. Locke for JCCT	3 **1:30 PM**-Lunch **3:00 PM**-Change and Depart for University of Maryland Law School Event **4:30 PM**-HOLD--Univ. of Maryland Law School Remarks
4	5 **8:30 AM**-Daily Reading **9:30 AM**-Zeroing Briefing **10:15 AM**-Press -- Multimedia spotlight on Mtg with Min. Sharma **10:45 AM**-Briefing for Press Rollout of SME Initiative **11:15 AM**-Walk to 1724 F Street **11:45 AM**-Press Conference -- Rollout of SME Initiative (1724 F Street) **12:15 PM**-Lunch **1:45 PM**-Briefing for Mtg with NZ Trade Minister Tim Groser **2:00 PM**-Mtg with NZ Trade Minister Tim Groser **2:00 PM**-Photo w/ Min. Groser **3:00 PM**-Speech Prep **4:00 PM**-Demetrios - update on Mike Froman **4:45 PM**-Depart en route to DCA for wheels up to Atlanta **5:00 PM**-HOLD TIME at Airport	6 [10/06] - [10/08]-FYI: World Bank/International Monetary Fund Annual Mtgs--Istanbul **12:00 AM**-Atlanta, GA **10:30 AM**-CEO Roundtable (Atlanta) **12:00 PM**-Atlanta Chamber of Commerce Lunch -- Keynote by ARK with Q & A **4:20 PM**-Wheels up to Washington, DC (Delta-1278)	7 [10/07] - [10/09]-U.S. Chamber of Commerce--TIFA on Afghanistan and Central Asia -- **8:15 AM**-Daily Reading **9:00 AM**-Reading Time -- Review NAM Remarks **9:30 AM**-Briefing for Mtg with Prof. Klaus Schwab, WEF **9:45 AM**-Briefing for meeting with Rule of Law **10:00 AM**-Mtg with Rule of Law Forum, Delegation from Indonesia/SMU (Per Nef) **10:30 AM**-Stop by - Bilateral MTG with Argentine Ambassador Hector Timmerman (Room 521 -- EE's office) **10:40 AM**-Briefing for Mtg with Sec. Gary Locke & 7 Tech CEOs **10:50 AM**-Stop By - Tim R. and Peter C meeting with Simon Fraser, Permanent Secretary of UK Dep. of	8 **8:15 AM**-Daily Reading **8:45 AM**-Briefing for South/Central Asia TIFA (ARK Office) **9:00 AM**-Confirmed---USTR to host US-Central Asia TIFA Council Meeting (Remarks) **11:15 AM**-Briefing on JCCT (Joint Committee on Commerce and Trade) **1:45 PM**-Briefing for Press Interview with Bruce Stokes, National Journal **2:00 PM**-Press Interview and Photo with Bruce Stokes, National Journal **2:45 PM**-Briefing for Mtg with Japanese Ag Minister Hirotaka Akamatsu **3:00 PM**-Mtg with Japanese Ag Minister Hirotaka Akamatsu **3:45 PM**-Briefing for Mtg with Mr Bruno Le Maire, French Minister of Food, Agriculture and Fisheries **4:00 PM**-Mtg with Mr Bruno Le Maire, French Minister of Food,	(b)(6) [redacted] 9 **8:30 AM**-Daily Reading **3:00 PM**-HOLD Manufacturers Principals Mtg -- 3PM ET/ 2PM CT (P + 1 -- RK would Dial In [redacted]	10 [redacted]

	6:00 PM-Wheels up en route Atlanta, GA -Delta 1975		Business, Innovation & Skills... (Mtg is 11-Noon) **11:05 AM**-Mtg with Sec. Gary Locke and 7 Technology CEOs (EEOB 101) **11:45 AM**-Lunch **12:30 PM**-Mtg with Professor Klaus Schwab, Founder and Exec Chaiman of the World Economic Forum **1:00 PM**-HOLD TIME **2:00 PM**-Depart USTR en route to JW Marriott **2:30 PM**-Keynote--National Association of Manufacturers (NAM) (JW Marriott - 1330 Pennsylvania Ave, NW) **3:10 PM**-Depart JW Marriott en route to USTR **3:30 PM**-HOLD **4:30 PM**-Briefing for Mtg with Amb. Zhou and Sec. Locke **5:00 PM**-CONFIRMED Mtg with Chinese Amb. Zhou Wenzhong and Sec. Gary Locke (USTR - Room 207) **5:30 PM**-Depart for New Zealand Embassy **5:30 PM**-Briefing for NZ Council 2009 Partnership Forum Wine Reception **6:00 PM**-U.S.- New Zealand Council 2009 Partnership Forum Wine Reception (NZ Embassy -- 37 Observatory Circle, NW, Washington D.C. 20008)	Agriculture and Fisheries **4:00 PM**-Photo with Mr. Bruno Le Maire **4:30 PM**-Confirmed---US-Central Asia TIFA Council Closing/Wrap up/Photo op--Remarks		
11 [redacted]	**12** **12:00 AM**-Columbus Day	**13** **8:00 AM**-Daily Reading **8:30 AM**-Depart USTR en route to Ronald Reagan Building **8:45 AM**-HOLD--Meeting with EC Commissioner Catherine Ashton **9:00 AM**-YOU proceed to seat at the Coalition of Services Summit **9:10 AM**-YOU will be introduced by Pres. of Metlife International & incoming CSI Chair, Bill Toppeta **9:15 AM**-Keynote Remarks and q&a - Coalition of Service Industries Summit **9:55 AM**-Exit Stage and Depart Ronald Reagan International Trade Building en route USTR **11:30 AM**-Briefing for Lunch Meeting on Health Care Reform with Texas Delegation on Wed, 10/14 (Alejandro Perez of WH Leg Affairs, and Lauren Aronson of Office of Health Reform) **12:00 PM**-Lunch **1:30 PM**- TV-One Interview **2:00 PM**- Trade and Envrionment Policy Advisory Committee - (TEPAC) - w/ EPA Administrator Lisa Jackson (1724 F Street, Room 1 and 2) **3:00 PM**-Briefing for Bilateral Mtg with Indian Commerce Min. Anand Sharma	**14** **8:00 AM**-JCCT staff call **8:30 AM**-Daily Reading **9:45 AM**-Briefing on Ukraine TIFA Council Meeting **10:00 AM**-Confirmed Mtg--Ukrainian Minister of Economy Bohdan Danylyshyn **11:00 AM**-HOLD TIME **12:00 PM**-Depart USTR en route to Capitol Hill (H-128 of the Capitol (House side / south side entrance and to the right)) **12:30 PM**-Lunch Meeting on Health Care Reform with Texas Delegation - Capitol Hill (H-128 of the Capitol (House side / south side entrance and to the right)) **1:30 PM**-HOLD for Departure from Capitol Hill en route to The Hay Adams--Briefing en route **2:00 PM**-Stop by for Coffee/Dessert in honor of Indian Commerce & Industry Minister Anand Sharma -The Hay Adams **2:45 PM**-Depart The Hay Adams en route to USTR **3:00 PM**-Confirmed - Mtg with WTO Director General Pascal Lamy (Ambassador Kirk's Office)	**15** **12:00 AM**-Wheels up en route Dallas, TX **8:40 AM**-Daily Reading **9:30 AM**-Briefing for Mtg at the White House with Amb. Marantis **9:45 AM**-Briefing for IGPAC **10:00 AM**-IGPAC (Intergovernmental Policy Advisory Committee) (1724 - Rooms 1 & 2) **10:30 AM**-Depart USTR en route to White House **10:45 AM**-Meeting with Rahm Emanuel, Larry Summers, Mike Froman **1:15 PM**-Briefing on Mtg with Vice Chairman John Rice of General Electric and Former Deputy USTR Amb. Karan Bhatia **1:30 PM**-Mtg with Vice Chairman John Rice of General Electric (GE) and Former Deputy USTR Amb. Karan Bhatia **2:00 PM**-HOLD **2:45 PM**-Briefing for Mtg with Panamanian Minister of Commerce and Industry, Roberto Henriquez **3:00 PM**-MTG with Panamanian Commerce and Industry Minister Roberto Henriquez	**16** **1:00 PM**-Lunch **2:30 PM**-HOLD in POTUS Hold Room **3:30 PM**-Points of Light Institute Presidential Forum Roundtable **4:30 PM**-Presidential Forum on Service with President Barack Obama and Defense Secretary Robert Gates [redacted]	**17** **12:00 AM**-[redacted]

		3:30 PM-Bilateral MTG with Indian Commerce Minister Anand Sharma **4:30 PM**-HOLD TIME **5:00 PM**-Briefing for Mtg with Colombia Trade Minister Luis Guillermo Plata **5:15 PM**-Mtg with Colombia Trade Min. Luis Guillermo Plata **6:00 PM**-HOLD **6:30 PM**-Dinner with HHS Sec. Kathleen Sebelius, DHS Sec. Janet Napolitano, SBA Administrator Karen Mills (Oval Room- Confirmed 800 Connecticut Ave. NW)	**3:30 PM**-Briefing on JCCT **4:15 PM**-Briefing for Mtg with Dwayne Ashley, Thurgood Marshall Fund **4:30 PM**-Mtg with Dwayne Ashley, Thurgood Marshall Fund **5:00 PM**-Press-- ustr.gov video **5:30 PM**-Briefing for Mtg with US Amb designate to Australia Jeff Bleich **5:45 PM**-Mtg with US Amb-designate to Australia, Jeff Bleich **6:15 PM**-Mtg w/ COS	**4:00 PM**-Briefing for Australian meeting **4:00 PM**-HOLD- Call with Secretary Geithner **4:15 PM**-Depart en route to Australian Embassy **4:30 PM**-Bilateral with Australian Min. Simon Crean **5:15 PM**-AUSMINTT MTG -- Australia -- US Ministerial -- FTA Review (Australian Embassy) **6:15 PM**-HOLD		
18 [redacted]	**19** **12:00 AM**-USTR, Mexico, Canada--- NAFTA Meetings In Dallas, TX **7:00 AM**-ha **7:30 AM**-Depart Private Residence en route to Rosewood Cresent Hotel **8:00 AM**-USTR Team Briefing **9:00 AM**-Meeting of the NAFTA Free Trade Commission **11:45 AM**-NAFTA Press Conference **12:30 PM**-NAFTA Ministerial Luncheon **1:30 PM**-U.S. and Canada NAFTA Ministerial Bilateral Meeting **2:30 PM**-U.S.-Mexico NAFTA Ministerial Bilateral Meeting **3:30 PM**-HOLD TIME **4:30 PM**-Depart Rosewood Cresent Hotel [redacted]	**20** **12:00 AM**-[redacted]	**21**	**22** **7:30 AM**-HOLD -- Briefing for Call with Chinese Vice-Premier Wang Qishan **7:55 AM**-HOLD - USTR and Sec. Gary Locke to Call with Chinese Vice-Premier Wang Qishan **8:10 AM**-Daily Reading **9:30 AM**-Depart USTR en route to Capitol Hill - Briefing in the Car **10:00 AM**-Meeting with Sen. David Vitter (Hart 516) **10:30 AM**-Depart Capitol Hill en route to USTR **11:00 AM**-Enforcement Briefing with GC Tim Reif **2:30 PM**-Briefing: India Visit **3:00 PM**-JCCT Briefing **3:30 PM**-Depart USTR en route to Capitol Hill **4:00 PM**-Confirmed Mtg with Sen. Bob Corker (185, Dirksen Senate Office Building) **4:30 PM**-The Ivy Council and USA Today Civic Conference--Capitol Hill - Room HVC-215 (speaking for 10-15 min and q&a)	**23** **12:00 AM**-Travel to India **8:30 AM**-Daily Reading **9:15 AM**-PC Meeting (WH) **10:15 AM**-TPCC Meeting at EEOB - Secretary Gary Locke - Host (Rm 350) **10:50 AM**-BIT Briefing with Peter Cowhey **12:30 PM**-USSS Baggage and Passport Call **2:00 PM**-Depart en route to Washington - DCA **3:00 PM**-Wheels up from Washington - DCA to Newark, NJ (Continental Air - 3344) **8:25 PM**-Wheels up Newark, NJ en route Delhi, India	**24** **[10/24] - [10/27]**-India **2:30 PM**-LUNCH **8:15 PM**-Wheels down- Delhi, India **9:00 PM**-RON- Delhi, India
25 **9:00 AM**-HOLD TIME **12:30 PM**-Lunch with Ambassador Tim Roemmer **2:00 PM**-HOLD for Press briefing time **2:30 PM**-HOLD for Press Time **4:00 PM**-Arrive RON **4:15 PM**-HOLD TIME	**26** **8:15 AM**-HOLD for stop-by with US Trade Policy Forum Delegation **9:00 AM**-Breakfast Meeting with CII and FICCI **10:45 AM**-TBD- Meeting with Prime Minister Singh/Deputy Chairman of the Planning Commission Montek Ahluwalia **12:00 PM**-TBD- Lunch with Minister Sharma and TPF Senior Officials **1:00 PM**-HOLD TIME **2:00 PM**-TBD- Trade Policy Forum **4:15 PM**-HOLD- Press Time **5:15 PM**-HOLD TIME **6:30 PM**-TPF and PSAG delegations reception with U.S.-India Business Council Food Security/Rural Development and Green India/Clean	**27** **6:20 AM**-Wheels down- Hong Kong, Hong Kong **8:00 AM**-Wheels up- Hong Kong en route to Hangshou, China **10:30 AM**-Depart Hangzhou Airport en route to RON	**28** **[10/28] - [10/31]**-Annual JCCT trade dialogue **10:00 AM**-TBD- USTR Meetings, Briefings, Press **2:00 PM**-TBD- JCCT Preparatory meeting with Sec. Locke and Agriculture Secretary Vilsack **5:30 PM**-Depart TBD en route to Dinner **6:00 PM**-JCCT Dinner with Secretary Locke and Vice Premier Wang Qishan **8:30 PM**-en route to RON	**29** **8:30 AM**-TBD- JCCT Small Group Meeting **9:30 AM**-TBD- JCCT Ministerial Meeting with Secretary Locke and VP Wang Qishan **5:00 PM**-TBD- JCCT Signing Ceremony **5:30 PM**-TBD- Press Time	**30** **12:00 AM**-Wheels up en route Dallas, TX **9:00 AM**-Wheel up Hangzhou, China en route to Seoul, South Korea **12:05 PM**-Wheels Down- Seoul, South Korea **2:05 PM**-Wheels up- Seoul, South Korea en route to San Francisco, CA (landing at 8:06 am on Friday, Oct. 30 (U.S.)) [redacted]	**31** [redacted]

for USTR Team Briefing **5:15 PM**-HOLD TIME **7:30 PM**-Dinner-TBD **9:30 PM**-Arrive RON	Energy Executive Missions **8:00 PM**-HOLD TIME **9:30 PM**-Depart RON en route to New Delhi airport **10:00 PM**-HOLD in airport lounge **10:45 PM**-Wheels up New Delhi, India en route Hangzhou via Hong Kong (arrives 10:10 am next day)					

November 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 **12:00** [redacted]	**2** **8:30 AM**-Daily Reading **10:00 AM**-Prep Time for PC Meeting with POTUS to take place on Tuesday, Nov. 3, 2009 (ARK Office) **11:15 AM**- Briefing for Meeting with Dan Amos **11:30 AM**- Meeting with Dan Amos, CEO of AFLAC Insurance Co (ARK Office) **12:00 PM**-Lunch **12:45 PM**-Confirmed Call with Sec. Gary Locke **1:00 PM**-PC Meeting Briefing to include GDP Briefing with Economic Affairs Team-- (GDP October report released Oct 29) **1:30 PM**-Depart USTR en route to PC Meeting **2:00 PM**-PC - National Economic Council Mtg ((Roosevelt Room) Chaired by Larry Summers) **3:30 PM**-Depart PC - National Economic Council Mtg en route USTR **4:45 PM**-Briefing on Meeting with Moroccan Minister of Foreign Trade Abdelatif Maazouz **5:00 PM**-Mtg with Moroccan Minister of Foreign Trade, Abdelatif Maazouz (USDA Under Secretary Jim Miller to join...) **5:30 PM**-Speech Prep (Review Edits to Commerce and Korea Speech w/ Amelia) **6:00 PM**-Depart USTR	**3** **7:30 AM**-Depart Private Residence en route to Capitol Hill **8:00 AM**-Breakfast Mtg with Washington State - Governor Christine Gregoire and Congressional Delegation (The Hall of States - 444 N. Capitol Street, NW - Room 231) **8:30 AM**-Depart Capitol Hill en route USTR **9:00 AM**-Daily Reading--Abbreviated **9:20 AM**-Briefing for PC meeting with POTUS **9:50 AM**-HOLD for Departure to PC Meeting w/ POTUS **10:00 AM**-PC Meeting with POTUS ((Roosevelt Room) White House) **12:00 PM**-Lunch w/Gail Strickler (Executive Dining Room -- WH Mess) **1:15 PM**- Briefing on phone call with McGraw-Hill Chairman & CEO Terry McGraw **1:30 PM**-Call with McGraw-Hill Chairman and CEO, Terry McGraw **2:00 PM**-Depart USTR en route to Capitol Hill - Briefing on Meeting with Senator George Lemiuex en route **2:30 PM**- Mtg with Sen. George Lemieux (Florida) (Room 356, Russell Senate Building) **3:00 PM**-Depart Capitol Hill en route USTR **3:30 PM**-India - Trade Policy Forum Debrief - Lessons Learned (Ambassador Kirk's office) **3:45 PM**-JCCT Trip Debrief - Lessons Learned (Ambassador Kirk's Office) **4:00 PM**-Principals Mtg Debrief **5:15 PM**-Briefing on Moroccan Visit **5:30 PM**-US - Morocco Joint Committee Group Mtg--Closing Remarks (1724 F Street--Conference Rooms 1 & 2)	**4** **8:00 AM**-Depart Private Residence en route USTR **8:30 AM**-Daily Reading **9:00 AM**-Depart en route to USDA **9:30 AM**-Agriculture Policy Advisory Committee for Trade (APAC) with Sec. Tom Vilsack (USDA) **10:15 AM**-Walk over to Auditorium **10:30 AM**-Agriculture Technical Advisory Committee for Trade (ATAC) with Sec. Tom Vilsack (USDA Auditorium) **11:00 AM**-Depart en route to USTR **11:30 AM**-Reading Time **12:00 PM**-Anna Bennett (USTR) **1:15 PM**-Depart USTR en route U.S. Department of Commerce Headquarters **1:30 PM**-National District Export Council Conference Keynote Invitation from Commerce Secretary Gary Locke (U.S. Department of Commerce Headquarters - Auditorium) **2:30 PM**-Depart U.S. Department of Commerce HQ en route USTR **2:45 PM**-Speech Prep **3:45 PM**-Briefing on Mtg with Stuart Hart **4:00 PM**-Meeting with Stuart L. Hart - Cornell University - The Johnson School Center for Sustainable Global Enterprise (ARK Office) **4:45 PM**-Briefing on Meeting with Korean Ambassador Han Duck Soo **5:00 PM**-Meeting with Korean Ambassador Han Duck Soo (ARK Office)	**5** **8:30 AM**-Daily Reading **9:30 AM**-Reading Time **11:00 AM**-APEC Trip Briefing **12:00 PM**-Lunch **1:15 PM**-Briefing for D Magazine Interview **1:30 PM**- Interview with D Magazine **2:15 PM**-Briefing for meeting with Luis Alberto Moreno, President of Inter-America Development Bank **2:30 PM**-Meeting with Luis Alberto Moreno, President of Inter-America Development Bank **3:00 PM**-Climate Initiative Meeting **3:45 PM**-Briefing on the US-Brazil Co-Chair Tim Solso Meeting... **4:00 PM**-Meeting with US -Brazil Co-Chair Tim Solso **5:00 PM**-Reading Time **6:30 PM**-Keynote -- U.S. Korea Business Council Dinner	**6** **9:00 AM**-Daily Reading **9:45 AM**-Speech Prep (UNCF Speech) **10:15 AM**-Briefing on Meeting w/ Ethioplan Trade Minister Girma Birru **10:30 AM**-Meeting Ethioplan Trade Minister Girma Birru **11:15 AM**-Briefing on Meeting with William Toppeta, Chairman, Coalition of Services Industries - Pres. International, MetLife **11:30 AM**-Meeting with William Toppeta, Chairman, Coalition of Services Industries - Pres. International, MetLife **12:10 PM**-Lunch **1:00 PM**-Brief meeting on USITC Letter on ASEAN Integration Study **1:15 PM**-Briefing for Mtg w/ Sen. Maria Cantwell **1:30 PM**-Meeting with Senator Maria Cantwell (USTR)	**7** **2:00 PM**-Brooks Banton (Army Navy Golf Course)
8 **12:00 AM**-Wheels up Washington DC en route Singapore **9:00 AM**-USSS Baggage Call (USSS SA Lamont	**9** **12:00 AM**-Travel to Singapore **5:50 PM**-Wheels up Japan to Singapore	**10** **[11/10] - [11/16]**-APEC Summit, Singapore **12:00 AM**-Singapore **11:00 AM**-Daily Reading (Fairmont Hotel - ARK Suite) **11:30 AM**-Briefing on Bilateral Lunch Mtg with Sinapore Trade Minister Lim (Fairmont Hotel - Clark Room) **12:00 PM**-Bilateral Lunch Mtg with Sinapore Trade Minister Lim (Fairmont	**11** **12:00 AM**-Veterans Day **7:30 AM**-Depart Fairmont Hotel en route to Suntec Singapore (Motorcade) **8:00 AM**-APEC Ministerial Mtg Breakfast - principals only (Suntec Singapore - Room 209) **9:05 AM**-Press Time (Suntec Convention Centre - Room TBD) **10:00 AM**-Briefing on APEC	**12** **8:00 AM**-Daily Reading (Fairmont Hotel - ARK Suite) **8:20 AM**-Briefing on APEC Ministerial Meeting Retreat Plenary (Fairmont Hotel - ARK Suite) **8:45 AM**-Depart Fairmont Hotel en route Suntec Convention Centre (Motorcade) **9:00 AM**-APEC Ministerial Meeting Plenary Session (Suntec Singapore -	**13** **12:00 PM**-Daily Reading (Fairmont Hotel - ARK Suite) **12:30 PM**-Fairmont Hotel check-out and move to POTUS Hotel **9:00 PM**-Depart Location TBD en route to Shangri-La Hotel **10:00 PM**-FYI - POTUS arrives in Singapore	**14** [redacted] **11:00 AM**-Daily Reading (Shangri La Hotel - ARK Suite) **1:00 PM**-

Cochran [redacted] (6) **10:30 AM**-Depart residence en route to IAD **11:30 AM**-Arrive Washington Dulles (No later than 11:30am)		Hotel - Bras Basah A) **1:30 PM**-TBD USTR Briefing Time (Fairmont Hotel - Clark Room) **2:00 PM**-TBD Press Time (Fairmont Hotel - Clark Room) **2:45 PM**-Mtg with Congressman Sander Levin (Fairmont Hotel - Clark Room) **3:15 PM**-Briefing Time for APEC Ministerial Session (Fairmont Hotel - Clark Room) **4:45 PM**-Briefing on Mtg with Indonesia and APEC (Fairmont Hotel - Clark Room) **5:00 PM**-Depart Fairmont Hotel en route to Marina Mandarin (Motorcade) **5:15 PM**-Bilateral Mtg with Indonesian Minister Mari Pangestu (Marina Mandarin - Room TBD) **6:00 PM**-Depart Marina Mandarin Hotel en route to Suntec Singapore **6:30 PM**-APEC Ministerial Meeting Welcome Reception (Suntec Singapore - Room 601) **7:45 PM**-Depart Suntec Singapore en route to TBD Dinner location (Motorcade) **8:00 PM**-Dinner at Indochine with USTR staff and Rep. Levin (IndoChine restaurant)	Ministerial Sessions 1, 2, 3 (Suntec Convention Centre - Room TBD) **10:30 AM**-APEC Ministerial Meeting Session I - Strengthening the Multilateral Trading System (Suntec Convention Centre - Ballroom 1) **11:30 AM**-APEC Ministerial Meeting Session II - Accelerating Regional Economic Integration (Suntec Convention Centre - Ballroom I) **1:00 PM**-APEC Ministerial Meeting Official Photograph (Suntec Convention Centre - Ballroom 3) **1:20 PM**-AEPC Ministerial Meeting Lunch (Suntec Convention Centre - Ballroom 3) **2:30 PM**-APEC Ministerial Meeting Session III - Fostering Inclusive and Sustainable Growth (Suntec Convention Centre - Room TBD) **4:10 PM**-Briefing on Bilateral Mtg with Korean Trade Minister Kim (Suntec - Room TBD) **4:30 PM**-Bilateral Mtg with Korean Trade Minister Kim (Suntec - Room TBD) **5:30 PM**-Briefing on Bilateral Mtg with Japanese Trade Minister Naoshima (Suntec - Room TBD) **5:45 PM**-Bilateral Mtg with Japanese Trade Minister Naoshima (Suntec - TBD) **7:00 PM**-Depart en route to APEC Ministerial Meeting Official Dinner (Motorcade) **7:30 PM**-APEC Ministerial Meeting Official Dinner (Sentosa Island - Capella Hotel)	Ballroom 1) **12:30 PM**-Trans-Pacific Strategic Partnership Economic Agreement Mtg (lunch) (Suntec - Room TBD) **3:00 PM**-TBD Group Mtg with Australia/Japan/Singapore (Suntec - Room TBD) **4:05 PM**-HOLD Press Conference Time (Suntec - Room TBD) **4:45 PM**-Depart Suntec en route to Fairmont Hotel (Briefing for US-APEC Business Coalition en route) **5:00 PM**-US-APEC Business Coaltion Briefing (Fairmont Hotel - Orchard Room) **6:20 PM**-Depart Fairmont Hotel en route to Raffles Hotel **6:30 PM**-Stop by Am-Cham Reception for American CEO Summit (Raffles Hotel - Room TBD) **7:00 PM**-Depart Raffles Hotel en route to Dinner **7:30 PM**-Dinner with Congressman Brady (TBD)		Briefing on Mtg with Chinese Minister Chen Deming (Shangri-La Hotel - ARK Suite) **1:30 PM**-Depart Shangri-La Hotel en route St Regis Hotel **2:00 PM**-Bilateral Mtg with Chinese Minister Chen Deming (St Regis Hotel - Diplomat Room, Level 1) **3:00 PM**-Depart St Regis Hotel en route Shangri-La Hotel **6:30 PM**-Depart Shangri-La Hotel en route Esplanade **6:45 PM**-Singapore Evening Cultural Program and Dinner with Leaders (Esplanade)
15 **12:15 PM**-TBD POTUS Lunch/Russian President Medvedev Bilateral Mtg Prep (Shangri-La Hotel - TBD) **1:15 PM**-TBD Briefing on POTUS ASEAN and Indonesia Bilateral Meetings (Shangri-La Hotel - TBD)	**16** **12:00 AM**-Travel from Singapore to Beijing, China **12:30 PM**-AmCham Panel with Sec. Locke **3:30 PM**-Meeting with Vice Premier Li KeQiang **6:30 PM**-Dinner TBD	**17** [redacted] **12:00 AM**-Beijing, China with POTUS [redacted] **9:10 AM**-Arrive at Great Hall of the People (GHOP) **9:45 AM**-Welcome Ceremony **10:45 AM**-Participation in POTUS Expanded Bilateral Meeting with President Hu **12:15 PM**-POTUS Joint Press Conference **3:00 PM**-HOLD TIME **6:30 PM**-State Dinner with POTUS	**18** **12:00 AM**-Beijing, China with POTUS **12:00 AM**-[redacted] **10:30 AM**-Meeting with Vice Premier Wang Qishan **12:10 PM**-Participation in POTUS Working Lunch with Chinese Premier Wen **1:45 PM**-HOLD **9:00 PM**-[redacted]	**19** [redacted] **2:30 PM**-Call Sen. Cantwell (3:30 DC time)	**20** **11:00 AM**-Depart Private Residence en route to Hyatt Regency-DFW Airport Terminal C **11:30 AM**-UNCF Reception (The Filmmakers Room (Hyatt Regency DFW)) **12:00 PM**-UNCF 3rd Annual North Texas Luncheon Keynote, benefiting Paul Quinn College - Dallas, TX - open press (Made in Texas Ballroom (Hyatt Regency DFW)) **1:00 PM**-Depart Hyatt Regency	**21** [redacted]

2:00 PM-TBD POTUS Expanded Bilateral Mtg with Russian President Medvedev (Shangri-La Hotel) **3:15 PM**-TBD POTUS Bilateral with Indonesian President Yudhoyono (Shangri-La Hotel - TBD) **4:00 PM**-TBD POTUS Multilateral Mtg with ASEAN (Shangri-La Hotel - TBD) **10:00 PM**-USSS Baggage and Passports Call **11:30 PM**-Depart Shangri-La Hotel en route to Airport						
22	**23** **[11/23] - [11/25]**-Indian Prime Minister's State Visit -- India Mtgs **8:30 AM**-Daily Reading **9:30 AM**-Political Staff **10:15 AM**-Briefing for Mtg with Min. Rachid Muhamed Rachid, Egyptian Minister of Trade **10:30 AM**-Mtg with Min. Rachid Mohamed Rachid, Egyptian Trade Minister **11:15 AM**-Briefing for Trade Advisory Committee on Africa mtg **11:45 AM**-Buy America Negotiations **12:00 PM**-Lunch **1:30 PM**-Depart for Cabinet Meeting **1:45 PM**-Cabinet Meeting CONFIRMED **3:30 PM**-Trade Advisory Committee on Africa, TACA (Conference Rooms 1 and 2) **4:30 PM**-Briefing en route to U.S. Treasury **5:00 PM**-US-India Economic Dialogue -- CEO Forum (U.S. Treasury, Cash Room) **7:00 PM**-US-India Economic Dialogue Reception (101 Constitution Ave NW,	**24** **8:30 AM**-Daily Reading **9:00 AM**-Chris Wilson and Peter Cowhey -- Discuss Turkey **9:30 AM**-WTO Ministerial briefing **11:45 AM**-Call with Congressman Silvestre Reyes (he will call) **12:00 PM**-Lunch **1:45 PM**-Briefing for meeting with US Ambassador to Canada David Jacobson **2:00 PM**-Mtg with US Ambassador to Canada David Jacobson **2:30 PM**-Mtg to discuss Transparency and ACTA with Peter Cowhey, Stan McCoy and Kira Alvarez **3:30 PM**-Tim Reif- meeting on WTO Banana Case **4:10 PM**-Depart for Commerce to tape NCSL video **4:30 PM**-National Conference of State Legislators (NCSL) video (US Dept of Commerce, Rm 5407)	**25**	**26** **12:00 AM**-THANKSGIVING DAY	**27**	**28** **12:15 PM**-AA Flt 614 to Dulles/Geneva (DFW)

	Suite 500)					
29	**30** [11/30] - [12/03]-World Trade Organization (WTO) Ministerial Conference, Geneva, Switzerland **12:00 AM**-FYI - November GDP Released November 24, 2009 **12:00 AM**-Desrye M. Morgan's Birthday **12:00 AM**-Desrye M. Morgan's Birthday **8:45 AM**-USTR briefing on WTO Staff Briefing **10:00 AM**-Brief Stop by Overall WTO Staffing Briefing **10:10 AM**-Briefing on USTR Video Taping/Review of Script **10:20 AM**-USTR Video taping **11:00 AM**-Press Time **12:00 PM**-Briefing and ARK Prep for Opening Session Remarks- and Brief n Africa Group Meeting **3:00 PM**-WTO Ministerial Conference Opening Session **5:00 PM**-Meeting with EC Commissioner Catherine Ashton **6:10 PM**-Stop-by Farewell Reception for Comissioner Ashton **6:45 PM**-Brief Pull Aside with Palestine **7:00 PM**-WTO Ministerial Welcome Reception **8:30 PM**-Japanese Buffet Dinner					

December 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 **8:00 AM**-WTO Director General Pascal Lamy hosts Working Breakfast meeting: LDCs on the Enhanced Integrated Framework **10:00 AM**-WTO Ministerial Conference Working Session I **11:30 AM**-Africa Group Meeting chaired by Egyptian Minister Rachid **1:00 PM**-Pull Aside Meeting with Russian Minister Elvira Nabiullina **1:20 PM**-Lunch and Press Briefing Time **2:15 PM**-Press Time **3:00 PM**-Briefing on Bilateral Meetings with Norway and India **3:30 PM**-Bilateral Meeting with Indian Commerce Minister Anand Sharma **4:00 PM**-Briefing on pull aside meeting with Israel **4:30 PM**-Pull Aside Meeting with Israel **5:00 PM**-Bilateral Meeting with Minister Jonas Gahr Store, Norway's Minister of Foreign Affairs **6:00 PM**-Brief Pull Aside with Yemen Minister of Trade Al-Mutawakel **8:00 PM**-Hong Kong Economic & Trade Buffet Dinner	2 **7:45 AM**-Breakfast and Briefing on Industry Stop-by, WTO Ministerial Session II and Cotton **9:00 AM**-Brief stop by WTO Industry Briefing **9:30 AM**-WTO Ministerial Conference Session II **11:30 AM**-Meeting with Cotton 4 Countries **1:00 PM**-Lunch/Press Briefing Time **2:00 PM**-Press Time **5:45 PM**-Briefing on WTO Ministerial Conference Closing Session **6:30 PM**-WTO Ministerial Conference Closing Session **8:30 PM**-USTR Press Conference	3 **12:00 AM**-Wheels up from Geneva	4	5
6	7 **8:30 AM**-Daily Reading **9:30 AM**-NCSL Speech Prep **10:00 AM**-Depart for Capitol Hill and Briefing for Mtg with Sen. Brown **10:30 AM**-Mtg with Senator Sherrod Brown (455 Russell Senate Office Bldg) **11:00 AM**-Depart Capitol Hill en route to USTR **11:15 AM**-Briefing for Call wth Trade Advsiory Committee Chairs **11:20 AM**-Call with Trade Advisory Committee Chairs (Room 305) **11:30 AM**-Depart for State Department **12:00 PM**-Cynthia Stroum Swearing In (Treaty Room - 7th Floor -- U.S. Department of State) **1:00 PM**-Lunch **1:45 PM**-Briefing for Call with IGA/State Advisory Committee **2:00 PM**-Call with Intergovernmental/States Advisory	8 **8:30 AM**-Daily Reading **9:00 AM**-Press Briefing -- Follow up Interivew on WTO Ministerial with reporter from Geneva (Briefing and Interview) **9:15 AM**-Press Interview-- Follow up Interivew on WTO Ministerial with reporter from Geneva **9:30 AM**-Briefing for DOL Mtg **10:00 AM**-Depart for DOL **10:30 AM**-DOL Meeting with Labor Advisory Committee and Sec. Hilda Solis (Dep't of Labor, Secretary's Conference Room, 2nd Floor) **11:30 AM**-HOLD **12:00 PM**-Depart Department of Labor en route to USTR **12:30 PM**-LUNCH **1:30 PM**-Meeting to discuss TPP , per Decision Memo on TPP (ADM, Barbara Weisel, Luis, Lisa, CJ, Julianna, Janis) **2:00 PM**-Briefing for Hill Meetings	9 **12:00 AM**-Wheels up to San Diego, CA **8:00 AM**-Daily Reading **8:30 AM**-Briefing on call with new European Commissioner Benita Ferrero-Waldner (Amb. Kirk's office) **8:45 AM**-Call with new European Commissioner Benita Ferrero-Waldner (her office will dial us) **9:00 AM**-Briefing on Millennium Challenge Corporation MTG with Secs Clinton and Geithner **9:30 AM**-Depart USTR en route to State Department **9:45 AM**-Photo with Board of Directors (TBD Rm on State Dept, 7th Floor) **10:00 AM**-Millennium Challenge Corporation Mtg (and Photo Op at 9:45) with Secs Clinton and Geithner (Amb. Marantis to travel with you) (State Department (Principals Conference Room, Rm 7516))	10 **9:00 AM**-USTR Briefing Time **10:15 AM**-Meeting with Labor and Economic Development Committee Officers (Marriott Marine San Diego Hotel) **11:15 AM**-Down Time **11:45 AM**-NCSL Lunch: Overview of the Port of San Diego (Marriott Marina San Diego Hotel) **1:00 PM**-Down Time **3:45 PM**-Meet Representative Brent Yonts and Diana Hilton of NCSL (Marriott Hall, North Tower, Lobby Level) **4:00 PM**-Opening General Session-National Conference of State Legislatures (NCSL) Fall Forum **4:40 PM**-ARK departs NCSL General Session **4:45 PM**-USTR Press Time **7:00 PM**-Depart for San Diego Airport **7:30 PM**-HOLD/Dinner at airport	11 **[12/11] - [12/20]**-Hanukkah **7:45 AM**-HOLD- Press Radio Interviews **9:30 AM**-En route to the Beverly Hilton Hotel **9:45 AM**-Briefing for Meeting with Business Community **10:00 AM**-Meeting with Business Community (Beverly hilton) **10:40 AM**-en route to prepare for radio interview **10:48 AM**-USTR Press Time- KPCC Radio Interview **11:00 AM**-Depart Beverly Hilton en route to Peninsula Hotel Beverly Hills **11:15 AM**-Lunch with Motion Picture Association of America **12:30 PM**-Depart Peninsula Hotel en route to LA Times Headquarters **1:30 PM**-Meeting at LA Times Headquarters **2:00 PM**-Depart LA Times Headquarters en route to LAX	12

	Committee (Room 305) **2:30 PM**-Briefing for Meeting and Press Avail with Turkey Economic Minister Ali Babacan and Sec. Gary Locke **3:00 PM**-Meeting with Turkey Economic Minister Ali Babacan and Sec. Gary Locke (Ambassador's Conference Room 203) **3:30 PM**-Walk to 1724 F Street **3:40 PM**-Press Avail with Turkey Economic Minister Ali Babacan and Sec. Gary Locke (1724 F Street, Conf Room 1 & 2) **4:15 PM**-Discussion of Israel Agriculture Issues	**2:15 PM**-Call with Senator Max Baucus **2:40 PM**-Depart for Capitol Hill/ Briefing for Hill Meetings **3:00 PM**-Mtg with Senator Chuck Grassley (135 Hart Senate Office Building) **3:30 PM**-Depart Capitol Hill en route to White House	**12:00 PM**-Depart U.S. Department of State en route to lunch **12:30 PM**-Lunch **1:30 PM**-Meeting with Mike Froman (Ambassador Kirk's Office - #207) **2:15 PM**-HOLD for WITA Speech Prep **3:45 PM**-Depart for Dulles Airport **5:21 PM**-Wheels Up to San Diego,CA -- Washington, Dulles to San Diego, CA (United Airlines #240)	**9:04 PM**-Wheels up- San Diego, CA en route to Los Angeles, CA (United #6342) **10:00 PM**-Wheels down/ LAX **10:50 PM**-RON- Beverly Hilton Hotel	**3:00 PM**-Arrive at LAX and HOLD **4:05 PM**-Wheels Up to DC (United Airlines #236)	
13	**14** **8:30 AM**-Daily Reading **10:05 AM**-Depart en route to Capitol Hill/ briefing en route **10:30 AM**-Meeting with Congressman Sander Levin (1236 Longworth HOB) **11:30 AM**-Depart Capitol Hill en route to Lunch **1:00 PM**-HOLD **1:45 PM**-Briefing with Call with Chiquita CEO, Fernando Aguirre **2:00 PM**-Briefing for Mtg with Amb. Jon Huntsman, US Ambassador to China **2:15 PM**-Meeting with Amb. Jon Huntsman, US Ambassador to China (ARK Office) **3:10 PM**-Call with Chiquita CEO, Fernando Aguirre **3:30 PM**-Mtg with Canada Team to discuss Buy America (ARK Office) **4:30 PM**-Briefing for Mtg with NZ Ambassador Roy Ferguson **4:45 PM**- Mtg with NZ Ambassador Roy Ferguson and Ben King (ARK Office) **5:15 PM**-Speech prep for WITA	**15** **7:30 AM**-Depart Private Residence en route USTR **8:00 AM**-Daily Reading **8:45 AM**-Briefing for remarks with Washington International Trade Association (WITA) **9:00 AM**-Depart USTR en route to Ronald Reagan Building **9:15 AM**-Washington International Trade Association (WITA) remarks/q&a (Ronald Reagan Building (Amphitheatre)) **10:00 AM**-Depart en route to USTR **11:00 AM**-Briefing (if needed) for mtg with Bob Bauer **11:15 AM**-Mtg with new WH General Counsel Bob Bauer -- Introduction by Greg Craig (Amb. Kirk's Office...) **12:00 PM**-Lunch **1:15 PM**-Briefing on call with Canadian Minister Stockwell Day **1:30 PM**-Call with Canadian Minister Stockwell Day	**16** **8:30 AM**-Daily Reading **10:00 AM**-BIT Briefing with Tim Reif and Peter Cowhey **10:30 AM**-Briefing on Call with Congressman Bob Etheridge **10:45 AM**-Call with Congressman Bob Etheridge - Reference: Pork Issues **3:00 PM**-Briefing for Mtg with Sweeteners Users Association **3:30 PM**-Meeting w/ Members of the Sweeteners Users Association -- Kraft Foods, Hershey, Mars Snack food, National Confectioners Assocation, etc.	**17** **8:30 AM**-Daily Reading **9:30 AM**-Political Staff meeting **10:30 AM**-Appraisal Review Lorraine Green and Julianna Smoot **12:00 PM**-Lunch **1:00 PM**-Decision Memo Discussion: Costa Rica's IPR Commitments and Access to Sugar TRQ (ARK's office) **2:00 PM**-Briefing for Call with Amb. Carolina Barco **2:15 PM**-Call with Amb. Carolina Barco (ARK to call [redacted] **2:45 PM**-Depart for Capitol Hill/ Briefing en route **3:15 PM**-Mtg with Sen. Debbie Stabenow (133 Hart) **3:45 PM**-Depart Capitol Hill en route to DOJ	**18** **9:30 AM**-Russia Briefing **10:00 AM**-Briefing on Call with USDA Secretary Tom Vilsack **10:15 AM**-Call with USDA Secretary Tom Vilsack- we will dial him **10:30 AM**-Meeting with Tim Reif on Zeroing **11:30 AM**-Briefing on Reuters Interview - Year in Review **12:00 PM**-Interview/Brown Bag Lunch with Reuters **1:30 PM**-Briefing on Interview with Angelique Westerfield of WVON **2:00 PM**-Radio Interview with Angelique Westerfield - WVON Chicago **3:00 PM**-HOLD TIME	**19**
20	**21** **12:00 AM**-Federal Government Closed (Meetings have been cancelled Today)	**22** **12:00 AM**-W[redacted] **9:00 AM**-TBD - GDP December Report released Dec 22, need to find briefing date	**23**	**24** **12:00 AM**-Christmas Eve	**25** **12:00 AM**-Christmas Day	**26** **12:00 AM**-[redacted]

27	28	29	30	31		

January 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 **12:00 AM**-New Year's Day	2
3	4	5 **12:00 AM**-FYI: 111th Congress - 2nd Session Convenes	6	7 [1/07] - [1/11] [redacted]	8	9
10 [redacted]	11 **8:00 AM**-Briefing for Radio Interview with KURV 710- AM **8:30 AM**-Breakfast with McAllen Businesses / Local Leaders (The Spanish Room at the Renaissance Casa De Palma Hotel) **9:45 AM**-Radio Interview with Univision Radio **10:00 AM**-Interview with Spanish Newspaper **10:30 AM**-Newspaper Interview with The Monitor (McAllen's local paper) **11:15 AM**-Univision TV Interview **11:45 AM**-Depart motorcade for Reynosa, Tamaulipas (Mexico) **12:30 PM**-Greet/ Photo with Pres. Calderon **12:45 PM**-Program Begins **1:30 PM** [redacted]	12 **9:00 AM** [redacted] **1:30 PM**-Briefing for Mtg with Sec. Locke (Julianna's office -- Via Phone) **1:45 PM**-Depart for Dept of Commerce **2:15 PM**-CONFIRMED Meeting with Sec. Gary Locke at Department of Commerce (Department of Commerce - Sec. Locke's office) **3:00 PM**-Depart Department of Commerce en route to USTR **3:15 PM**-Briefing for White House Business Council **3:30 PM**-White House Business Council (Roosevelt Room) **5:15 PM**-Speech Prep **5:45 PM**-Meeting with Amb. Miriam Sapiro (Amb. Kirk's Office - 209)	13 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Meeting **9:30 AM**-Budget Meeting **10:15 AM**-Briefing for Mtg with New Canada Ambassador to the US, Gary Doer **10:30 AM**-Mtg with New Canada Ambassador to the US, Gary Doer **11:15 AM**-Briefing for call with Swiss Trade Minister Doris Leuthard **11:30 AM**-Call with Swiss Trade Minister Doris Leuthard **12:45 PM**-Julianna **2:30 PM**-Speech Prep **3:15 PM**-Briefing for Meeting with IP Enforcement Coordinator Victoria Espinel **3:30 PM**-CONFIRMED Meeting with IP Enforcement Coordinator Victoria Espinel **4:00 PM**-Lisa and Dave Apol -- Trade Advisory Committee System **4:30 PM**-Peter Cowhey -- Discuss President's 2010 Trade Agenda **5:00 PM**-TBD - Briefing on CEO Breakfast - USTR and Export Import Bank Hosting on Thursday, Jan. 14	14 **7:30 AM**-Depart private residence en route Export Import Bank **8:00 AM**-CEO Breakfast (per WH) -- TBD Joint with Export Import Bank, Chairman Fred Hochberg (ExIm Bank at 811 Vermont -- Room 1222 on the 12th floor) **9:00 AM**-Depart Export Import Bank en route to USTR **9:30 AM**-Daily Reading **10:00 AM**-WH.gov Video-- 2009 accomplishments/2010 hopes for WH.gov (Ambassador's Office) **11:30 AM**-Briefing on January 14th APEC Roundtable at the Department of State - Cutler/Augerot/Garcia **12:00 PM**-Depart USTR en route to Department of State **12:25 PM**-Lunch at Roundtable (State Department, Ben Franklin Room) **12:30 PM**-US-APEC CEO Roundtable-ARK remarks **1:30 PM**-Depart Department of State en route USTR **2:10 PM**-Deborah Tidwell **2:30 PM**-Meeting with Carol Guthrie **3:00 PM**-Briefing for SME Initiative Event Next Week **3:30 PM**-Scheduling Meeting **4:45 PM**-Briefing for Meeting with Russian Ambassador Sergey Kislyak **5:00 PM**-Meeting with Russian Ambassador Sergey Kislyak	15 **9:00 AM**-Daily Reading **9:45 AM**-Briefing for Mtg with the National Milk Producers Federation and the U.S. Dairy Export Council **10:00 AM**-Mtg with the National Milk Producers Federation and the U.S. Dairy Export Council **10:45 AM**-Briefing for Mtg with new Chevron CEO, John Watson **11:00 AM**-Mtg with new Chevron CEO, John Watson **11:30 AM**-Briefing on Interview with Mark Drajem - Bloomberg - Guthrie Staffing **11:45 AM**-Interview with Mark Drajem - Bloomberg - Guthrie Staffing **12:00 PM**-Lunch **1:30 PM**-Free Trade Agreement Meeting -- Update on Timeline **2:30 PM**-Briefing for President's Economic Recovery Advisry Board Call **2:45 PM**-President's Economic Recovery Advisory Board - Subgroup Conversation on policies that promote U.S. exports and the Administration's trade policies (via conference call) **3:30 PM**-Briefing on Dow Jones Interview - Guthrie Staffing **3:45 PM**-Interview with Josh Mitchell of Dow Jones - ARK Office (Guthrie Staffing) **4:00 PM**-Meeting with Deputy USTRs	16

17	18	19	20	21	22	23
	12:00 AM-Martin Luther King Jr. Holiday	**8:00 AM**-Daily Reading **8:30 AM**-Speech Prep **9:15 AM**-Briefing on Meeting Cecil Roberts, President of the United Mine Workers of America **9:30 AM**-Meeting with Cecil Roberts - President of the United Mine Workers of America (UMWA) **10:00 AM**-TBD Stop by to say hello to David O'Sullivan, European Commission Director General for Trade (Tim Reif's Office) **10:05 AM**- Briefing on Exports Promotion Strategy MTG **11:45 AM**-Meeting on China with ADM and GC Tim Reif **12:30 PM**-LUNCH **1:30 PM**-Briefing on calls to Sen. Stabenow and Cong. Levin - Japan/ Cash for Clunkers **1:45 PM**-CONFIRMED Call with Sen. Stabenow (ARK will call [redacted] (b)(6) **1:55 PM**-(5 Min.) Briefing on Meeting with Mylan CEO, Heather Bresch **2:00 PM**-Meeting with Mylan CEO, Heather Bresch **2:30 PM**-CONFIRMED Call with Cong. Sandy Levin [redacted] **2:45 PM**-Briefing on Meeting with President of the Lance Armstrong Foundation, Doug Ulman **3:00 PM**-Meeting with Doug Ulman, President of Lance Armstrong Foundation **3:30 PM**-Call with Industry Trade Advisory Committee (ITAC) **4:30 PM**-Depart USTR en route to Capitol Hill - Briefing en route **5:00 PM**-CONFIRMED Meeting with Senator Olympia Snowe (Russell 154) **5:30 PM**-Depart Capitol Hill en route USTR	**8:30 AM**-Daily Reading **9:00 AM**-Senior Staff Mtg **9:30 AM**-ARK Reading Time **10:35 AM**-Briefing for Call with Chairman Klaus Schwab **10:45 AM**-Call with Chairman Klaus Schwab **11:00 AM**-Briefing with Radio interviews **11:15 AM**-Local PRINT interview with Leslie Robbins, Business Reporter, College Park, MD Gazette (Call her on her direct: [redacted] (b)(6) **11:30 AM**-Local LIVE Radio interview with James Johnson, WOLB-AM in Baltimore, MD (Call him on his direct: 410-907-0348) **11:37 AM**-HOLD - USTR Press **12:00 PM**-Lunch with Peter Cowhey (WH Mess- confirmed) **1:00 PM**-Briefing on U.S. Mayors 78th Winter Meeting **1:30 PM**-Briefing on SME Initiative Kick-off (to be held tomorrow, Thursday, January 21st) **2:00 PM**-Meeting with Tim Reif **2:15 PM**-Briefing for meeting with CEO GE Energy, John Krenicki **2:30 PM**-Meeting with CEO GE Energy, John Krenicki **3:05 PM**-Depart en route to Capitol Hill (Briefing en route) **3:30 PM**-CONFIRMED Meeting with Cong. Sam Graves (Ranking Republican Member on House Small Business Committee) (Longworth 1415) **4:00 PM**-Depart Capitol Hill en route to the White House **4:30 PM**-Exports Promotion Strategy-Doha-TPP Meeting (White House - Situation Room - Large Conference Room) **5:30 PM**-Depart White House en route Capitol Hilton **6:00 PM**-Remarks - U.S. Mayors 78th Winter Meeting Reception -1001 16th Street, NW (Capitol Hilton - Congressional/Senate Ballroom)	**7:45 AM**-Depart Private Residence en route Peterson Institute **8:15 AM**-HOLD for Interview Briefing--Guthrie Staffing **8:30 AM**-HOLD for CNBC Interview - Peterson Institute - Television Studio **8:40 AM**-SME Initiative (Peterson Institute - 1750 Massachusetts Avenue NW) **11:00 AM**-HOLD for Briefing on Interview with Black Enterprise Television and Print **11:30 AM**-HOLD - Interview with Black Enterprise Television and Print **12:00 PM**-HOLD for Departure en route USTR **12:30 PM**-Lunch **1:30 PM**-HOLD - Daily Reading **2:00 PM**-Depart USTR for Capitol Hill **2:30 PM**-CONFIRMED Meeting with Senator Dick Durbin, Assistant Majority Leader (S-321, The Capitol) **3:00 PM**-Meeting with Sen. Chuck Schumer (Hart 313) **3:15 PM**-Depart Capitol en route to USTR	**9:00 AM**-Daily Reading **9:45 AM**-Briefing on Meeting with Chinese Amb. Zhou **10:00 AM**-Meeting with Chinese Ambassador Zhou **1:45 PM**-Pre-Brief for call with Canadian Minister Van Loan **2:00 PM**-Call with Canadian Minister of International Trade, Peter Van Loan	
24 **12:00 AM**-Washington, DC	**25** **8:30 AM**-Daily Reading **10:00 AM**-ARK Time **11:00 AM**-Call with Dep Secretary Hightower (Re: Davos) **12:00 PM**-Lunch **1:30 PM**-Briefing for Tim Solso call **1:45 PM**-Call with Tim Solso, Chair of the US-Brazil CEO Forum (re: Bilateral Consultative Mechanism Meeting)	**26** **7:00 AM**-e **8:30 AM**-Daily Reading **9:45 AM**-Briefing on Meeting with Congressman Sandy Levin **10:00 AM**-Meeting with Congressman Sandy Levin - at USTR **12:00 PM**-Lunch **2:00 PM**- Briefing on Meeting with U.S. Amb. to Mexico, Carlos Pascual	**27** **8:30 AM**-Daily Reading **9:45 AM**-Meeting with U.S. Amb. to Mexico - Amb. Carlos Pascual **10:30 AM**-Speech Prep **3:00 PM**-HOLD - Preview of the State of the Union Call - Hosted by WH Communications Director, Dan Pfeiffer, who will provide a preview of the SOTU and provide top-line	**28** **[1/28] - [2/02]**-FYI: National Association of Secretaries of State Winter Conference - Washington, DC **7:00 AM**- **8:30 AM**-Depart en route to Liaison Hotel for Black Enterprise Economic Forum **8:45 AM**-Greet with Earl "Butch" Graves, Jr. and Esther Silver-Parker -	**29** **12:00 AM**-[redacted] **[1/29] - [2/01]** [redacted] **8:15 AM**-Cabinet Meeting at the White House **10:15 AM**-Meeting on City Selection for 2011 APEC Trade Ministers	**30**

	2:00 PM-Briefing for Interview with Alan Beattie of Financial Times **2:15 PM**-Interview with Financial Times Reporter Alan Beattie **3:15 PM**-Interview with Tim O'Reilly, Las Vegas Business Reporter (phone interview)	**2:45 PM**-Depart for SBA office **3:00 PM**-CONFIRMED Mtg with Administrator Karen Mills (Office of SBA -- 409 3rd Street, Suite 7000) **3:30 PM**-Depart SBA for USTR **4:15 PM**-Briefing for Meeting with Ford CEO, Alan Mulally **4:30 PM**-Meeting with Ford CEO, Alan Mulally	messaging [redacted] and the passcode is [redacted] **3:30 PM**-Call with Congressman Charles Rangel - we will dial him **4:30 PM**-Domestic Agenda Mtg with Averyl, Lisa, and Devorah **7:30 PM**-En route to Capitol Hill **8:00 PM**-Cabinet HOLD ROOM - H219 **9:00 PM**-POTUS State of the Union Address	Green Room **9:00 AM**-Remarks at the Wal-Mart Black Enterprise Economic Forum **9:45 AM**-Depart the Liaison Hotel en route USTR **10:45 AM**-Briefing on Meeting Harry Kazazian, CEO Exxel Outdoors **11:00 AM**-Meeting with Harry Kazazian, President & CEO Exxel Outdoors **12:00 PM**-Lunch **2:00 PM**-Daily Reading **2:45 PM**-Briefing on Capitol Hill Meetings (Sen. Hagan, Sen. Wyden) **3:45 PM**-Depart for Capitol Hill **4:15 PM**-Mtg with Sen. Kay Hagan (521 Dirksen Senate Office Building) **5:00 PM**-Mtg with Senator Ron Wyden (223 Dirksen Senate Office) **5:30 PM**-MTG with Sen. Jon Tester -- Hart 724 **6:00 PM**-Depart Capitol Hill	Meeting (Ambassador Kirk's Office)	
31						

10

February 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 **8:30 AM**-Daily Reading **10:30 AM**-Meeting with Amb. Miriam Sapiro **11:15 AM**-Briefing for Mtg with Thai Deputy Commerce Minister Alongkorn. **11:30 AM**-Meeting with Thai Deputy Commerce Minister Alongkorn **2:00 PM**-HOLD: Mtg w/ Michael Punke (ARK Office)	2 **12:00 AM**-President Obama to release the Administration's 2011 Budget **8:30 AM**-Daily Reading **10:00 AM**-Economic Affairs Update with David Walters **12:00 PM**-Lunch **1:45 PM**-Pre-Brief for Jobs Forum **2:00 PM**-Jobs Forum Call with Chairman Fred Hochberg **2:45 PM**-Pre-brief for Mtg with German Federal Minister of Economic and Technology Rainer Bruderle **3:10 PM**-Meeting with German Federal Minister of Economics and Technology Rainer Bruederle	3 **7:45 AM**-Texas State Society Breakfast (Bullfeathers – 410 1st Street SE, Washington, DC 20003) **8:45 AM**-Depart Bullfeathers en route to USTR **10:00 AM**-Briefing on Mexico City Trip **10:30 AM**-Amelia Frenkel -- Discuss National Press Club Speech **11:00 AM**-Briefing on 58th National Prayer Breakfast **1:00 PM**-Pre-brief with Matt Rohde/Michael Punke **1:15 PM**-Call with WTO DG Pascal Lamy [redacted] (b)(2) **2:00 PM**-Trade Policy Agenda meeting **2:30 PM**-Tuna Dolphin NAFTA Dispute (Per Decision Memo) **3:30 PM**-Depart en route to White House Cabinet Room **4:00 PM**-Principal Level Exercise w/ POTUS - Designed to review potential border security and Incident Management (WH Situation Room) **5:15 PM**-Pre-brief with Eric Altbach and Leslie O'Connor **5:30 PM**-Call with Sen. Chambliss (We will call [redacted]	4 **7:00 AM**-Depart en route to Hilton Washington - **7:30 AM**-Congressional Committee - 58th National Prayer Breakfast (Hilton Washington – 1919 Connecticut Ave NW – International Ballroom) **8:00 AM**- **9:00 AM**-Depart National Prayer Breakfast en route USTR **10:00 AM**-Daily Reading **11:00 AM**-Call with Ray Secretary LaHood - Subject: Mexican Trucks **11:30 AM**-Briefing for Hill meetings **11:44 AM**-Depart for Capitol Hill **12:00 PM**-Meeting / Lunch with New Democrat Coalition Members & Staff (HVC -215 (House Visitor's Center)/ Lunch is provided) **1:15 PM**-CONFIRMED Meeting with Congressman Xavier Becerra (1119 LONGWORTH HOB) **2:00 PM**-CONFIRMED Senator Patty Murray (173 Russell Senate Office Building) **2:30 PM**-CONFIRMED -- Senator Ben Cardin (509 Hart Senate Office Building) **3:30 PM**-CONFIRMED Senator Frank Lautenberg (Hart Senate Suite 324) **4:00 PM**-Depart Capitol Hill **4:30 PM**-Tim Reif	5 **4:00 PM**- Interview with Notimex (Mexican newspaper wire service) -- Washington Burea Chief Jose Lopez (4pm central time)	6 [redacted]
7	8 **12:00 AM**-[redacted] (b)(6) **9:35 AM**-[redacted] Mexico City, Mexico (AA#433) **12:30 PM**-Depart Mexico City airport en route Ambassador's Residence **1:00 PM**-Arrive Ambassador Carlos Pascual's Residence/ Change/ Lunch **2:00 PM**-Depart Ambassador's Residence en route to General Electric **2:20 PM**-Arrive General Electric and do Photo Op **2:30 PM**-Meeting with GE Executives **3:45 PM**-Press Time **4:45 PM**-En route to AmCham SME **5:00 PM**-AmCham SME Roundtable **6:00 PM**-TBD Press Time **6:30 PM**-Depart AmCham SME en	9 **12:00 AM**-FYI Boy Scouts of America 100th Anniversary **12:00 AM**-Wheels up Mexico City, Mexico en route Washington, DC **12:00 AM**-Mexico City, Mexico **7:00 AM**-Breakfast at Ambassador's Residence **7:30 AM**-Depart Ambassador's residence en route to U.S. Embassy **8:00 AM**-USTR Staff Briefing **8:30 AM**-Depart for Economia **9:00 AM**-Meeting with Mexican Secretario de Economia, Ruiz Mateos **11:30 AM**-USTR Press Conference Briefing **12:00 PM**-Joint Press Conference **12:30 PM**-Lunch **1:00 PM**-Depart for Mtg with Pres. Calderon **1:30 PM**-Mtg with President Calderon **2:00 PM**-Depart en route to Mexico	10 **12:00 AM**-FYI: National Association of Latino and Elected and Appointed Officials (NALEO) Edward R. Roybal Legacy Gala **12:00 AM**-[redacted] **11:00 AM**-Congratulatory Call to new EU Trade Commissioner De-Gucht – [redacted] (11AM DC/ 10 AM DALLAS TIME) **11:30 AM**-CALL on Russia-WTO – 1-[redacted] DALLAS TIME/ 11:30 DC TIME) (b)(2)	11 **9:45 AM**-[redacted] **4:00 PM**-Depart TBD en route to Capitol Hill **4:30 PM**-CONFIRMED Meeting with Senate Majority Leader Harry Reid (S-221, Sen. Reid's Leadership Office) **5:15 PM**-Call with Min. Simon Crean -- Debrief on Davos	12 **8:00 AM**-Depart Private Residence **8:30 AM**-Daily Reading **9:15 AM**-Canada Buy America Signing **9:30 AM**-Depart USTR en route to Radio Interview **10:00 AM**-Radio Interview- with Jose Lopez Zamorano, the host of Epicentro Politico - 1126 16th Street, NW - Suite 350 **10:30 AM**-Depart en route to USTR **11:00 AM**-Speech Prep **12:00 PM**-Lunch **4:30 PM**-Julianna **5:00 PM**-Speech Prep **5:30 PM**-HOLD- Miriam Sapiro	13 [redacted]

	route to Ambassador Pascual's residence **7:00 PM**-Downtime **8:00 PM**-Dinner hosted by Ambassador Carlos Pascual (Ambassador's Residence)	City airport **3:45 PM** [redacted]				
14 **12:00 AM**- [redacted]	**15** **12:00 AM**-President's Day [2/15] - [2/20]-FYI: Congressional Recess for President's Day **12:00 AM** [redacted]	**16** **12:00 AM**-TBD -- HOLD for Travel to MAGIC Marketplace (Trade event in the international fashion industry) - Las Vegas, NV **7:30 AM**-Briefing for Radio Show **7:45 AM**-Radio Show **8:00 AM**-Depart for CEO Roundtable Breakfast **8:30 AM**-CEO Roundtable Breakfast (Las Vegas Convention Center) **9:30 AM**-Depart Roundtable en route to Haiti Unveiling **9:45 AM**-Haiti Unveiling (Convention Center) **10:15 AM**-Press Pull Aside **10:30 AM**-Tour MAGIC and SOURCE Marketplaces **11:30 AM**-Depart for Roundtable Meeting with Green Technology and Nevada Small Businesses **11:45 AM**-Roundtable Meeting -- Surrogate Event Per Sen. Harry Reid **12:45 PM**-Lunch **1:15 PM**-USTR Press Time -- Editorial Board or One-on-One Interview **2:00 PM**-Depart Press Time en route to Las Vegas Airport **2:30 PM**-HOLD at Airport **3:35 PM**-Wheels up Las Vegas, NV [redacted]	**17** **12:00 AM**-Ash Wednesday **12:00 AM**-1 year Annivesary of Recovey Act **10:30 AM**-Daily Reading **11:00 AM**-Speech Prep **12:15 PM**- Lunch with Al From (Capitol Grille 601 Pennsylvania NW) **1:45 PM**-Briefing on Meeting with German Foreign Affairs Minister, Mr. Joschka Fischer **2:00 PM**-Meeting with Mr. Joschka Fischer, Former German Foreign Affairs Minister (Conference Room 203) **2:45 PM**-Pre-brief for CNN Interview **3:00 PM**-CNN Interview **3:45 PM**-Pre-Brief for mtg with David Segura **4:00 PM**-Meeting with David Segura, CEO of VisionIT **5:00 PM**-Julianna	**18** **12:00 AM**-Wheels up to Detroit, Michigan **8:00 AM**-2010 Agricultural Economic Outlook Event Begins **8:00 AM**-Depart Residence **8:25 AM**-Arrive Crystal Gateway Marriott Hotel **9:20 AM**-Ambassador Kirk's Keynote Address Invitation from USDA Secretary Tom Vilsack - "Sustainable Agriculture: the Key to Health & Prosperity." (Crystal Gateway Marriott Hotel, 1700 Jefferson Davis Hwy, Arlington, VA 22202) **10:00 AM**-Depart en route to USTR **11:30 AM**-Briefing for Interivew with David Shephardson, Detroit News **11:45 AM**- Interview with David Shephardson with Washington Bureau Chief for Detroit News **12:30 PM**-Lunch **1:45 PM**-Daily Reading **2:10 PM**-HOLD for Departure to Detroit, MI **4:00 PM**-Wheels up Washington, DC en route to Detroit, MI (Delta Airlines 7245 - (1 hour 50 minutes)) **6:00 PM**-Depart DTW en route to Westin Hotel **6:30 PM**-Westin Hotel **7:30 PM**-Dinner with David Segura and others (Detroit Athletic Club)	**19** **12:00 AM**-PM Wheels up from Michigan to Washington, DC **7:00 AM**-HOLD - TBD Press Time **8:00 AM**-Coffee/Breakfast Meeting with John Dingell and Constituents **9:00 AM**-Meeting with Editorial Board (615 West Lafayette, Detroit, MI) **10:10 AM**-Meeting with Mke Manley, President and CEO of Jeep, Chrysler's Lead Executive for International Organization **10:45 AM**-HOLD- Prepare and review Keynote Address **11:30 AM**-Detroit Economic Club Keynote (Westin Cadillac Hotel) **1:30 PM**-En route to GM Tech Plant **1:35 PM**-Phone call with Gov. Jennifer Granhom **2:00 PM**-Tour of GM Tech Plant with Gov. Granholm and Chairman Levin (30001 Van Dyke Ave.) **2:45 PM**-SME Roundtable with Granholm and Levin (at GM Tech Plant Conference Room) **3:30 PM**-En route to DTW **3:45 PM**-Press Scrum with Gov. Granholm **4:15 PM**-Meeting wiht John "Bob" Montford, Senior Advisor to the Chairman at GM Tech Center **4:45 PM**-Depart GM Tech Center en route to TBD **5:15 PM**-TBD- Dinner **6:45 PM**-Arrive DTW Airport and HOLD **7:40 PM**-Wheels up Detroit en route to Washington, DC (Delta Airlines 2510 (1hour 35 minutes))	**20**
21 **12:00 AM**-Washington, DC	**22** **8:00 AM**-Daily Reading **9:30 AM**-Meeting with POTUS and Governors (Arrive WH Via West Exec) **1:45 PM**-Pre-Brief for Interview with The Economist **2:00 PM**-Interview with Saugato Datta and Greg Ip of The Economist **3:15 PM**-HOLD TBD MTG with Madam Ma **4:30 PM**-Depart for Capitol Hill **5:00 PM**-Meeting with Sen. John Kerry (Russell 218)	**23** **8:30 AM**-Daily Reading **9:00 AM**-Speech Prep **9:30 AM**-Briefing with David Walters-The Economy **10:00 AM**-Briefing to prepare for One-on-One Mtg with POTUS **11:00 AM**-Congressional Call Time **11:30 AM**-CONFIRMED Call with Congresswoman Kathy Castor [redacted] (b)(2) **11:30 AM**-CONFIRMED call with Senator George LeMieux (R-FL) [redacted]	**24** **12:00 AM**-HOLD for travel to Tampa, Florida **8:30 AM**-Departure to RILA Logistics Conference **9:15 AM**-Keynote at RILA Logistics Conference--Orlando, Florida **10:30 AM**-Depart Kissimmee en route to Orlando, FL **11:15 AM**-TBD Press Meetings **11:50 AM**-USTR Press **12:00 PM**-Lunch with Mayor Buddy Dyer	**25** **12:00 AM**-HOLD - TBD Tampa, Florida **12:00 AM**-HOLD for Wheels up to Washington, DC **7:30 AM**-Briefing for radio interview with AM 970 WFLA **7:40 AM**-Radio Interview with The Jack and Ted AM Tampa Bay show **8:00 AM**-Depart Hotel en route to Tampa Port Authority **8:30 AM**-Breakfast with Port Executives	**26** **8:30 AM**-Daily Reading **9:45 AM**-Briefing for Meeting with U.S. Ambassador to Korea, Kathleen Stephens **10:00 AM**-Meeting with U.S. Ambassador to Korea, Kathleen Stephens **1:00 PM**-Political Appointees Call (Room 203) **2:15 PM**-Call with Paul Wageman **2:30 PM**-Finance Committee Testimony-Prep (review for opening	**27** **12:00 AM**- [redacted]

	5:30 PM-Depart en route to USTR **6:00 PM**-Pre brief for POTUS one-on-one [redacted]	[redacted] (b)(2) **12:00 PM**-Lunch **1:15 PM**-Briefing for Bloomberg Radio Interview **1:30 PM**-Bloomberg Radio interview **2:30 PM**-Depart USTR en route to White House **2:50 PM**-Meeting with POTUS (Arrive at 2:50PM) **3:30 PM**-En route to USTR **3:45 PM**-HOLD for Debrief **5:50 PM**-HOLD **7:15 PM**-Wheels up Washington, DC (DCA) en route to Orlando, FL (US Airways #1189)	**1:30 PM**-Depart for meeting with Orlando Sentinel Editorial Board **2:00 PM**-Editorial Board **3:00 PM**-Depart Orlando Sentinel for Digital Media Center **3:15 PM**-TBD- Phone interview with Orlando Times **3:30 PM**-Tour of ECF Center for Emerging Media **4:30 PM**-Roundtable Discussion with Digital Media Businesses **6:00 PM**-Dinner **7:30 PM**-Drive to Tampa	**10:30 AM**-Tour of Tampa Port Authority **11:30 AM**-Depart Port for Columbia Restaurant **11:45 AM**-One-on-one lunch with Steve Huttel, St. Petersburg Times **12:00 PM**-Lunch **1:30 PM**-Meeting with Small Businesses and Mayor Igor's Economic Development Staff **2:45 PM**-TBD-Coffee meeting **3:30 PM**-Editorial Board **4:30 PM**-En route to Airport **6:15 PM**-Wheel up to DCA- US Air #855 **8:45 PM**-Confirmed Drop-by: Global Forum on Impact Investing Dinner (The Jefferson Hotel, 1200 16thStreet NW – Washington DC 20036)	statement) (ARK Office)	
28 **7:00 AM-**[redacted]						

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March 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 [3/01] - [3/04]-FYI: National Association of Attorneys General (NAAG) Spring Meeting - Washington, DC **8:00 AM**- **8:30 AM**-Daily Reading **10:00 AM**-Speech Prep **11:15 AM**-Discuss APEC 2011 Location **1:45 PM**-CONFIRMED Call with Sen. Grassley [redacted] (b)(2) **2:00 PM**-Lunch **2:00 PM**-CONFIRMED-Call with Rep. Camp (They will call us)	**2** **8:30 AM**-Daily Reading **10:30 AM**-Weekly Call Time **11:20 AM**-Call with Demint **1:30 PM**-Drop by meeting with Rufus Yerxa, Dep. Director General of WTO **2:00 PM**-Finance Committee Testimony (Prep for Q&A)- Continued **3:30 PM**-Depart for Capitol Hill **4:00 PM**-CONFIRMED Mtg with Sen. Mike Crapo (239 Dirksen Senate Building) **5:30 PM**-Call with Rep. Barrett	**3** **6:30 AM**- **8:30 AM**-Daily Reading **10:00 AM**-Depart for Capitol Hill **10:30 AM**-CONFIRMED Trade Agenda Hearing -- Senate Finance Committee (Capitol Hill- Dirsken 215) **11:00 AM**-Depart for USTR **12:00 PM**-Lunch **1:00 PM**-USTR Press Lunch -- Christian Science Monitor with David Cook and others (St. Regis Hotel - 923 16th Street, near the intersection of 16th and K.) **2:00 PM**-Depart St. Regis en route to USTR **3:00 PM**-Speech Prep **3:45 PM**-Pre-brief for Mtg with Terry McGraw **4:00 PM**-Mtg with Terry McGraw **5:30 PM**-HOLD **7:30 PM**-Wheels up Greenville, SC- US Air #3963 **9:00 PM**-The Conference Center and Inn at Clemson University	**4** **12:00 AM**-HOLD - Travel to Anderson, SC for Visit to Textile Mill/Factory **7:00 AM**-am **8:00 AM**-Breakfast **8:30 AM**-Depart for Clemson University meeting and tour **9:00 AM**-Clemson University meeting and tour **10:00 AM**-Depart Clemson University en route to Glen Raven Plant **10:30 AM**-Meeting with Executives and Management **11:00 AM**-Tour of Glen Raven Plant **11:40 AM**-Wrap up meeting with Glenn Raven Management team **12:15 PM**-Press Time **12:40 PM**-Lunch wirh Glen Raven Employees **1:35 PM**-Depart Glen Raven Plant en route to airport **2:15 PM**-HOLD at airport **3:00 PM**-Wheels up to DCA- US Air #3649 (lands 4:24pm)	**5** **12:00 AM**-[redacted]	**6** **12:00 AM**-[redacted] **7:05 AM**-[redacted]
7 **7:00 PM**-Cabinet dinner/Sect Sebelius (TBD)	**8** **12:00 AM**-Parag Metha/Advance **8:30 AM**-Daily Reading **10:00 AM**-Speech Prep **11:00 AM**-Briefing for Mtg with Saudi Minister of Commerce and Industry, Abdullah Ali Reza **11:15 AM**-Saudi Minister of Commerce and Industry, Abdullah Ali Reza **12:00 PM**-Lunch with Cass Sunstein (White House Mess confirmed) **2:45 PM**-Briefing for Mtg with Amb. John Roos, US Amb to Japan **3:00 PM**-Meeting with Amb. John Roos, US Amb to Japan **3:40 PM**-Call with Senator Klobuchar (They will call) **4:00 PM**-Meeting with John Hildreth (per Lisa Garcia) **4:15 PM**-Briefing for Mtg with Peter Orzag **4:45 PM**-Mtg with OMB Director Peter Orzag and Julianna (208 EEOB) **5:00 PM**- White House Speechwriter, Cody Keenan (Info to write trade speech for POTUS) **6:00 PM**-Speech Prep **7:00 PM**-CONFIRMED Dinner with	**9** **8:30 AM**-Daily Reading **9:30 AM**-CANCELLED: Call with U.S. Senator Mike Johanns re:Toyota/Japanese Trade **9:45 AM**-CANCELLED: Call with Kevin Burk, President of American Apparel and Footwear **10:30 AM**-Weekly Call Time **11:30 AM**-Depart for National Press Club **12:00 PM**-Keynote-- National Press Club Lunch (National Press Club) **2:45 PM**-SMU Cox MBA Students (Room 203) **4:10 PM**-Briefing for mtg with Haitian President Rene Garcia Preval **4:30 PM**-CONFIRMED Mtg with Haitian President Rene Garcia Preval **5:30 PM**-Briefing for meeting with Rep. Mike Michaud and House Trade Working Group (ARK's Office)	**10** **7:30 AM**-Depart Private Residence **8:30 AM**-Depart for Capitol Hill **9:00 AM**-Meeting with Rep. Mike Michaud and House Trade Working Group (1732 Longworth.) **10:30 AM**-CONFIRMED Meeting with Chairman Collin Peterson (1301 LONGWORTH) **11:05 AM**-Congressman Howard L. Berman (CA-28) (Rayburn 2221) **11:30 AM**-Depart for Oval Room **12:00 PM**-Lunch with Pascal Lamy (Oval Room 800 Connecticut Ave NW) **1:30 PM**-Briefing for Meeting with WH Senior Staff and Principals Mtg **2:05 PM**-Arrive 2:15pm at West Exec Drive **2:30 PM**-Meeting with WH Senior Staff (Roosevelt Room) **4:00 PM**-CONFIRMED Principals Meeting on Trade (Large Conference Room , Situation Room) **5:30 PM**-Speech Prep **5:30 PM**-Call with Congressman John Tanner - New Chairman of the Trade Subcommittee	**11** **8:30 AM**-Daily Reading **9:20 AM**-Depart for Omni Shoreham hotel **10:00 AM**-Export Import Bank Conference - Washington, DC (Omni Shore, Regency Ballroom, ARK Panel 10-11am, POTUS speech at 11:30) **11:45 AM**-Depart Omni Shoreham Hotel en route USTR **12:00 PM**-Lunch **12:45 PM**-Depart USTR en route to North Lawn of the White House **1:00 PM**-CNBC Interview (WH Press) (North Lawn) **1:40 PM**-Depart North Lawn of the White House en route to USDOT **2:00 PM**-CONFIRMED Mtg on Mexican Trucks with Lahood (USDOT, 1200 New Jersey Ave SE, West Building, Fletcher Room, Washington DC 20590) **3:00 PM**-Depart USDOT en route to USTR **3:30 PM**-Briefing for Meeting with West African Power Pool **3:45 PM**-CONFIRMED- Meeting with West African Power Pool **4:30 PM**-Call with Congressman	**12** **8:00 AM**-Daily Reading **8:50 AM**-Depart USTR en route Four Seasons Hotel in Georgetown **9:15 AM**-Keynote - American Apparel and Footwear Association Annual Executive Summit (Four Seasons Hotel, Georgetown) **10:15 AM**-Depart Georgetown en route to USTR **11:00 AM**-Briefing for mtg with OECD Secretary-General Angel Gurría, **11:15 AM**-CONFIRMED Mtg with OECD Secretary-General Angel Gurría, **12:00 PM**-Lunch **1:45 PM**-Meeting with John Montford, General Motors **2:00 PM**-Speech Prep - National League of Cities Speech **2:30 PM**-Political Staff Meeting **3:30 PM**-Call w/ Congressman Tanner **4:00 PM**-USTR Party for Julianna	**13**

	Sen. Jon Tester, Tom Lopach COS, and Michael Punke (Morton's Steakhouse , 1050 Connecticut Avenue Northwest, Washington, DC - [redacted] (b)(2)			Brady **4:45 PM**-Meeting with IGA re: ACTPN **5:15 PM**-Interview with Washington Post		
14 **12:00 AM**-Daylight Savings Time	**15** **8:30 AM**-Daily Reading **10:00 AM**-Briefing on Labor Advisory Council Meeting **10:45 AM**-Briefing on TPCC **11:15 AM**-Briefing on National League of Cities **1:00 PM**-HOLD TIME **2:30 PM**-CONFIRMED: Call with Colombian Minister Plata **3:00 PM**-Depart USTR en route to Capitol Hill - Briefing en route **3:30 PM**-Meeting with Sen. Jim Webb (248 Russell) **4:15 PM**-Meeting with Cong. Frank Lucas (2311 RHOB) **5:00 PM**-Meeting Congresswoman Laura Richardson - (D-CA) 1725 Longworth HOB **6:00 PM**-Depart Capitol Hill en route to Dinner **6:30 PM**-Dinner with Derek Dingle of Black Enterprise Magazine (Art and Soul, 415 New Jersey Ave.)	**16** [3/16] - [3/18]-National League of Cities' Congressional City Conference, March 13-17 (Washington, DC) **8:30 AM**-Daily Reading **9:00 AM**-Depart USTR en route DOL - 200 Constitution, NW **9:30 AM**-Labor Advisory Committee (LAC) Meeting with Sec. Hilda Solis (Department of Labor) **10:30 AM**-Depart DOL en route USTR **10:30 AM**-Weekly Call Time **1:00 PM**-TPCC Principals Meeting with Adminstrator Karen Mills and Chairman Fred Hochberg (Department of Commerce - Room 5850) **2:30 PM**-TPCC Press Conference **3:00 PM**-Depart en route to Marriott Wardman Park Hotel **3:30 PM**-HOLD for TBD National League of Cities Mix and Mingle **4:00 PM**-CONFIRMED: National League of Cities (Marriott Wardman Park Hotel in Washington, D.C.) **4:25 PM**-CONFIRMED: Keynote National League of Cities Speech **4:50 PM**-Depart Marriott Wardman Park en route USTR **5:40 PM**-Briefing for Meeting with Ways & Means Executive Session **6:30 PM**-Depart USTR	**17** **12:00 AM**-St Patrick's Day **8:30 AM**-Daily Reading **9:00 AM**-India Briefing (Ambassador's Office) **10:00 AM**-Bilateral with Indian Commerce Min. Anand Sharma (1724 Room 1 & 2) **10:30 AM**-U.S. - India Framework for Trade and Investment Signing **10:45 AM**-Private Sector Advisory Group (PSAG) Meeting (1724 Room 1 & 2) **12:00 PM**-CONFIRMED: Lunch with Sharma +1 (White House Mess) **2:00 PM**-HOLD - Drop-by Kenneth Coleman, Chairman of Accelrus **2:15 PM**-Briefing on Meeting with Port of Houston Authority Meeting **2:30 PM**-Meeting with the Port of Houston Authority **3:30 PM**-Depart USTR en route to Capitol Hill **4:00 PM**-Ways & Mean Executive Session **7:00 PM** [redacted]	**18** **8:30 AM**-Daily Reading **9:30 AM**-Speech Prep **12:00 PM**-Lunch **1:30 PM**-Trip Briefing on Egypt and Belgium (Ambassador Kirk's Office) **2:00 PM**-Daily Reading - SCIF **2:45 PM**-HOLD- Call with Senator Johanns **3:00 PM**-Call to USDA Secretary Tom Vilsack	**19** **8:30 AM**-Daily Reading **9:30 AM**-Briefing on Brazil (Amb. Kirk's Office) **10:15 AM**-Briefing on Congressional Calls about APEC **10:30 AM**-APEC Call Time **11:45 AM**-Meeting with Les Shockley **12:00 PM**-Radio Interview (taped) with Cheryl Smith of KKDA - Dallas, TX (11:00 am CST) **1:00 PM**-Lunch **2:45 PM**-Call with Gov. Schweitzer **8:00 PM**-USSS pick up baggage and passport **8:45 PM**-Depart residence en route to Dulles airport **10:56 PM**-Wheels up Washington, DC en route Cairo, Egypt	**20** **12:00 AM**-Gridiron Dinner **11:40 AM**-Wheels down Frankfurt, Germany **12:00 PM**-HOLD at the airport **1:25 PM**-Wheels up Frankfurt, Germany en route to Cairo, Egypt **6:25 PM**-Wheels down Cairo, Egypt **7:00 PM**-Depart airport en route to Semiramis Cairos Hotel-RON **9:50 PM**-Wheels Down,Cairo, Egypt
21 **8:00 AM**-TBD- Tour of Pyramids in the AM **6:00 PM**-TBD- Drinks with Ambassador and Senior Embassy Economic Staff (Time to be determined) **8:00 PM**-RON-Intercontinental Cairo Semiramis	**22** [3/22] - [3/24]-FYI: American Association of Port Authorities Spring Conference - Washington, DC [3/22] - [3/24]-Cairo, Egypt **8:00 AM**-Breakfast **8:45 AM**-HOLD- TBD Briefing for USTR Press Time **9:00 AM**-HOLD- TBD USTR Press Time **10:00 AM**-Meeting with Minister of Trade and Industry Rachid **10:45 AM**-Joint Press Conference with Minister Rachid **11:15 AM**-Depart hotel en route to Egypt Museum Tour **11:30 AM**-HOLD Egypt Museum Tour **1:45 PM**-Depart Museum en route to Business Leader's Forum **2:00 PM**-Lunch with the Business	**23** **12:00 AM**-POTUS to sign H.R. 3590, Patient Protection and Affordable Care Act today **8:00 AM**- **9:15 AM**-Depart Hotel en route to PM Nazif's office **10:00 AM**-Meeting with Prime Minister Nazif and Economic Cabinet **10:30 AM**-Weekly Call Time **11:15 AM**-Brief Press Availability wiht PM Nazif and Min. Rachid **12:00 PM**-Meeting with Minister of Agriculture Abaza **1:15 PM**-Depart MOI Building en route to hotel **2:00 PM**-Lunch Meeting with Egypt AMCHAM **3:45 PM**-HOLD-TBD USTR Press Time	**24** **10:05 AM**-Wheels up to Brussels, Belgium **5:15 PM**-Depart airport en route to hotel **5:45 PM**-Arrive at Conrad Brussels Hotel **6:00 PM**-Down Time **7:30 PM**-USTR Briefing on TBD Breakfast meeting with Amb. Kennard, Meeting with EU Parliamentary Committees, and Meeting with EU Agriculture Commissioner Ciolos **8:00 PM**-Baroness Ashton/Informal Staff Dinner (Brussels) **10:00 PM**-RON- Conrad Brussels Hotel	**25** **7:30 AM**-TBD- Breakfast meeting with William Kennard, US Ambassador to the EU **8:50 AM**-Arrive at EP Parliament **9:00 AM**-Meeting wtih European Parliament Chairs and Co-Chairs of various EU Parliamentary Committeess **10:00 AM**-Depart EP Parliament Room en route to Berlaymont **10:30 AM**-Meeting with Darcian Ciolos, EU Commissioner for Agriculture and Rural Development **11:45 AM**-Press Briefing Time **12:00 PM**-Interview with Reuters reporter, Bate Felix **12:30 PM**-Depart USEU en route to TBD Lunch **12:45 PM**-TBD- Lunch with EU High	**26** **7:30 AM**-USTR Breakfast Briefing **8:00 AM**-g **9:00 AM**-Meeting with EU Health and Consumer Policy Commissioner Dalli **10:00 AM**-USTR Briefing for Media Interviews and meeting with former US Representative Jim Kolbe and GMF Officials **10:30 AM**-Interview with American Foreign Press reporters, Sohie Laubi and Roderick Thompson **11:00 AM**-TBD- meeting with Former US Representative Jim Kolbe/GMF officials **11:30 AM**-TBD- Briefing on AmCham Lunch and Media Roundtable **12:00 PM**-HOLD TIME **1:00 PM**-Joint EU AmCham/BusinessEurope/Belgian	**27** **12:00 AM**-German Marshall Fund - Brussels Forum - Brussels, Belgium **12:00 AM**-Wheels up Brussels, Belgium en route Washington, DC **7:00 AM**-Breakfast and Briefing **7:45 AM**-GMF Brussels

Hotel	Leader's Forum **4:30 PM**-Meeting with Minister of Investment Mohieddin **5:30 PM**-Depart Ministry en route to hotel **6:30 PM**-Down Time **7:30 PM**-Dinner **9:00 PM**-RON- Intercontinental Cairo Semiramis Hotel	**4:15 PM**-Depart AMCHAM en route to Labor Roundtable **5:00 PM**-Labor Issues Roundtable **6:15 PM**-Depart Labor Roundtable en route to hotel		Representative Catherine Ashton **2:30 PM**-Depart lunch en route to USEU **3:00 PM**-NGO Rountable Discussoin **4:15 PM**-Depart USEU en route to US Embassy to Belgium **4:30 PM**-Meeting with US Ambassador to Belgium, Howard Gutman **5:00 PM**-en route to hotel **5:15 PM**-Down Time **6:15 PM**-Briefing on US Delegatoin to GMF Brussels Forum Dinner **6:45 PM**-Depart hotel en route to Stanhope Hotel for Dinner **7:00 PM**-US Delegation to the GMF Brussels Forum Cocktail Reception **7:30 PM**-US Delegation to the GMF Brussels Forum Dinner **9:40 PM**-RON- Conrad Brussels Hotel	AmCham Lunch **2:35 PM**-Media Roundtable with 20 Journalists **4:00 PM**-Meeting with EU President Jose Manuel Barroso **5:00 PM**-Meeting with EU Trade Commissioner Karel De Gucht **6:15 PM**-Press Availability with EU Trade Commissioner De Gucht **7:00 PM**-Dinner with EU Trade Commissioner Karel De Gucht **9:30 PM**-RON- Conrad Brussels Hotel	Forum **9:15 AM**-Depart en route to airport **11:10 AM**-Wheels up Brussels, Belgium en route to Washington Dulles, DC **3:00 PM**-en route to residence
28	**29** **8:30 AM**-Daily Reading **9:30 AM**-Swearing in of Michael Punke and Dr. Siddiqui - DAUSTR Lorraine Green to Staff (Ambassador Kirk's Office) **12:00 PM**-Lunch **1:30 PM**-Meeting with Garcia, Sapiro, Marantis, Punke, Reif	**30** **8:30 AM**-Daily Reading **10:10 AM**-Depart for POTUS Bill Signing (Arrive by 10:40AM) **10:30 AM**-Weekly Call Time **10:40 AM**-POTUS Bill Signing: Reconciliation Bill focusing on Education (3001 North Beauregard Street, Alexandria, VA) **11:40 AM**-Depart Alexandria en route The Front Page Restaurant **12:30 PM**-Lunch with Ambassador Strauss (1333 New Hampshire- The Front Page Restaurant) **4:15 PM**-Meeting on China Currency **5:00 PM**-Speech Prep **5:30 PM**- Call with Brazilian Minister Celso Amorim	**31** **8:30 AM**-Daily Reading **9:30 AM**-ARK debrief on Egypt and Brussels **11:00 AM**-Fred Ames **12:00 PM**-Lunch **3:00 PM**-Call with Chicago Mayor Richard Daley **3:30 PM**-CONFIRMED: Meeting with Millenium Challenge Corporation CEO Daniel Yohannes **4:00 PM**-Meeting Carol Guthrie on FLOTUS event remarks (Ambassador Kirk's Office)			

April 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 **8:30 AM**-Daily Reading **9:30 AM**-Meeting with Barbara Weisel to discuss TPP **10:00 AM**- Call with Sen. Roland Burris [redacted] (b)(2) **10:15 AM**-Briefing for Mtg with Omani Ambassador, Hunaina Al-Mughairy **10:30 AM**-Mtg with Omani Ambassador, Hunaina Al-Mughairy **11:00 AM**-Call wth Rep. Bobby Rush [redacted] (b)(2) **11:10 AM**-Call Time (Open for Info) **11:30 AM**-CONFIRMED Call with Commissioner De Gucht (They will call us) **12:00 PM**-Lunch	2 **12:00 AM**-Good Friday **8:30 AM**-Daily Reading **9:30 AM**-Depart USTR en route Bloomberg Studios **9:45 AM**- Interview with Al Hunt - Bloomberg Studios - 1399 New York Ave., NW **10:15 AM**-Depart Bloomberg en route USTR **10:40 AM**-Depart USTR walking en route GSA Building (1800 F Street, NW) **10:45 AM**-Greet on arrival with GSA Administrator, Martha Johnson **12:00 PM**-Lunch	3
4 [redacted]	5 **5:00 AM**-Call Brian Kelley [redacted] **8:00 AM**-Wheels down in Chicago **9:00 AM**-Arrive at the University of Chicago/Briefing on Joint Principal Pen and Pad **10:00 AM**-Illinois Small Business Export Promotion Forum 2010 **10:30 AM**-Principals Question and Answer Period **10:50 AM**-ITA 's Export Achievement Award **11:30 AM**-Chicago Tribune Editorial Board **1:00 PM**-Chicago White Sox vs Cleveland Indians with US Senator Dick Durbin **4:00 PM**-Down Time **5:30 PM**-Trans-Pacific Partnership Meeting hosted by Chicago Council on Global Affairs **7:00 PM**-Down Time	6 **6:00 AM**-TBD- Press Time **8:30 AM**-Meeting with Chicago Mayor Richard Daley with the President and CEO of World Business Chicago **9:30 AM**-Small and Medium Size Business Roundtable with Congressman Danny Davis **10:30 AM**-Weekly Call Time **11:00 AM**-CRAIN Communications Inc. Editorial Board **12:30 PM**-Small Business Roundtable **2:15 PM**-Meeting with US Representative Mike Quigley and Navistar Executives **2:55 PM**-Tour Navistar Plant wiht Congressman Mike Quigley **4:30 PM**-HOLD TIME @ O'Hare airport [redacted]	7 [redacted]	8 [redacted] **8:30 AM**-Daily Reading **3:45 PM**-CONFIRMED Call with Celso Luiz Nunes Amorim -- 3:45PM DALLAS/ 4:45PM DC [redacted] **4:00 PM**-CONFIRMED for Briefing for Mexican Truck as well as ACTA- 4pm [redacted] **4:30 PM**-Mexican Trucks Conference Call with Sec. Lahood and Principals [redacted] (b)(2)	9 [redacted]	10

	3:15 PM-Briefing for Mtg with Frederick Huntsberry, COO of Paramount Pictures (part of Viacom) **3:30 PM**-Mtg w/ Frederick Huntsberry, COO of Paramount Pictures (part of Viacom) **4:15 PM**-Briefing for meeting w/ Amb. Mauro Vieira **4:30 PM**-Meeting with Brazil's Ambassador Mauro Vieira **5:00 PM**-Scheduling Meeting -- Month of June	Chairman, President & CEO of BNSF Railway, Matt Rose **3:30 PM**-Mtg with Chairman, President and CEO of BNSF Railway, Matt Rose **5:00 PM**-Weekly Meeting with Larry Summers - White House (West Wing-2nd floor)	Capitol Hill **2:00 PM**-CONFIRMED Textile Caucus (House Budget Committee hearing room in 210 Cannon) **3:00 PM**-Depart Capitol Hill en route USTR **3:30 PM**-ARK Reading Time **5:00 PM**-Meeting with Former Mayor Dennis Archer and Robert Harris, Former President of the National Bar Association and head of Sigma Pi Phi Fraternity **6:45 PM**-Depart en route Mellon Auditorium (1301 Constitution Avenue Northwest) **7:15 PM**-Opening Remarks and Brief Photo Line-- Consumer Electronics Industry Awards Dinner (Mellon Auditorium, 1301 Constitution Avenue Northwest -- 15 minute remarks at 7:45PM) **8:00 PM**-Depart Mellon Auditorium en route to Sam & Harry's Restaurant **8:30 PM**- Dallas Regional Chamber Dinner and Informal Remarks with Q & A (Sam & Harry's 1200 19th Street NW)	Middle School en route USTR **12:10 PM**-Lunch **1:45 PM**-Briefing on Meeting with Canadian Minister of International Trade Peter Van Loan (Amb. Kirk's Office) **2:00 PM**-Meeting with Canadian Trade Minister Peter Van Loan - here at USTR **3:45 PM**-Briefing on meeting with Colombian Minister Plata **4:00 PM**- Meeting with Colombian Minister Plata **5:15 PM**-Briefing for U.S. - Pakistan TIFA Meeting **6:30 PM**-Reception Honoring China's new Ambassador Zhang Yesui (3505 International Place NW, Washington, DC 20008 -- Business Attire)	Chairman & CEO James K. Clifton and Bob Utley (at Gallup Headquarters - 901 F Street, NW--Washington, DC) **12:00 PM**-Depart Gallup Inc. en route USTR **4:00 PM**-BIT Review meeting **5:00 PM**-U.S.-Pakistan TIFA Meeting Photo Op and Media Avail (1724 F Street - Conference Rooms 1-2) [redacted]	
25 [redacted]	**26** **[4/26] - [4/28]**-President's Summit on Entrepreneurship -- NSC / Cabinet Affairs **8:30 AM**-Daily Reading **10:45 AM**-Briefing for Mtg with EU Commissioner John Dalli **12:00 PM**- Lunch with EU Commissioner John Dalli (WH Mess, Executive Dining Hall 4-5) **1:00 PM**-Mtg with EU Commissioner John Dalli **2:00 PM**-Depart USTR Capitol Hill for World IP Day Event **2:30 PM**-CONFIRMED World Intellectual Property Day, Protecting Tomorrow: IP and Green Technology (Gold Room, Rayburn House Office Building) **3:00 PM**-Depart Capitol Hill en route to USTR **4:00 PM**-Mexican Trucks -- Principals Meeting - Phil Schiliro's Office - WH West Wing **5:00 PM**-Depart White House en route Ronald Reagan Building (Cabinet Arrive at 5:15PM) **5:15 PM**-President's Summit on Entrepreneurship - POTUS to give remarks at "Catalyzing Youth Entrepreneurship" session (Ronaid Reagan Building) **6:00 PM**-Depart Ronald Reagan Building en route TBD	**27** **8:00 AM**-Lorraine **8:30 AM**-Daily Reading **9:00 AM**-Mtg with Peter Cowhey **9:30 AM**-Briefing on Meeting with Russian First Deputy PM Igor Shuvalov and Larry Summers and Meeting with Min. Nabiullina (Amb. Kirk's Office) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:00 AM**-Speech Prep **10:30 AM**-Briefing for Mtg with David DeLorenzo, Dole Food Company's Pres & CEO and Michael Carter, Dole's General Counsel **10:30 AM**-Weekly Call Time **11:30 AM**-Meeting with Dole Food Company -- David DeLorenzo, Dole Food Company's President and Chief Executive Officer, and Michael Carter, Dole's Executive Vice President, General Counsel and Corporate Secretary **12:00 PM**-Lunch **1:00 PM**-Meeting with Russian First Deputy PM Igor Shuvalov and Larry Summers (EEOB 230) **2:30 PM**-HOLD -- Short Break before MTG with Min. Nabiullina **3:00 PM**-Meeting with Russia's Minister of Economic Development, Minister Nabiullina who will be in DC (Room 203) **4:30 PM**-HOLD - Phone call with	**28** **7:10 AM**-Interview with Roland Martin on the Tom Joyner Morning Show **8:30 AM**-Daily Reading **9:15 AM**-Briefing for Meeting with Amb. LeCelia A. Prince **9:40 AM**-Depart for Cosmos Club **10:00 AM**-Meeting with Washington International Business Council (New Members Dining Room , Cosmos Club, 2121 Massachusetts Avenue, NW.) **11:00 AM**-Depart Cosmos Club en route USTR **11:30 AM**-Strategic & Economic Dialogue Weekly Briefings **1:20 PM**-CONFIRMED - Briefing for Mtg with The National Potato Council **1:30 PM**-CONFIRMED Meeting with National Potato Council (Amb. Kirk's Conference Room) **2:00 PM**-Meeting with Amb. LeCelia A. Prince, St. Vincent and the Grenadines and CARICOM Delegation **3:00 PM**-HOLD -Briefing for Meeting with Rahm Emanuel **3:15 PM**-Depart for White House **3:30 PM**-Meeting with Rahm Emanuel, White House Chief of Staff (West Wing) **4:00 PM**-HOLD - De-brief for Meeting with Rahm Emanuel **4:30 PM**-HOLD - De-brief on Russia Meeting (Room 207) **4:45 PM**-Briefing for Meeting with	**29** **8:15 AM**-Depart Private Residence en route Washington National Cathedral **9:00 AM**-Funeral Services for Dr. Dorothy Height - POTUS and Cabinet Members to attend - Washington National Cathedral **12:00 PM**-Depart National Cathedral en route USTR **12:30 PM**-Lunch **1:30 PM**-Briefing on Trade Advisory Comittee on Africa (TACA) Meeting **1:30 PM**-Daily Reading **1:45 PM**-Briefing on Meeting with Yemen's Trade Minister, Dr. Yahya Y. al-Mutawakel **2:00 PM**-Meeting with Yemen's Trade Minister, Dr. Yahya Y. al-Mutawakel **3:30 PM**-Trade Advisory Comittee on Africa (TACA) Meeting (Room 203) **4:30 PM**-HOLD - Briefing for Lunch meeting with the Brookings Institute **4:45 PM**-Briefing for Mtg with UPS International President Dan Brutto and Senior Executives **5:00 PM**-Meeting w/ UPS International President Dan Brutto and 7 Senior Level UPS Executives **5:45 PM**-HOLD - Speech Prep **7:00 PM**-Dinner with Canadian Ambassador Doer--Canadian Embassy (501 Pennsylvania, Ave, NW)	**30** **8:30 AM**-Daily Reading **9:30 AM**-Meeting with Phil Schiliro, Assistant to the President and Director of WH Legislative Affairs - here at USTR (Amb. Kirk's office) **10:15 AM**-HOLD TBD Speech Prep **11:00 AM**-En route to White House **11:15 AM**-CONFIRMED for Meeting with Tom Donilon, Deputy National Security Advisor (West Wing, Second floor) **12:00 PM**-Depart USTR en route to Brookings institute **12:30 PM**-Lunch at the Brookings Institute (Off the record) (BROOKINGS 1775 Mass. Ave. NW Washington DC 20036) **2:30 PM**-Depart Brookings Institute en route to USTR **3:00 PM**-Call with Senator Maria Cantwell - We will call her **3:10 PM**-HOLD - Congressional Call Time - TBD **3:45 PM**-Briefing for Economics Strategy meeting for China S&ED **4:00 PM**-[MTG] Economics Strategy Meeting for China S&ED (Executive Conf. Room, SitRoom)	

11	**12** [4/12] - [4/14]-FYI: President Obama to hold Nuclear Summit **8:30 AM**-Daily Reading **9:45 AM**-Briefing for Mtg wth Sec. Vilsack **10:00 AM**-Meeting w/ Secretary of Agriculture, Tom Vilsack (Room 207) **11:00 AM**-Thank you notes **12:00 PM**-Lunch **1:00 PM**-FTA Meeting (Ambassador Kirk's Office) **3:30 PM**-Depart USTR en route to Willard InterContinental Hotel **4:00 PM**-Meeting with-Georgian President Mikheil Saakashvili - Willard InterContinental Hotel (Amb. Sapiro, AUSTR Chris Wilson, Paul Burkhead to travel with you) - Brandeis Room (second floor) **5:00 PM**-Depart Willard en route USTR **5:20 PM** [redacted] (b)(6)	[redacted] **30 AM**-Daily Reading (6) **9:00 AM**-Briefing for Call with Sec. Locke at 1:45 PM **9:15 AM**-Briefing for meeting with Philippine Secretary of Trade and Inudstry Lapus **9:30 AM**-Courtesy Meeting with Philippine Secretary of Trade and Industry Lapus **10:15 AM**-Depart USTR en route WH **10:30 AM**-Weekly Call Time **11:00 AM**-Speech Prep **12:00 PM**-Brown Bag Lunch Meeting with USTR Deputies **1:20 PM**-Call with Secretary Gary Locke -- Re: China Currency (Request from Sec. Locke, He will call the secure line [redacted] (b)(2) **2:20 PM**-Briefing for Meeting with John Negroponte **2:30 PM**-Meeting with John Negroponte, Chairman of the Council of Americas **3:15 PM**-Briefing on Call with EPA Administrator Lisa Jackson **3:30 PM**-Call with EPA Administrator Jackson - RE: E-Waste (Administrator Jackson to call YOU) **4:00 PM**-Briefing on Meeting with Allen Gant **4:15 PM**-Meeting with Allen E. Gant - President and CEO of Glen Raven, Inc. **5:00 PM**-Briefing on Wednesday's U.S. Chamber of Commerce Breakfast **6:15 PM**-Depart USTR en route Fairmont Hotel **6:45 PM**-ARK Attendance -- Signing Ceremony of our Overseas Private Ivestment Corporation (OPIC) Investment Agreement with Indonesian Vice President Boediono (Fairmont Hotel, 2401 M Street NW, Washington, DC, Culpepper Room.)	**14** **7:10 AM**-Tom Joyner Show Interview with Roland Martin (Axiom: Lanae Solomon-[redacted] (b)(2) **7:30 AM**-Depart Private Residence en route to Mayflower Hotel **7:50 AM**-Arrive Mayflower at 7:50AM **7:55 AM**-Ambassador Kirk, David Chavern-Executive VP & COO of the U.S. Chamber and Alexander Feldman, Pres. ASEAN Business Council (wait at the front foyer to receive Prime Minister Dung) **8:05 AM**- U.S. Chamber Breakfast Honoring Vietnamese Prime Minister Nguyen Tan Dung (ARK - Introductory Remarks) (Renaissance Mayflower Hotel 1127 Connecticut Ave NW) **8:40 AM**-ARK Intro Remarks **9:10 AM**-Depart Renaissance Mayflower Hotel en route to USTR (1127 Connecticut Avenue NW) **9:30 AM**-Daily Reading **10:30 AM**-Briefing on Meeting with Dr. Austan Goolsbee and lunch with Larry Summers **11:00 AM**-Meeting with Dr. Austan Goolsbee EEOB - Room 482 **1:30 PM**-Meeting with Jack Sims of JacMar & Associates, Inc. **2:00 PM**-Briefing on Dairy Caucus Meeting and Media Availability (Amb. Kirk's office) **2:30 PM**-Depart USTR en route Capitol Hill **3:00 PM**-Dairy Caucus Meeting - Capitol Hill - Room: HC-8 **3:45 PM**-Media Avail or Roundtable with Hill Reporters **4:30 PM**-Depart Capitol Hill en route USTR **5:00 PM**-Speech Prep	**15** **8:30 AM**-Daily Reading **9:30 AM**-Press Interview with Houston Chronicle - (Washington, DC) (Room 207) **10:00 AM**-Depart USTR en route to Four Seasons Hotel **10:15 AM**-Meeting with Malaysian PM Najib (Royal Suite, Four Seasons Hotel) **11:00 AM**-Depart for the Pentagon **11:30 AM**-Lunch with Sec. Ray Mabus of the Navy [redacted] Pentagon **1:00 PM**-Depart the Pentagon en route Capitol Hill **2:00 PM**-CONFIRMED Meeting with Congresswoman Cynthia Lummis (Longworth House Office Bldg., Room 1004.) **2:45 PM**-CONFIRMED Mtg w/ Chairman Sandy Levin (Longworth (1236))	**16** [redacted]	**17** [redacted]
18 [redacted]	**19** **8:30 AM**-Daily Reading **10:00 AM**-Speech Prep **11:00 AM**-Briefing on Executive Leadership Council's 7th Annual Black Women's Leadership Summit **11:30 AM**-Lunch **12:30 PM**-Depart en route Federal Reserve **1:00 PM**-CONFIRMED Executive Leadership Council - 7th Annual Black Women's Leadership Summit - Keynote and q & a (Federal Reserve, Martin Building, Dining Room E) **2:00 PM**-Depart Federal Reserve en route USTR	**20** **8:30 AM**-Daily Reading **9:30 AM**-Speech Prep **10:30 AM**-Weekly Call Time **11:15 AM**-Carol Guthrie **11:45 AM**-Briefing for Lunch with British Ambassador, Sir Nigel Sheinwald **12:00 PM**-Depart USTR en route to British Embassy **12:30 PM**-Lunch with British Ambassador, Sir Nigel Sheinwald-3100 Massachusetts Ave, NW **1:30 PM**-Depart British Embassy en route USTR **3:15 PM**-Briefing for mtg with	**21** **8:30 AM**-Daily Reading **10:00 AM**-HOLD for ARK Reading Time **10:45 AM**-Briefing on Meeting with Textile Caucus **11:15 AM**-Weekly Meeting with Deputies (Room 207) **11:40 AM**-Depart USTR en route WH Mess **12:00 PM**-Lunch with Christina Romer, Council of Economic Advisors (CEA) Chair - White House Mess **1:15 PM**-Phone Call with Bill Lane and Jim Owens (Owens will call YOU) **1:30 PM**-Depart USTR en route	**22** **12:00 AM**-Earth Day **8:30 AM**-Daily Reading **9:30 AM**-Airbus Briefing with Tim Reif **10:00 AM**-Drop by - Amb. Marantis' Meeting with the African Union Commissioner on Trade & Industry (Room 203) **10:30 AM**-Departure en route Earth Day Event--Francis Scott Key Middle School 910 Schindler Drive, Silver Spring-MD **11:00 AM**-Earth Day Event at Francis Scott Key Middle School **11:40 AM**-Depart Francis Scott Key	**23** [4/23] - [4/26]-FYI: World Bank / IMF Spring Meetings **7:30 AM**-Depart Private Residence en route USTR **8:00 AM**-U.S. Pakistan Trade and Investment Framework (TIFA) Meeting - Opening Remarks and Meet and Greet (1724 F Street - Conference Rooms 1-2) **10:00 AM**-Meeting with Chairman Sandy Levin (rescheduled) (USTR, Room 207) **10:45 AM**-Depart USTR en route Gallup Inc. **11:00 AM**-Meeting with Gallup Inc.	**24**

	Secretary Chu [redacted] (b)(2) **4:50 PM**-Depart for White House **5:00 PM**-CONFIRMED Meeting with WH Senior Advisor Pete Rouse - West Wing (left of COS office)	Southwest Council of Agribusiness **5:00 PM**-Meeting with Southwest Council of Agribusiness (SWCA)				

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May 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 **12:00 AM**-CONFIRMED White House Correspondents Association Dinner (Washington Hilton Hotel) **6:00 PM**-HOLD for WH Correspondents Receptions-invitations from Newsweek and USA Today (Confirmed for Newsweek & USA Today -- Open for more info) **7:30 PM**-CONFIRMED WH Correspondents Association Dinner (USA Today) (Washington Hilton Hotel, 1919 Connecticut Ave. NW near Dupont Circle)
2 [5/02] - [5/06]-FYI: Association of Southeast Asian Nations (ASEAN) Road Show [redacted]	3	4 **9:40 AM**-Daily COS Call [redacted] (b)(2) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **3:50 PM** [redacted]	5 **6:00 PM**-(5:00 pm CST) - USTR Conference Call Briefing on Agricultural Policy Advisory Committee on Trade and Agricultural Technical Advisory Committee on Trade - (Dial In - [redacted] (b)(2)	[redacted] **8:30 AM**-Daily Reading **9:30 AM**-Depart USTR en route to USDA -- Arrival should be at the flag area (Jefferson Drive--access from 14th Stree) **9:50 AM**-YOU will be greeted on arrival by Sec. Vilsack and then both of you will walk to the meeting **10:00 AM**-Agricultural Policy Advisory Committee on Trade (APAC) Meeting (Office of United States Department of Agriculture (USDA)) **11:00 AM**-Press Time - Nefeterius McPherson, Communications Lead	7 [redacted]	8

DC (DCA) to [redacted]				**11:15 AM**-Depart USDA en route USTR **12:00 PM**-Lunch **12:45 PM**-Depart USTR for Capitol Hilton **1:15 PM**-Keynote at 1:15PM with Q &A -- East-West Center/U.S. Asia Pacific Council's Annual Conference in Washington (Capital Hilton at 16th & K Street NW, Presidential Ballroom, 2nd Floor -- OPEN PRESS) **2:00 PM**-Depart Capitol Hilton for USTR **2:40 PM**-Meeting with Dave Apol **3:15 PM**-Briefing for Meeting with Secretary Tim Geithner **3:45 PM**-Depart USTR for U.S. Treasury **4:00 PM**-Meeting with Secretary Tim Geithner (confirmed) (U.S. Treasury, Secretary's Entrance, 3rd Floor Conference Room) **5:30 PM**-Speech Prep **6:30 PM**-Keynote for Texas Exes - Capitol Visitor's Center--(Orientation Theater-South-)Washington, DC (E Capitol St. NE & 1st St. NE [redacted] **8:00 PM**-British Election Night Party 2010 (3100 Massachusetts Ave. NW)		
9 **12:00 AM**- [redacted]	**10** **8:30 AM**-Daily Reading **9:45 AM**-Video Taping for World Trade Week (Amb. Kirk's Office) **10:15 AM**-Briefing on IGPAC **10:30 AM**-Intergovernmental Policy Advisory Committee (IGPAC) Meeting -(USTR) **1:00 PM**-HOLD TIME **2:00 PM**-Speech Prep **3:15 PM**-Briefing for meeting with Public Knowledge **3:30 PM**- Meeting with Public Knowledge (A Washington, DC based public Interest Group) **4:15 PM**-Briefing with KHAFRA Engineeering Consultants, Inc. **4:30 PM**-Meeting with KHAFRA Engineering Consultants, Inc.-- Discuss Ghana Water Company	**11** **8:30 AM**-Daily Reading **9:00 AM**-Briefing for meeting with EU Commissioner Karel De Gucht **9:30 AM**-Stop-by -- APEC Business Advisory Council (meeting from 9:30-10:30am) **10:00 AM**-Meeting with EU Commissioner Karel De Gucht (confirmed) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:30 AM**-Meeting with Lisa and Lorraine Green **12:00 PM**-Lunch **1:00 PM**-Speech Prep- video redo **1:45 PM**-Briefing for meeting with Western Growers Executive Committee **2:00 PM**-CONFIRMED: Meeting with Western Growers Executive Committee (Room 203) **2:45 PM**-Briefing on 10th Anniversary of AGOA Event (scheduled for Wednesday, May 11th) **3:00 PM**-HOLD - Strategic & Economc Dialogue Weekly Briefings **3:30 PM**-Depart for Capitol Hill **4:00 PM**-CONFIRMED: Speak at TX Association of Businesses (US Capitol Building, Congressional Auditorium)	**12** **[5/12] - [5/15]**-Travel to Madison and Milwaukee, Wisconsin **8:45 AM**-Zeroing Meeting with Secretary Gary Locke (USTR) (Amb. Kirk's Office) **9:30 AM**-Depart USTR en route Capitol Hill **10:00 AM**-AGOA 10th Anniversary - Capitol Hill **11:30 AM**-HOLD TIME **12:00 PM**-CONFIRMED Lunch with the Republican House Ways and Means Committee (H-137 in Capitol) **1:15 PM**-Meeting with Rep. Steny Hoyer (Capitol H-107) **1:40 PM**-Depart en route to USTR **1:45 PM**-Call with Wisconsin Governor, Jim Doyle --they will dial us **2:00 PM**-CONFIRMED: Meeting with Jared Bernstein, ADM, Tim Reif **2:30 PM**-Depart en route Department of State **3:00 PM**-Keynote: Council of Americas - Department of State **3:30 PM**-Depart Department of State en route USTR **4:30 PM**-Meeting with Larry Summers - WH **5:00 PM**-Principals meeting on Strategic and Economic Dialogue **5:50 PM**-HOLD	**13** **7:45 AM**-Depart en route to Foremost Farms USA- Mozzarella Plant **9:30 AM**-Meeting and Mozzarella Plant Tour with Foremost Farms USA Executives **11:00 AM**-Trans Pacific Partnership (TPP) Roundtable Discussion and Dairy Farm Tour **12:45 PM**-Press Briefing Time **1:00 PM**-Press Conference Call **3:00 PM**-Business Roundtable with Wisconsin Governor's Jim Doyle Office **4:05 PM**-HOLD- Press Time **4:30 PM**-Depart Madison, WI en route hotel in Milwaukee, WI **6:45 PM**-Depart HOTEL en route TBD Political Event **7:00 PM**-TBD: Political Event **8:00 PM**-Depart TBD Political Event en route to Dinner	**14** **12:00 AM**- [redacted] **6:45 AM**-Press Briefing **7:00 AM**-HOLD TIME- Radio Interview with TBD **7:15 AM**-WTMJ Radio Interview with TBD **7:55 AM**-Arrive Marquette University **8:00 AM**-Breakfast Business Roundtable with US Representative Gwen Moore **9:05 AM**-Media Availability with US Rep Gwen Moore **9:30 AM**-Depart Marquette University en route Wisconsin State AFL-CIO **10:00 AM**-AFL-CIO Labor Roundtable Discussion **11:00 AM**-Depart en route to airport **4:00 PM**-HOLD **6:30 PM**-Depart Private Residence for Fairmont Hotel **7:00 PM** [redacted] (b)(6)	[redacted] **:30 AM**-(b)(6) [redacted] **9:00 AM**- [redacted] **30 AM**-Brief SMU [redacted]

		5:00 PM-Depart Capitol en route USTR **5:30 PM**-Meeting with Panama Vice President Minister of Foreign Affairs of Panama Juan Carlos Varela **7:00 PM**-CONFIRMED: Dinner with EU Commissioner De Gucht (Hay Adams- Lafayette Restaurant/ 16th & H St. NW)				en route TBD
16 [5/16] - [5/23]-FYI: World Trade Week **12:00 AM**-[redacted]	**17** **8:30 AM**-Daily Reading **10:10 AM**-Speech Prep **11:15 AM**-Voice of America radio/television Interview - USTR Public Affairs Office **12:00 PM**-Lunch (WH Mess-confirmed) **1:30 PM**-USTR Staff Meeting (Agency wide) (1724 F Street - Conference Rooms 1 & 2) **3:30 PM**-National Association Manufacturers conference call	**18** **8:00 AM**-Depart Private Residence en route U.S. Capitol Building **8:30 AM**-Breakfast with Congressman Tanner (H1117 Capitol Building) **9:30 AM**-Depart U.S. Capitol en route USTR **9:45 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:15 AM**-Briefing on Meeting with Korean Minister Kim **10:30 AM**-Meeting with Korean Minister Kim **10:30 AM**-Weekly Call Time **11:40 AM**-Depart en route U.S. Chamber of Commerce **12:00 PM**-CONFIRMED: Keynote at Lunch-- Next Steps for the World Trade Agenda (US Chamber of Commerce, ARK will speak at 12:30PM) **1:15 PM**-Depart U.S. Chamber of Commerce en route to USTR **1:30 PM**-Depart USTR en route USTR **3:30 PM**-Scheduling Meeting on CNN Global Forum **8:00 PM**-Hold - Dinner	**19** **8:30 AM**-Daily Reading **9:30 AM**-Briefing on Mtg with Sec. Geithner **10:15 AM**-Briefing for Meeting with the Turkish trade minister, Zafer Caglayan **10:30 AM**-Meeting with the Turkish trade minister, Zafer Caglayan (press photo op before) **11:00 AM**-Call with AFSCME PRESIDENT GERRY MCENTEE **11:15 AM**-South Africa Trip **12:00 PM**-Depart USTR en route to Department of State **12:30 PM**-Lunch with Vice President and Dr. Biden and Secretary of State Clinton--in honor of Mexican President, Felipe Calderon Hinojosa and Mrs. Margarita Zavala--(RSVP sent) Principal ONLY **5:00 PM**-Depart en route to White House **5:30 PM**-White House State Dinner for President of Mexico, Felipe Calderon Hinojosa and Mrs. Margarita Zavala	**20** [5/20] - [5/24]-FYI: National Council of State Governments Spring Conference - New York, NY **8:00 AM**-Daily Reading **8:30 AM**-Call with Australian Minister Simon Crean **9:45 AM**-Briefing on Meeting with Bahraini Minister Fakhro **10:00 AM**-Meeting with Bahraini Minister of Industry and Commerce Hassan Fakhroo and CEO of Bahrain's Economic Development Board Shaikh Mohammed bin Issa Al Khalifa **10:30 AM**-Depart USTR en route Department of Treasury **11:00 AM**-Principals Mtg +1 with Sec. Geithner - Treasury (Room 3327) **12:00 PM**-Depart Department of Treasury en route USTR **12:30 PM**-Lunch **1:30 PM**-Depart USTR en route Capitol Hill **2:00 PM**-Meeting with U.S. Representative Sam Farr (1126 Longworth HOB) **2:30 PM**-Meeting with U.S. House of Representatives, Majority Whip Jim Clyburn (H329 Capitol Building) **3:00 PM**-Depart Capitol Hill en route USTR **3:30 PM**-Strategic & Economic Dialogue Briefing (final one before trip) **6:00 PM**-HOLD- USTR Softball game	**21** **11:00 AM**-Dallas Morning News Editorial Board	**22**
23 [5/23] - [5/26]-Strategic and Economic Dialogue-Part II - Beijing, China **2:40 PM**-Wheels down -- Beijing, China (Wheels down 2:40 PM LOCAL TIME)	**24**	**25** **12:00 AM**-wheels up Beijing, China to Paris, France **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	**26**	**27**	**28**	**29** [redacted]

30	31 [redacted]					

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June 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	2	3 [redacted]	4 **2:40 PM**-Tokyo, Japan to Sapporo, Japan (Japan Airlines 3045)	5 [6/05] - [6/07]-APEC MRT Meeting - Sapporo, Japan
6	7 [6/07] - [6/11]-FYI: International Economic Forum of the Americas - Montreal, Canada	8 **12:00 AM**-FINANCE COMMITTEE [redacted] (b)(2) **8:30 AM**-Daily Reading **10:00 AM**-Domestic Summer Travel Briefing **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:00 AM**-Economic Briefing with David Walters **12:00 PM**-Lunch **1:10 PM**-Briefing for ACTPN Calls **1:30 PM**- ACTPN Call Time **2:00 PM**-Briefing for Larry Summers **2:30 PM**-Meeting witih Larry Summers **3:30 PM**-Call to Tom Cochran (Conference of Mayors) **6:00 PM**-HOLD- POTUS event "Congressional Taste of the States"	9 **8:30 AM**-Daily Reading **11:00 AM**-Enforcement Briefing with Tim Reif **1:30 PM**-China Prep Time **2:00 PM**- ACTPN Call Time	10 **12:00 AM**-SENATE FINANCE COMMITTEE: [redacted] (b)(2) **7:00 AM**-str **9:30 AM**-Daily Reading **10:15 AM**-Briefing on Interview with Travis County Democratic Newsletter **10:30 AM**-Interview with Travis County Democratic Newsletter **2:00 PM**-ACTPN Call Time	11 **12:00 AM**-FINANCE COMMITTEE: [redacted] **9:00 AM**-Daily Reading **10:30 AM**-PAS and WH Staff Leadership Conference (WH Conference Center)	12
13 **4:59 PM**-[redacted]	14 **12:00 AM**-ARK Briefing session and opening statement **12:00 AM**- **9:00 AM**-Senior Staff **11:50 AM**-Lunch **4:00 PM**-CONFIRMED: Meeting with Senator Grassley	15 **12:00 AM**-FINANCE COMMITTEE: [redacted] (b)(2) **8:30 AM**-Daily Reading **9:15 AM**-Briefing on Meeting with United Arab Emirates (UAE) Minister of Foreign Trade Sheikha Lubna Al Qasimi **9:30 AM**-Meeting with United Arab Emirates (UAE) Minister of Foreign Trade Sheikha Lubna Al Qasimi **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD-Lunch with Interns (Conference Room 203) **3:30 PM**-Briefing on Principals Only Mtg on National Space Policy **5:00 PM**-Principals Only Mtg - National Space Policy (WH Situation Room)	16 **12:00 AM**-FINANCE COMMITTEE: [redacted] (b)(2) **8:30 AM**-Daily Reading **9:30 AM**-Depart USTR en route Department of State **10:00 AM**-CONFIRMED: Millennium Challenge Corporation Board Meeting - Department of State (Prinicpals Conference Room) **12:00 PM**-Depart Department of State en route USTR **2:15 PM**-Meeting with Fred Ames and Lorraine Green **2:30 PM**-Briefing for Sheila Jackson Lee **3:00 PM**-Briefing for Senate Finance Committee Hearing **4:10 PM**-Depart for the Hill **4:30 PM**-Meeting with Rep. Sheila Jackson Lee (2160 Rayburn)	17 **8:30 AM**-Daily Reading **10:00 AM**-ARK Murder Board **11:30 AM**-Call with Rep. Aderholt **12:00 PM**-Lunch **2:00 PM**-Briefing on Meeting with U.S. Senator Max Baucus **2:30 PM**-Depart USTR en route Capitol Hill **3:00 PM**-Meeting with U.S. Senator Max Baucus **4:30 PM**-Call with Senator Hagan-224-8774 **5:30 PM**-Call with Senator Sessions re: Sleeping bags [redacted] (b)(2)	18 **8:30 AM**-Daily Reading **10:00 AM**-Meeting with Chancellor Cigarroa **11:00 AM**-Briefing on Meeting with Vice President Biden **1:15 PM**-CONFIRMED - Meeting with Vice President Biden - West Wing **2:50 PM**-Depart USTR walking en route to White House Conference Center **3:00 PM**-Senate Finance Committee: Murder Board w/Sec. Locke (White House Conference Center) **4:00 PM**-HOLD - Additional Meeting on Senate Finance Committee with Sec. Locke and Mike Froman	19 **8:30 PM**-[redacted]

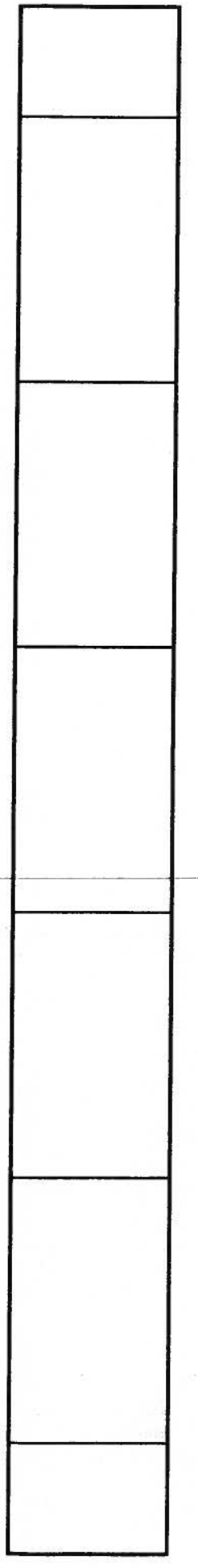
20	21	22	23	24	25	26
	12:00 AM-[redacted] [redacted]V) **12:00 AM**-FINANCE COMMITTEE: Submit opening statement to SFC **10:30 AM**-CONFIRMED: Keynote Address at Sigma Pi Phi -- 50th Grand Boule -- Las Vegas, NV	**12:00 AM**-SENATE FINANCE COMMITTEE: ARK Reading Time **8:00 AM**-Daily Reading **8:30 AM**-Briefing on TEPAC Meeting with EPA Administratior Lisa Jackson **8:30 AM**-HOLD: Call with Trade Minister Perez **9:00 AM**-TEPAC Meeting with EPA Administrator Jackson - 1724 F Street, NW (Conference Rooms 1 & 2) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:05 AM**-Briefing on Lunch Meeting with US-India CEOs **10:20 AM**-Briefing on VPOTUS Intellectual Property Roll-Out **10:30 AM**-Weekly Call Time **10:35 AM**-Depart en route EEOB-- ALL Principals must be in place for 10:45 am **11:30 AM**-Cabinet Meeting with VPOTUS - Principals +1 (EEOB[redacted] (b)(2) **12:00 PM**-Lunch Meeting with US-India CEOs (State Dept., Ben Franklin Room, 8th floor) **12:00 PM**-Depart White House in route State Department **2:15 PM**-Bilateral with Minister Sharma **3:00 PM**-Briefing on Cabinet Meeting **4:00 PM**-Cabinet Meeting **5:00 PM**-Principals ONLY Meeting - White House Situation Room **6:00 PM**-Senate Finance Briefing	**12:00 AM**-FINANCE COMMITTEE: ARK and Sec Locke Hearing **8:30 AM**-Daily Reading **9:00 AM**-ARK Prep Time **10:30 AM**-Call with Montana Gov. Brian Schweitzer we will dial him [redacted] (b)(2) **11:00 AM**-Briefing on Meeting with POTUS and Russian President Medvedev and Meeting with Min. Nabiullina (Amb. Kirk's Office) **11:30 AM**-China Briefing **12:00 PM**-Lunch **2:30 PM**-SENATE FINANCE COMMITTEE HEARING - 215 Dirksen Senate Office Building	**8:00 AM**-Daily Reading **8:30 AM**-Briefing on Meeting with Russian Min. Nabiullina (Ambassador's Office) **9:00 AM**-Meeting with Russian Minister Nabiullina (USTR - Ambassador's Conference Room) **10:15 AM**-Call with Senator Pryor- (Pryor will call) **10:30 AM**-Depart USTR en route to White House **11:00 AM**-Meeting with POTUS and Russian President Medvedev (White House - Room TBD) **12:00 PM**-Lunch **1:00 PM**-HOLD- Tim Reif **1:30 PM**-CEO Summit with Sec. Locke and Min. Nabiullia and both POTUS and Pres. Medvedev will join at the end (U.S. Chamber of Commerce) **4:00 PM**-Depart U.S. Chamber of Commerce en route USTR	[6/25] - [6/28]-G-8 Summit, Huntsville Ontario **8:30 AM**-Daily Reading **9:00 AM**-Meeting with PAO on Enforcement Speech **9:30 AM**-Budget Meeting (ARK office)	**5:15 PM**-KORUS Press Calls
27 [6/27] - [6/30]-FYI: Western Governors Association - White Fish, Montana	**28** [6/28] - [7/02]-ARK to head Presidential Delegation to Philippines **7:50 AM**[redacted]	**29** **8:30 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	**30**			

15

July 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 **9:30 AM**-Daily Reading	3
4 **12:00 AM**-Happy July 4th!	5 [7/05] - [7/10]-FYI: Congressional Recess (July 5th - July 9th, 2010) **12:00 AM**-July 4th Federal Holiday [7/05] - [7/10]-FYI: Congressional Recess (July 5th - July 9th, 2010) **12:00 AM**-8	6 **8:30 AM**-Daily Reading **9:30 AM**-En route to the West Wing **10:00 AM**-Export Cabinet Meeting - Principals ONLY (Roosevelt Room (in place 9:45am)) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:00 AM**-En route to USTR **1:00 PM**-Korea FTA Briefing **2:15 PM**-Korea FTA Meeting (Situation Room) **3:00 PM**-Briefing for NYTimes Interview **3:30 PM**-Interview with NY Times Hong Kong Bureau Chief **4:00 PM**-Debrief on China Hearing	7 **8:30 AM**-Daily Reading **10:00 AM**-Principals Meeting with CEO's - NEI announcement (EEOB 430 B/C (In place 9:45am)) **11:25 AM**-Announcement of President's Export Council (PEC) (East Room with POTUS, Secretary Locke) **12:45 PM**-Briefing on Principals meeting on China (currency report) **1:15 PM**-Principals meeting on China (Currency Report) (Situation Room) **3:15 PM**-Tim Reif	8 **8:30 AM**-Daily Reading **11:00 AM**-Korea Briefing (Ambassador's Conference Room) **1:00 PM**-Meeting with Larry Summers **1:45 PM**-Briefing for Meeting with AIRBUS AMERICAS, Inc. Chairman Allan McArtor **2:00 PM**-Meeting with AIRBUS AMERICAS, Inc. Chairman Allan McArtor **2:00 PM**-Meeting with AIRBUS AMERICAS, Inc. Chairman Allan McArtor **2:45 PM**-Briefing for meeting with Ambassador Roy Ferguson (New Zealand) **3:00 PM**-Meeting with Ambassador Roy Ferguson (New Zealand) **3:00 PM**-Meeting with Ambassador Roy Ferguson (New Zealand) **4:45 PM**-Call with Senator Snowe	9 **8:30 AM**-Daily Reading **9:45 AM**-Briefing for meeting with General Pres. Hite (UA) **10:00 AM**-Meeting with General President Hite (UA) **10:00 AM**-Meeting with General President Hite (UA) **11:10 AM**-Call Time **11:10 AM**-Call Time **11:30 AM**-Call with James Hoffa, President of International Brotherhood of Teamsters **11:45 AM**-Congressman Gregory Meeks **1:30 PM**-Speech Prep Time **2:00 PM**-Call with Rep. Etheridge [redacted] (b) (2)	10 [7/10] - [7/16]-NAACP 101st Annual Convention-Kansas City, Missouri **7:30 PM**-Dinner at Corduroy (1122 Ninth Street, NW Washington, DC 20001)
11 **8:45 AM**-Gv. **6:00 PM**-Hold - Sect. Sebelius **6:00 PM**-Hold - Sect. Sebelius	12 **10:00 AM**-HOLD: Call with Minister Smith (Australia) **11:00 AM**-Call with David Lane, President and CEO of ONE (ACTPN) **11:30 AM**-Call with Mexico Ambassador Sarukhan (We will call 202-728-1693) **1:30 PM**-Mtg w/ Gene Hale, PEC member (Amb. Office) **3:30 PM**-HOLD- Tim Reif Guatemala Labor Case **4:00 PM**-Meeting on Mexican Truck Rollout with Ambassador Sapiro **7:00 PM**-Dinner with Tom Donohue (Georgetown Club- 1530 Wisconsin Ave.)	13 **9:30 AM**-Political Staff **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **10:45 AM**-Call with Senator Crapo **11:00 AM**-Speech Prep **12:35 PM**-Call with Senator Hagan **2:00 PM**-Deputy Director Sharon Barner (US Patent and Trademark Office) **3:00 PM**-Briefing for Meeting with Secretary Clinton **3:15 PM**-En route State Department **3:45 PM**-CONFIRMED: Meeting with Secretary of State Hillary R. Clinton (State Department) **5:30 PM**-New Dems Leadership Meeting (2404 Rayburn) **5:30 PM**-New Dems Leadership Meeting (2404 Rayburn)	14 **8:30 AM**-Daily Reading **9:00 AM**-Speech Prep **10:00 AM**-Confirmed- stop-by with ADM and Starbuck Sr. VP, Ben Packerd **10:30 AM**- Call with Minister De Gucht **2:00 PM**-Call to Leo Gerard **2:20 PM**-Call with Governor Purdue **3:15 PM**-Call Joe Hansen, President of UFCW **3:30 PM**-Call with Bob King **3:45 PM**-Call with Minister Celso Amorim **5:00 PM**-Depart USTR en route the WILLARD **5:30 PM**-APEC Host Committee for 2011 (Willard InterContinental Hotel) **7:15 PM**-Call Bob King/UAW [redacted] (b) (2)	15 [7/15] - [7/17] [redacted]	16	17

18 [7/18] - [7/20]- Export Event with Sec. Locke in Denver **6:00 PM**-US Brazil CEO Reception/Dinner (Denver) **8:00 PM**-Mike Froman	**19**	**20** **9:45 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:00 AM**-Speech Prep **10:20 AM**-Briefing for meeting with Congressman Michaud **10:30 AM**-Meeting with Congressman Michaud **10:30 AM**-Weekly Call Time **11:15 AM**-Interview with CO press **11:30 AM**-Briefing on US-China Joint Commission on Commerce and Trade (JCCT) **2:00 PM**-Briefing on Canada Trip (ARK's Office) **2:30 PM**-Call with Chris Wilson **3:30 PM**-Meeting with Ambassador Punke in DC **4:30 PM**-En route Capitol Hill **5:00 PM**-Meeting Congressman Tanner (1226 LHOB) **5:30 PM**-HOLD for Blue Dog Coalition Meeting (TBD) **5:40 PM**-Meeting with Blue Dog Coalition (2325 Rayburn (Science Committee))	**21** [7/21] - [7/24]-TRAVEL TO CANADA **9:00 AM**-Daily Reading **9:30 AM**-Call with Secretary Solis **10:00 AM**-call with Ron Wyden **10:30 AM**-Depart USTR	**22**	**23** **12:00 AM**-Agriculture Committee Hearing: Outline of Opening Statement	**24**
25	**26** [7/26] - [7/31]-HOLD- Pre-AGOA Foreign Press Center **8:30 AM**-Daily Reading **10:00 AM**-Ford New Model Event (Newseum, Atrium) **1:30 PM**-Speech Prep **2:15 PM**-Meeting with Ambassador Audrey Marks (Jamaica) **3:00 PM**-Meeting with Lisa **4:00 PM**-Korea TA Briefing with Wendy Cutler	**27** **12:00 AM**-Agriculture Committee Hearing: Draft opening to be circulated in House **8:30 AM**-Daily Reading **9:30 AM**-HOLD-Dallas Seniors Group (Conference Rooms 1&2) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:15 AM**-Briefing for Fuglsaki meeting **10:30 AM**-Meeting with Ambassador Fujisaki (Japan) **10:30 AM**-Weekly Call Time **11:00 AM**-Confirmed: Ambassador Barco Call **11:15 AM**-Pre-brief for Principals Meeting on Ex-Im (ARK's Office) **1:40 PM**-En route for the Hill **2:00 PM**-Meeting with Congressman Butterfield **3:00 PM**-Confirmed: Principles Meeting on ExIm Environmental Guidelines (Larry Summer's Office, 2nd Floor, West Wing) **4:30 PM**-Speech Prep	**28** **8:30 AM**-Daily Reading **9:30 AM**-Speech Prep **10:00 AM**-Call with Rep. Etheridge **10:15 AM**-Call with Mayor Ravenstahl (Pittsburgh) **10:30 AM**-AGOA briefing with Florie Liser **11:00 AM**-HOLD- Call with Gov. Gregoire **12:00 PM**-Press Brown Bag **2:00 PM**-En route for the hill **2:30 PM**-Representative Linda Sanchez (1222 Longworth HOB) **3:30 PM**-Call with Leo Gerard (Pittsburgh) **3:45 PM**-Briefing for meeting with Korean Ambassador Han **4:00 PM**-Confirmed: Korean Ambassador Han **5:30 PM**-Trip Review for Pittsburgh	**29** **12:00 AM**-Agriculture Committee Hearing: Q&A and Opening Statement to ARK by COB **8:00 AM**-En route USTR **8:15 AM**-Briefing on call with Minister Kim **8:30 AM**-Confirmed: Call with Minister Kim **9:30 AM**-Daily Reading **10:00 AM**-Weekly Call Time **12:00 PM**-en route to convention center **12:30 PM**-National Urban League Event (Walter E. Convention Center, Washington, DC) **2:50 PM** [redacted]	**30** **12:00 AM**-TRAVEL TO PITTSBURGH **10:00 AM**-Trade Enforcement Speech--TBD Pittsburgh, PA	**31**



August 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 [8/02] - [9/15]-House August Recess (Aug 2- Sept 14) **7:10 AM**-Radio Interview with Tom Joyner Morning Show (re: AGOA) **9:00 AM**-AGOA Ministerial Opening Ceremony (Ronald Reagan Building) **10:00 AM**-Plenary #1 "New Strategies for Expanding US-Sub-Saharan African Trade" **11:15 AM**-Bilat with Zambia (Reagan Building, Continental A) **11:50 AM**-en route USTR **12:00 PM**-HOLD for Lunch **1:15 PM**-AGOA Press Roundtable (Ronald Reagan Building, Customs and Border Protection's Press Conference Room (C.1-47)) **1:50 PM**-Voice of America Interview (Ronald Reagan Building, Customs and Border Protection's Press Conference Room (C.1-47)) **2:45 PM**-Daybreak Radio (ARK Office) **3:00 PM**-AG Committee Hearing Briefing **4:30 PM**-Bilat with Ghana (Ronald Reagan Building, Continental B) **5:15 PM**-Bilat with Nigeria (Ronald Reagan Building, Continental B) **6:00 PM**-Meeting with Trade Ministers (Ronald Reagan Building, Continental C) **7:00 PM**-HOLD-USG Official Reception (optional)	3 **12:00 AM**-Call VP Biden; Xernona Clayton **8:30 AM**-Daily Reading **9:00 AM**-Washington Informer Interview (USTR) **9:30 AM**-Agriculture Committee Hearing Briefing and Murder Board (ARK's Conference Room) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:30 AM**-HOLD for Lunch **12:15 PM**-Bilat with Mauritius Minister Boolell (ARK's Conference Room) **1:40 PM**-POTUS Young African Leaders Townhall (East Room) **4:00 PM**-Call with Gov. Baldacci **4:30 PM**-POTUS Event with AGOA Trade Ministers (430BC/EEOB) **5:30 PM**-Ag Committee Hearing Briefing	4 **8:30 AM**-Daily Reading **9:30 AM**-Senate Agriculture Committee Hearing (Russell Building 328A) **1:45 PM**-Call with State Representative Juan Zapata (KORUS) **4:00 PM**-Call with Sec. Clinton **4:45 PM**-En route Airport **6:00 PM**-Wheels up to Bangor, Maine (US Air #2182)	5 [8/05] - [8/07]-FYI: U.S. Hosted AGOA Forum - Site -Kansas City [8/05] - [8/07]-TRAVEL TO MAINE	6 **3:20 PM**-Wheels up to Washington, DC (US Air #3612)	7
8	9 [8/09] - [9/08]-FYI - Senate August Recess (August 9 - September 7, 2010) **12:00 AM**-HOLD for Travel **9:15 AM**-[redacted] **6:30 PM**-[redacted]	10 **9:10 AM**-Briefing for Nabiullina call **9:30 AM**-Call with Minister Nabiullina **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Meeting with Dan DiMicco (Nucor Corporation) **10:30 AM**-Weekly Call Time **11:30 AM**-Call with Mike Froman **2:30 PM**-Daily Reading **3:00 PM**-Meeting with Larry Summers (Summer's Office) **3:30 PM**-En route to the Hill **4:00 PM**-Meeting with Congressman Connolly **5:15 PM**-Briefing on China Principals (ARK's Office) **6:30 PM**-[redacted]	11 **8:30 AM**-Daily Reading **9:00 AM**-Briefing on China Principals Meeting (ARK's Office) **10:15 AM**-Briefing Korea FTA Meeting (ARK's Office) **12:00 PM**-Lunch with Christy Romer, Chairwoman, Council of Economic Advisors (WH MESS) **1:30 PM**-Korea FTA Mtg (Situation Room) **2:30 PM**-POTUS Bill Signing (East Room) **4:00 PM**-China Principals Meeting (Situation Room)	12 **9:00 AM**-Senior Staff **10:45 AM**-Call with Senator Carper **11:30 AM**-Cato Pre-Brief **12:15 PM**-Cato Roundtable Luncheon (Cato Headquarters, 1000 Massachusetts Avenue, N.W) **5:07 PM**-[redacted]	13	14

15 **9:09 PM** [redacted] [redacted] (6	**16** **9:00 AM**-Senior Staff **10:45 AM**-Daily Reading **11:00 AM**-Briefing on the Middle East **11:35 AM**-Call with Mexican Sec. of Economy, Bruno Ferrari **12:00 PM**-ACTA negotiations: Stop by Lunch (White House Conference Center: Truman Room) **2:30 PM**-Meeting with David Apol **3:00 PM**-Breifing on Softwood Lumber with Ambassador Sapiro and Tim Reif **3:30 PM**-Call with John Montford, Senior Advisor General Motors **5:15 PM**-Briefing for Nabuillina call	**17** **8:30 AM**-Daily Reading **9:00 AM**-Call with Minister Rachid **9:30 AM**-Call with Minister Nablullina **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-Lunch with Sharon Yuan, Dept. Assist. Sec. for Trade and Investment (Treasury) (WH MESS-confirmed) **1:30 PM**-Briefing for Financial Times Interview **2:45 PM**-Briefing on meeting with Ambassador Doer (Canada) **3:00 PM**-Meeting with Ambassador Doer (Canada) **4:00 PM**-Photo with Interns, Chloe Colbert and Hai-Ching Yang **5:00 PM**-Call with Alan Mulally, CEO Ford	**18** **12:00 AM**-AMS VACATION **9:00 AM**-Daily Reading **10:00 AM**-HOLD: Meeting with Ambassador Marantis and Mark Linscott **1:15 PM**-Financial Times Inteview (Taped) (Amb Sapiro's Office) **4:30 PM**-Ambassador Siddiqui	**19** **12:00 PM**-HOLD for Lunch/RK Recreation	**20** **12:00** [redacted]	**21**
22	**23** **12:00 AM** [redacted] **12:00 AM** [redacted] **12:00 PM**-HOLD for Lunch	**24** **12:00 AM** [redacted] **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch	**25** **12:00 AM** [redacted] ON **12:00 PM**-HOLD for Lunch	**26** **12:00 PM**-HOLD for Lunch	**27** **12:00 AM** [redacted] **12:00 PM**-HOLD for Lunch	**28**
29	**30** **12:00 AM** [redacted] **12:00 AM** [redacted] **12:00 PM**-HOLD for Lunch	**31** **12:00** [redacted] **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **4:00 PM**-Call with Frank Sanchez- [redacted] (b) (2) **5:45 PM**-Call with Gov. Schwarzenegger- THEY will call us				

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September 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 **12:00** [redacted] **12:00 PM**-HOLD for Lunch **2:45 PM**-Call with Gov. Schwarzenegger- THEY will call us **4:30 PM**-Christy Romer Goodbye Reception	2 **12:00** [redacted] **9:30 AM**-Call with Sen. Chambliss **10:15 AM**-Call with Senator Merkley (OR) **12:00 PM**-HOLD for Lunch	3 **12:00** [redacted] **11:00 AM**-Call with Tim Reif (Tim will call YOU) **12:00 PM**-HOLD for Lunch	4 **2:30 PM** [redacted]
5	6 **12:00 AM**-Labor Day	7 **12:00** [redacted] **8:00 AM**- (Pick up w/Bags) **8:30 AM**-Daily Reading **9:30 AM**-Korea Briefing (ARK's Office) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Briefing on Canada and TPP **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **2:00 PM**-Meeting with Chris Lu and Patrick Gaspard **3:45 PM**-En route Airport	8 **12:00 AM**-[redacted] [9/08] - [9/11]-Rosh Hashana **7:30 AM**-Call Mike Froman **6:30 PM**-Wheels up, San Francisco, CA	9 **12:00 AM**-Travel to Los Angeles, CA	10 **12:00 AM**-Travel to Laguna Beach, CA	11 **9:00 AM**-[redacted]
12 **10:30 AM**-Wheels up Los Angeles, CA	13 [9/13] - [9/16]-Congressional Hispanic Caucus Institute Public Policy Conference - Washington, DC **8:30 AM**-Daily Reading **10:00 AM**-Speech Prep **12:00 PM**-Lunch **1:20 PM**-Depart for Brookings Institution **1:45 PM**-Brookings Institution event (1775 Massachusetts Ave. NW) **2:30 PM**-En route EEOB **3:00 PM**-Speaking to National Farmers Union (EEOB South Court Auditorium) **4:00 PM**-Meeting with David Lane **5:00 PM**-White House NCAA Reception (White House South Lawn)	14 **8:30 AM**-Daily Reading **9:30 AM**-Meeting with Dr. Paul Jacobs, CEO of QualComm, Inc. **10:00 AM**-Meeting with Dave Apol **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:15 AM**-Briefing on KORUS Principals Meeting **10:30 AM**-Weekly Call Time **12:00 PM**-Lunch with Julianna Smoot **1:45 PM**-Briefing on meeting with Minister Aishanova (Kazakhstan) **2:00 PM**-Meeting with Kazakhstan Minister Zhanar Aizhanova +5 **3:00 PM**-Meeting on Softwood Lumber **3:30 PM**-Meeting with Chris Wilson (9/21 dinner) **4:00 PM**-Briefing for China Principals Meeting **5:30 PM**-China Principals Meeting (Small Conference Room, SitRoom) **6:50 PM**-CBCI Reception (Department of Commerce (15th Street entrance))	15 [9/15] - [9/19]-Congressional Black Caucus Foundation Annual Legislative Conference - Washington, DC **8:30 AM**-Briefing on Vice Minister of Commerce (China) **8:30 AM**-Daily Reading **9:00 AM**-Meeting with Vice Minister of Commerce from China **9:30 AM**-En route **10:00 AM**-MCC Board Meeting (State Department, Principals Conference Room (RM 7516)) **12:00 PM**-Lunch with Lord Paul Boateng (WH Mess-confirmed) **1:00 PM**-Briefing for Labor Meeting **1:30 PM**-Korea US Trade and Labor Leaders Meeting +1 (Roosevelt Room) **3:00 PM**-Cabinet Meeting (Cabinet Room) **4:30 PM**-Press Statement (Rose Garden) **6:30 PM**-Embassy of Colombia Reception (1520 20th Street NW) **6:30 PM**-NBA Presidential Awards (Mayflower Renaissance Hotel) **9:00 PM**-NAAACC & NOBCO ALC Reception (Embassy Suites, 900 10th St. NW)	16 **8:30 AM**-Daily Reading **9:20 AM**-PEC Meeting + 1 (East Room) **10:00 AM**-Congressional Black Caucus: Africa and the Diaspora Panel (DC Convention Center, 209-C) **2:00 PM**-Meeting with Andrew Witty (GSK) **3:00 PM**-HOLD: Senator Tester Call (Softwood Lumber) **4:00 PM**-Meeting with Austan Goolsbee **5:30 PM**-Download with Anna & Lisa **7:00 PM**-CBC 'Celebrating 40 Years' (101 Independence Ave. (Library of Congress))	17 [9/17] - [9/19]-Yom Kippur **8:00 AM**-Call Time (430 S Capitol St. SE) **10:00 AM**-Daily Reading **10:30 AM**-Call with Ambassador Punke **11:15 AM**-Meeting with U/S Sanchez **12:00 PM**-Lunch with Sen. Royce West (WH Mess) **1:30 PM**-KORUS Princpals Meeting (Roosevelt Room) **3:30 PM**-Speech prep **4:00 PM**-Trade Policy Forum Briefing (ARK's Office) **5:00 PM**-HOLD: CBCF Chairs' Reception (Ballroom C, Washington Convention Center) **7:00 PM**-Dinner with Ambassador Sarukhan (Bourbon Steak, 29th and M St) **9:00 PM**-HOLD: CBC-Essence Evening of Excellence (Ronald Reagan, 1300 Penn. Ave. NW) **10:00 PM**-HOLD: California Delegation Reception (Bobby Van's 1201 New York Ave. NW)	18 **7:30 AM**-HOLD: CBC Prayer Breakfast (Convention Center) **11:30 AM**-"The Saturday Brunch" (Bourbon Steak, 2800 Pennsylvia Ave.) **12:00 PM**-CBC-Rep. Eddie Bernice Johnson Texas Style BBQ (W Hotel; 515 15th St. NW) **5:30 PM**-CBC Gala (DC Convertion Center) **7:00 PM**-[redacted]

						(Lubbock) **10:00 PM**-HOLD:CBC/Roland Martin Event (1550 I St. NW)
19	**20** **12:00 AM**-Day Trip to Baltimore **7:30 PM**-Ambassador Shankar Hosts Dinner for Minister Sharma	**21** **8:30 AM**-Daily Reading **9:15 AM**-Meeting with Tim Reif, China 301 and Currency **9:30 AM**-Ambassador Sapiro - re: ACTA **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **10:45 AM**-Bilateral Meeting with Minister Sharma (ARK Office) **11:45 AM**-TPF Plenary Session (ARK Conference RM) **12:45 PM**-Lunch with Minister Sharma and Delegation (Peterson Institute) **2:30 PM**-En route USTR **3:00 PM**-Speech Prep **3:30 PM**-Brief for Meeting with Minister Groser (New Zealand) and Minister Dr. Craig Emerson, Australia **4:00 PM**-Meeting with Minister Groser (New Zealand) **5:00 PM**-Call with Steve Barlett **5:30 PM**-Meeting with Minister Dr. Craig Emerson, Australia (ARK's Office) **6:30 PM**-Dinner with Global Services Summit (Peterson Institute for International Economics)	**22** **8:30 AM**-Daily Reading **9:00 AM**-Coalition of Service Industries (JW Marriott, 1331 Pennsylvania Ave, Grand Ballroom) **10:00 AM**-En route USTR **10:30 AM**-Pre-Brief for Hyundai Motors Meeting **11:00 AM**-Meeting with Hyundai Motors (ARK Conference Room) **1:15 PM**-Briefing for meeting with Trade Minister Ferrari **1:30 PM**-Meeting with Mexican Trade Minister Ferrari (ARK's Office) **2:30 PM**-Briefing for Meeting with Lamy **2:45 PM**- Confirmed: Bilateral with WTO Director-General Lamy **3:30 PM**-Download with Anna & Lisa **4:30 PM**-Depart USTR **5:55 PM**-Wheels up, Washington Reagan, DC (AA# 735) **7:00 PM**-Hold - dinner	**23** [9/23] - [9/25]-Florida	**24** **8:00 AM**-Call with De Gucht **8:15 AM**-Breakfast **10:00 AM**-interview with Sunsentinel Daily News **11:00 AM**-Industry Roundtable Discussion with the Television Assoc. of Programmers- Latin America **12:15 PM**-En route to Airport **1:55 PM**-Wheels up to DFW (Miami International- AA#554)	**25** **12:00 AM**-[redacted] **11:00 AM**-One on One with Miriam Pepper of the Kansas City Star **2:30 PM**-[redacted] (b)(6)
26 **8:40 AM**-[redacted]	**27** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **9:45 AM**-Call with Commissioner DeGucht **12:00 PM**-HOLD for Lunch **1:30 PM**-Small Business Bill Signing with POTUS (East Room) **3:15 PM**-En route Tysons Corner **4:00 PM**-Roundtable with Representative Connolly (VA) (Tysons Corner)	**28** **8:30 AM**-Daily Reading **9:30 AM**-Speech Prep **10:00 AM**-Drop-by Meeting with Mr. Robert Roche, AmCham Shanhai 2010 President, ACTPN Member (Conference Room) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Kia Briefing (Wednesday) **10:30 AM**-Weekly Call Time **11:30 AM**-National Council of Chain Restaurants Meeting (325 7th Street NW Suite 1100) **12:30 PM**-HOLD for Lunch **2:30 PM**-En route DCA **3:30 PM**-Wheels Up, En route North Carolina **6:00 PM**-Political Event (North Carolina Central Unversity, 1801 Fayetteville St., Durham, NC 27707)	**29** **7:05 AM**-Wheels Up, En Route DC **8:30 AM**-Daily Reading **9:15 AM**-Briefing for call with Minister Nabiullina **9:30 AM**-Call with Minister Nabiullina **10:30 AM**-Meeting with Kia Motors (Ambassador's Conference Room) **12:00 PM**-Lunch **1:30 PM**-NEI Video with SBA (Conference Room) **2:15 PM**-Trade Poll Discussion **3:00 PM**-Meeting with T. Reif re: Softwood Lumber **4:30 PM**-HOLD- Briefing for Catherine Ashton Visit **6:30 PM**-Drinks with High Representative Catherine Ashton **7:00 PM**-Dinner Honoring Catherine Ashton, High Representative of the EU	**30** [9/30] - [11/16]-Congressional Recess **8:30 AM**-Daily Reading **8:50 AM**-Mauritius TIFA Council Meeting (1724 F Street) **10:15 AM**-En Route Hill **10:30 AM**-Meeting with Congressman Hoyer (Capitol, H-107) **11:30 AM**-Speaker for Financial Services Roundtable (1330 Maryland Ave. SW, Mandarin Oriental Hotel, Grand Ballroom) **12:00 PM**-Hold for lunch **1:15 PM**-Pre-Brief for Meeting with Vice President Juan Carlos Varela **1:30 PM**-Meeting with Vice President Juan Carlos Varela (ARK's Conference Room) **2:30 PM**-Drop by Korea FTA Coalition (Conference Room 305) **3:00 PM**-Meeting with Congressman		

				Fattah (ARK's Office) **4:00 PM**-Speech Prep **6:40 PM**-Pre-Brief for Minister Kim Call **7:00 PM**-Call with Minister Kim **7:30 PM**-HOLD for Dinner		

18

October 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 **8:00 AM**-Radio Calls (430 S Capitol St. SE) **9:30 AM**-Brown bag brunch for new hires **10:40 AM**-Event with POTUS (East Room) **12:30 PM**-Lunch **1:30 PM**-Speech Prep **2:00 PM**-Daily Reading **2:45 PM**-Remarks: Inc. 500/5000 Conference and Award Cermony (Gaylord National Hotel, 201 Waterfront Street, Room: Ballroom) **5:00 PM**-Download with Anna & Lisa **6:00 PM**-Hill Staff Political Time (Sonoma)	2 **1:00 PM**-[redacted] (b)(6)
3 **12:00 AM**-Cabinet Affairs event for Officials and Spouses-Camp David **12:00 AM**-[redacted] **9:00 AM**-Depart en route Camp David **10:30 AM**-Welcome by POTUS **11:00 AM**-Morning activities **12:00 PM**-Lunch **1:00 PM**-Afternoon activities **4:00 PM**-Depart Camp David en route DC	4 **9:00 AM**-Business Forward Meeting with Secretary Locke (Department of Commerce: Secretary's Conference Room) **10:00 AM**-African Ambassadors "Drop-by" (Conference Room 305) **10:45 AM**-Brief for Meeting with Prime Minister Dlamini of Swaziland **11:00 AM**-Meeting with Prime Minister Dlamini of Swaziland (ARK's Conference Room) **11:30 AM**-Daily Reading **12:00 PM**-Lunch - Drs Truitt/Mangram/Pamela Patsley (WH Mess-confirmed (WAVED)) **1:00 PM**-Meeting with Pamela Patsley, CEO of Moneygram International **2:00 PM**-Call Time **2:00 PM**-Calls for Arkansas **2:30 PM**-Briefing for Meeting with EU Ambassador **2:30 PM**-Radio Call for Arkansas Trip **3:00 PM**-Meeting with EU Ambassador Vale de Almeida **3:30 PM**-Political Staff Meeting **4:00 PM**-en route airport **5:20 PM**-Wheels up en route Little Rock, Arkansas	5 [10/05] - [10/07]-Arkansas **7:15 AM**-Breakfast **8:30 AM**-Chamber of Commerce Breakfast (Capitol Hotel, 100 Louisiana St.) **9:30 AM**-Interview with Arkansas Democrat-Gazette (Capitol Hotel) **10:00 AM**-USTR Security Board Meeting (1724 F St NW, Second floor Conference Room) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Meeting with Poultry CEO's and Sen. Lincoln (Arkansas Poultry Federation, 321 South Victory St.) **10:30 AM**-Weekly Call Time **12:00 PM**-Lunch with Governor Beebe and Executives (Governor's Mansion, 1800 Center St.) **2:00 PM**-Tour of University of Arkansas Pine Bluff with Sen. Lincoln **3:15 PM**-AG Commodity Panel Discussion with Sen. Lincoln (1200 University Dr., 1890 Building) **4:15 PM**-One on One with Reporter Stewart Doan **5:30 PM**-Down Time	6 **12:00 AM**-[redacted] **7:30 AM**-TBD- Radio Time **7:40 AM**-Radio Time **8:00 AM**-Breakfast **9:00 AM**-Small Medium Enterprise Roundtable **10:00 AM**-Tour of Clinton Library **10:50 AM**-One on One Print Interview with John Lyon **11:30 AM**-Lunch with Dean Skip Rutherford and Students **12:00 PM**-Speech at Clinton School of Public Service **1:30 PM**-En route to airport **2:56 PM**-Wheels up en route Washington, DC	7 **8:45 AM**-Daily Reading **9:15 AM**-Briefing for Meeting with Secretary Vilsack **9:30 AM**-Meeting with Secretary Vilsack (ARK's Office) **11:00 AM**-En route Blair House **11:05 AM**-State of the Administration Speaker Series (Blair House) **12:00 PM**-Brown Bag Lunch with New Hires **1:45 PM**-Pre-Brief **2:00 PM**-Meeting with Minister Lovell, Minister of Finance, Antigua and Barbuda (ARK's Conference Room) **3:00 PM**-Pre-Brief for Call with Minister Van Loan **3:15 PM**-Call with Minister Van Loan **3:45 PM**- Call with Sen. Carper **5:00 PM**-Call with Senator Baucus **5:15 PM**-Memphis Trip Review **7:00 PM**-Hold - Toby Purdy (BLT)	8 **8:30 AM**-Daily Reading **9:45 AM**-Pre-Brief **10:00 AM**-Meeting with Georgian Prime Minister Nika Gilauri **12:00 PM**-Depart En Route DCA **1:15 PM**-[redacted]	9 [10/09] - [10/12]-HOLD - World Bank / IMF Annual Meeting

10	11	12	13	14	15	16
	12:00 AM-Columbus Day **4:20 PM**-Wheels up to DCA (US Airways 3312)	**10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **3:30 PM**-En Route DCA **5:20 PM**-Wheels up en route Memphis, TN **9:45 PM**-Call with VP Wang Qishan **10:15 PM**-Greet with Fedex Leadership **10:30 PM**-Tour of Global Operations Command Center **11:00 PM**-Flight Simulator Tour **11:30 PM**-Fedex Global Hub Tour	**12:00 AM**-Memphis **1:00 AM**-Arrive Peabody Hotel **10:00 AM**-Fed-Ex NEI TownHall Event **11:00 AM**-Press Gaggle **12:00 PM**-TPP Roundtable Discussion **2:25 PM**-Wheels up en route Washington, DC (DCA)	**10:00 AM**-Call with Minister Rachid, Egypt **10:45 AM**-Briefing on Meeting with BMW CEO **11:00 AM**-Meeting with BMW CEO, Dr. Norbert Reithofer **12:00 PM**-HOLD for Lunch **1:30 PM**-Call with Senator Stabenow **2:15 PM**-Briefing for Meeting with William Hubbard **2:30 PM**-Meeting with William Hubbard (Chairman of World Justice Project) **3:00 PM**-Daily Reading **3:30 PM**-Meeting with David Cote (CEO Honeywell) **4:00 PM**-Press Update with CJ **7:30 PM**-Hold - Dinner	**9:30 AM**-Daily Reading **10:00 AM**-Debrief on TPP Round, Brunei **10:30 AM**-Briefing for Meeting with Mr. Rubel **11:00 AM**-Meeting with CEO Matt Rubel (Collective Brands) & ACTPN member **12:00 PM**-HOLD for Lunch **1:20 PM**-Brief for Call **1:30 PM**-Call with Representative Peter DeFazio re: Softwood Lumber **2:00 PM**-HOLD for De Gucht Update and Pre-Brief **2:30 PM**-Greet with Mr. Camuñez, Assistant Secretary of Commerce for Market Access and Compliance International Trade Administration (ARK's Office) **3:00 PM**-HOLD- meeting with Tim Reif on Enforcement **3:45 PM**-"Drop-by" Meeting with Wendy Cutler and US Ambassador to Korea Kathy Stephens (Room 320, Wendy's Office) **4:00 PM**-Download with Anna and Lisa **4:30 PM**-Meet and Greet with Alan Kyerematen, former Minister of Trade and Ambassador to the US **5:00 PM**-PAO Political Time - Front Office Sponsor	**12:00 AM**-[redacted]
17 **12:00 AM**-Travel Indiana **8:35 AM**-Wheels Up, En route Indianapolis, IN **6:40 PM**-Wheels Up, En route DCA	**18** **12:00 AM**-[redacted] **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-Speech Prep **11:15 AM**-Brief on Politico Interview **11:30 AM**-Interview with Politico **12:00 PM**-HOLD for Lunch - The Killion **1:30 PM**-Briefing formeeting with Minister Ben Eliezer **2:00 PM**-Meeting with Minister Ben Eliezer (Israel) **3:00 PM**-Meeting with Ms. Yolanda Caraway, CEO of the Caraway Group **3:30 PM**-Political Staff Meeting **7:00 PM**-Dinner with Fred Hochberg (3150 South St. NW, Apt. PH1A)	**19** **8:30 AM**-Daily Reading **9:45 AM**-Greet with Secretary Locke (SGL's Office, Department of Commerce) **9:50 AM**-Greet with Deputy Prime Minister Babacan and Minister Caglayan (Secretary Locke's Office) **10:00 AM**- US- Turkey Framework for Strategic and Commercial Cooperation Meeting (Department of Commerce, Room 4830) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:45 AM**-Joint US/ Turkey Press Conference (Secretary's Conference Room) **12:30 PM**-Lunch	**20** **8:15 AM**-Breakfast with Pete Rouse (WH Mess) **9:30 AM**-Daily Reading **10:00 AM**-Meeting with ITC Commissioners (Ambassador's Conference Room) **10:45 AM**-Meeting with Congressional Team **11:30 AM**-Meeting with Tim Reif re: WTO Appellate Body (218) **12:00 PM**-Briefing for lunch with EU members **12:30 PM**-Lunch with EU Ambassador Vale de Almeida & EU Member State Ambassadors (EU Ambassador Vale de Almeida's Residence) **2:30 PM**-Call with Senator Baucus **3:00 PM**-Meeting with Bart Schott (National Corn Growers Association President) **3:30 PM**-Briefing for Korea FTA Meeting with Peter Rouse **4:00 PM**-Korea FTA Meeting (Pete Rouse's Office)	**21** **[10/21] - [10/23]**-NJ/NY **8:59 AM**-Wheels up en route Newark NJ (Continental 2918) **11:05 AM**-TPP Trade Roundtable with Governor Chris Christie (PSE&G) **12:15 PM**-Governor Christie Call **12:45 PM**-Lunch **5:30 PM**-Reception/Dinner with CEOs (Citigroup)	**22** **8:15 AM**-Briefing Time **9:00 AM**-Breakfast meeting with Ajay Banga, CEO of Mastercard (Hotel Marriot Marquis) **11:15 AM**-Lunch Meeting with Vakrim Pandit, CEO of Citi **1:00 PM**-Council on Foreign Relations **2:15 PM**-In Person Radio Interview (Executive Board Room, CFR) **2:45 PM**-Variety Magazine Press Interview (Executive Board Room, CFR) **3:15 PM**-Meeting with Peter Davidson, CEO of Empire State Development Corporation **5:45 PM**-Political Event (University Club)	**23** **12:00 AM**-[redacted] **12:00 AM**-[redacted]

24	25	26	27	28	29	
2:00 PM-Wheels up en route DC	**9:00 AM**-Daily Reading (218) **10:00 AM**-Desk/Reading **12:00 PM**-Lunch **2:00 PM**-Briefing Time (218) **4:00 PM**-Daily Reading	**10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time		**9:00 AM**-Briefing for POTUS Read-Out **11:00 AM**-Meeting with POTUS **11:30 AM**-load to airport **12:00 PM**-Lunch **1:15 PM** [redacted]	**12:00 AM** [redacted]	[redacted]
[redacted]						

November 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 **9:00 AM**-Senior Staff **9:45 AM**-Briefing for Call with Commissioner DeGucht **10:00 AM**-Call with Commissioner Karel DeGucht **10:30 AM**-Speech Prep **12:00 PM**-HOLD for Lunch **2:00 PM**-Load en route **2:30 PM**-Remarks at Initiative for Global Development Leadership Council - DC (German Marshall Fund -) **3:30 PM**-Load en route **11:00 AM**-Briefing for G20/Korea **4:30 PM**-Daily Reading	**2** **12:00 AM**-Election Day **8:30 AM**-Daily Reading **9:00 AM**-Call with Minister Sharma **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **8:00 PM** [redacted]	**3** **7:00 AM**- **8:00 AM**- **8:30 AM**-Daily Reading **9:00 AM**-Congressional Call time **10:00 AM**-White House Conference Call **10:30 AM**-Congressional Call Time **12:00 PM**-HOLD for Lunch **1:00 PM**-President's Speech **1:15 PM**-Call with Mike Crapo **3:00 PM**-Meeting with Tim Reif **3:30 PM**-HOLD: Call with POTUS **4:00 PM**-Briefing for G20/Korea	**4** **8:35 AM**-Political Meeting: Principals only (Cabinet Room) **9:30 AM**-Load//En route **10:00 AM**-Trade and Environmental Policy Advisory Committee (TEPAC) Meeting (EPA - Rachel Carson Green Room) **11:00 AM**-Load//en route **12:00 PM**-HOLD for Lunch **12:45 PM**-Blood Drive **1:30 PM**-Daily Reading **2:00 PM**-Good Apple Dinner Video Taping (ARK's Office) **2:30 PM**-Meeting with Ambassador Fujisaki (Japan) **3:00 PM**-Weekly Call Time **4:00 PM**-Call with Senator Baucus **4:20 PM**-ARK Reading Time G20	**5** **8:30 AM**-Daily Reading **9:15 AM**-PAO Briefing on upcoming article **10:00 AM**-Call Time **10:45 AM**-Call with Sen. Sherrod Brown- [redacted] **11:00 AM**-Rep. Michaud- [redacted] **11:30 AM**-Call Time (6) **11:40 AM**-Call with Congressman Clyburn **4:00 PM**-ARK Reading Time G20 (B) (2)	**6** **12:00 AM**- [redacted] [11/06] - [11/15]-G20 Summit (Seoul, South Korea)
7 **12:00 AM**-Daylight Savings Time ends (fall back)	**8**	**9** **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	**10** [11/10] - [11/12]-FYI APEC Annual Ministers Meeting, Yokohoma, Japan	**11** **12:00 AM**-Veterans Day **10:00 AM**-Congressional Call Time **6:30 PM** [redacted]	**12** **10:00 AM**-Congressional Call Time	**13** **12:00 AM**- [redacted] [11/13] - [11/15]-APEC Leaders Meeting (Yokohoma, Japan) **10:00 AM**-Congressional Call Time
14 **12:00 AM**- [redacted]	**15** **12:00 AM**-Congress back in Session **12:00 PM**-HOLD for Lunch **2:00 PM**-Korea (ARK's Office) **3:30 PM**-HOLD: POST G20 calls	**16** **8:30 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-KORUS Followup **1:00 PM**-HOLD for Lunch **3:00 PM**-Speech Prep **4:00 PM**-HOLD: G20 follow up	**17** **12:00 AM** [redacted] **8:30 AM**-Daily Reading **9:00 AM**-Briefing for Meeting with Vice Minister Chong Quan **9:15 AM**-Meeting with Vice - Minister of Commerce Chong Quan (China) (Conference Room) **10:00 AM**-Meeting with Dan Lothian (CNN) **10:30 AM**-load//en route **11:00 AM**-Remarks at US Chamber of Commerce Board of Directors (Hall of Flags at US Chamber of Commerce) **12:00 PM**-HOLD for Lunch **1:00 PM**-Briefing for call with VP Wang **2:00 PM**-Weekly Call Time **3:00 PM**-Call with ITC Vice Chairman	**18** **8:00 AM**-Call with VP Wang, Secretary Locke **9:00 AM**-Daily Reading **9:30 AM**-Briefing for meeting with C&M CEOs (ARK's office) **10:00 AM**-Meeting with C&M CEOs (USTR) **11:30 AM**-Briefing for Meeting with Minister Roberto Henriquez **12:00 PM**-Retirement Lunch for Angela Austin-Quarles (1724 F Street Conference Rooms 1&2) **1:30 PM**-MTB Briefing **2:15 PM**-load//enroute **2:25 PM**-POTUS Meeting Prep (Oval Office) **2:30 PM**-House Trade Working Group (Roosevelt Room) **3:20 PM**-Meeting with Trade Minister	**19** **12:00 AM** [redacted] **9:30 AM**-Daily Reading **10:00 AM**-Call with AMP **10:30 AM**-Call with Senator Carper **11:30 AM**-Meeting with Anna and Lisa **12:00 PM**-HOLD for Lunch	**20**

			Williamson **3:30 PM**-Meeting with Luis and Ted **5:30 PM**-en route **6:00 PM**-Lyndon Baines Johnson Liberty and Justice Award Dinner honoring Rep. John Lewis (Mellon Auditorium, 1301 Constitution Ave, NW)	Roberto Henriquez (Panama) **4:00 PM**-Call with Minister Bruno Ferrari (Mexico) **5:00 PM**-Meeting with Anna and Lisa		
21	**22** **12:00 AM**-call Pete Rouse **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-Speech Prep **12:00 PM**-HOLD for Lunch **3:00 PM**-Call with Ambassador Sarukhan (Mexico) **3:30 PM**-Political Staff Meeting	**23** **8:30 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	**24**	**25** **12:00 AM**-Thanksgiving Day	**26** **9:00 AM**-Korea Team call 202[redacted] (B) (2)	**27**
28 **1:00 PM**-Pick up: [redacted]	**29** **8:30 AM**-Daily Reading **9:00 AM**-Desk Time **10:00 AM**-HOLD for Call Time **12:00 PM**-Lunch **2:00 PM**-KORUS Briefing with Froman (ARK's Office) **4:00 PM**-Desk Time	**30** **12:00 AM**-[redacted] **10:00 AM**-Meetings with ROK, Minister Kim (Sheraton Hotel, Columbia, MD) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time				

December 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 **12:00 AM**-Hanukkah begins at sundown **10:00 AM**-Meetings with ROK, Minister Kim (Sheraton Hotel, Columbia, MD)	2 **10:00 AM**-Meetings with ROK, Minister Kim	3 **1:00 PM**-Press Conference Call with Kirk and Froman **2:00 PM**-Principals Call: KORUS **3:45 PM**-Call with Senator Stabenow **4:00 PM**-Editorial Calls	4
5 **12:00 AM**-[redacted]	6 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-HOLD: KORUS Call Time **1:30 PM**-Call with Congressman Dreier **1:45 PM**-Briefing for meeting with Ambassador Moore **2:00 PM**-Meeting with Ambassador Mike Moore (New Zealand) **2:45 PM**-Briefing for meeting with Ambassador Silva **3:00 PM**-Meeting with Ambassador Gabriel Silva (Colombia) **4:15 PM**-Call with Leo Gerard (He will call YOU) **6:00 PM**-WH Congressional Holiday Ball	7 **8:30 AM**-Daily Reading **9:15 AM**-Briefing for Trade Advisory Committee on Africa (TACA) Meeting **10:00 AM**-Trade Advisory Committee on Africa (TACA) Meeting (1724 F Street Conference Rooms 1 &2) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:30 AM**-enroute North Lawn **12:00 PM**-InBusiness, Bloomberg TV Interview with Margaret Brennan (North Lawn) **12:00 PM**-HOLD for Lunch **1:30 PM**-Call with Congressman Steny Hoyer (He will call YOU)	8 **8:30 AM**-Daily Reading **9:00 AM**-Phone Interview with NPR **9:30 AM**-en route **10:00 AM**-Meeting with Business Roundtable (BRT) (S55 Pennsylvania Ave NW) **11:00 AM**-en route **2:30 PM**-en route **2:45 PM**-Cabinet Meeting (Cabinet Room) **4:30 PM**-Meeting in Situation Room (Situation Room)	9 **12:00 AM**-Christmas Tree Lighting **7:30 AM**-PEC Breakfast (Export-Import Bank, 811 Vermont Ave NW (enter at Vermont Ave. between H&I Street)) **9:00 AM**-PEC Meeting (EEOB 430 B/C) **12:00 PM**- Lunch **1:00 PM**-Call with President Hansen (UFCW) **2:00 PM**-Briefing time on JCCT	10 **8:30 AM**-Daily Reading **10:00 AM**-Interview with Dallas Morning News, Todd Gillman **10:30 AM**-Call with Harold McGraw (He will call YOU) **10:45 AM**-Call with Bill Reinch, NFTC (He will call YOU) **11:30 AM**-Call with Governor Chris Gregoire (WA)	11
12	13 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **9:45 AM**-Briefing for Meeting with Dan Amos, CEO of AFLAC and Charles Lake, Chairman of AFLAC Japan **10:00 AM**-Meeting with Dan Amos, CEO of Aflac and Charles Lake, Chairman of Aflac Japan **11:00 AM**-Meeting with Mary Andringa, CEO, Vermeer **11:30 AM**-Call with Bob McDonald (He will call YOU) **12:00 PM**-HOLD for Lunch **1:45 PM**-JCCT Briefing and Pre-Brief for Bilat with Minister Chen **2:30 PM**-JCCT PREP with Sec. Locke (736 Jackson Place, Marcy Room (1st floor)) **4:00 PM**-Pre-Brief for Meeting National Pork Producers Council: CEO, Neil Dierks, and President, Sam Carney **4:30 PM**-Meeting National Pork Producers Council **6:30 PM**-WH Senior Staff Holiday Party	14 [12/14] - [12/16]-JCCT **9:00 AM**-Daily Reading **9:30 AM**-Bilat with Minister Chen (ARK's Conference Room) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **10:45 AM**-Courtesy Visit with former Governor Kempthorne (Idaho), CEO of ACLI (American Council of Life Insurers) **12:00 PM**-HOLD for Lunch **1:00 PM**-Desk Time **2:15 PM**-Bloomberg Bottom Line with Mark Crumpton (Department of Commerce Studio) **2:40 PM**-Small Group Session Arrival (Department of Commerce) **3:00 PM**-Small Group Meeting (Secretary's Conference Room) **6:50 PM**-Reception (National Museum of American History) **7:30 PM**-Dinner (National Museum of American History)	15 **8:15 AM**-USG Principals Briefing **9:00 AM**-JCCT Morning Session (Mellon Auditorium) **11:45 AM**-VIP Lunch **12:55 PM**-Break//Briefing **1:15 PM**-Afternoon Session (Mellon Auditorium) **3:30 PM**-Break// Briefing **3:45 PM**-Closing Remarks **4:00 PM**-Signing Ceremony **4:30 PM**-Press Time **5:00 PM**-HOLD Bloomberg Interview with Secretary Locke, Secretary Vilsack **6:00 PM**-Reception with Industry Leaders (Wardman Marriott)	16 [12/16] - [12/18]-TEC **8:30 AM**-Daily Reading **9:30 AM**-Hold for Briefing for Meeting with EU Commissioner Karel de Gucht **10:00 AM**-Meeting with EU Commissioner Karel De Gucht **12:00 PM**-New Dem Meeting (H-137) **1:00 PM**-Lunch - Eugene Robinson/Washington Post (Oval Room) **2:15 PM**-en route **2:30 PM**-Meeting with Congressman Berman (Room 2221 Rayburn) **3:00 PM**-enroute **3:30 PM**-HOLD: Briefing time for TEC **6:40 PM**-TEC Reception (St. Regis Hotel, Carlton RM 16th and K Streets NW) **7:30 PM**-Dinner for TEC (Residence of EU Ambassador Joao Vale de Almeida, [redacted]	17 **8:00 AM**- **9:00 AM**-TEC Meetings and Lunch (State Department) **12:00 PM**-Lunch for TEC (State Department) **2:00 PM**-TEC Press Briefing (State Department) **4:30 PM**-POTUS Meeting Regarding Overall Trade Issues (Situation Room)	18

19	**20** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **12:00 PM**-USTR Holiday Reception (1724 F Street Conference Rooms 1 & 2) **3:00 PM**-Call with Clyde Prestowitz (President of Economic Strategy Institute) **3:30 PM**-Political Staff Meeting **4:00 PM**-FYI: Farewell reception in honor of Ambassador to Aleman (Panama) (Blair House) **4:45 PM**-Call with Linda Sanchez **7:00 PM**-Dinner with Secretarys Locke, Geithner, and Vilsack (Dept of Treasury)	**21** **12:00 AM**-TBD Congressional Recess **8:30 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **3:30 PM**-Call with Secretary Ferrari (Mexico)	**22** **[12/22] - [1/06]** [redacted] **12:00 AM**-Holiday Break	**23** **12:00 AM**-Holiday Break	**24** **12:00 AM**-Christmas Eve	**25** **12:00 AM**-Christmas Day **12:00 AM**-Christmas Day
26 **12:00 AM**-[redacted]	**27**	**28** **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	**29**	**30**	**31** **12:00 AM**-New Years Eve	

January 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time	5 **12:00 AM**-Congressional Swearing-In [1/05] - [1/08]-Congress in Session **12:00 AM**-FYI-MCC Board Meeting (AMS ATTEND in place) **5:00 PM**-[redacted]	6 **8:30 AM**-Daily Reading **9:30 AM**- Call with Secretary Ferrari **10:45 AM**-Call with Leo Gerard (He will call YOU) **11:30 AM**-Call with Congressman Levin[redacted] (b)(2) **12:00 PM**-HOLD for Lunch **12:45 PM**-Call with Joe Hansen **2:00 PM**-Speech Prep **3:00 PM**-Call with Bob King (He will call YOU) **4:00 PM**-Meeting with John Melle re: Mexican Trucks (ARK's Office) **5:00 PM**-Meeting with Michael Froman	7 **8:30 AM**-Daily Reading **9:15 AM**-Meeting with Ambassador Sapiro (re:BITS) (ARK's Office) **12:00 PM**- Lunch - Tim/Odessa Stapleton [Justice; Olivia] (WH Mess) **2:00 PM**-Briefing time for NAFTA FTC Meeting **3:30 PM**-Meeting with Ambassador Dino Djalal (Indonesia) **6:00 PM**-	8 **7:00 AM**-[redacted] **8:26 AM**-Wheels up en route Las Vegas, NV (United Airlines 796) **1:30 PM**-Tour of Consumer Electronic Show Room (Las Vegas Convention Center) **4:00 PM**-CEA Board Meeting (Las Vegas Convention Center) **6:30 PM**-World Electonics Forum Welcome Reception (Venetian, Lido Meeting Room, Third Floor) **7:00 PM**-World Electronics Forum Welcome Dinner (Venetian, Lido Meeting Room, Third Floor)

9	10	11	12	13	14	15
11:30 AM-Wheels up en route Mexico City, Mexico	**12:00 AM**-Travel to Mexico for NAFTA Ministerial **8:45 AM**-Bilateral Meeting with Minister of Trade Bruno Ferrari (Secretaria de Economia) **9:35 AM**-Bilateral meeting with Minister of Trade Peter van Loan (CANADA) (Secretaria de Economia) **10:25 AM**-Meeting of the NAFTA Free Trade Commission (Secretaria de Economia (Salon de Secretarios Room)) **1:30 PM**-Press Conference (Secretaria de Economia (Sala de Presna Room)) **2:05 PM**-NAFTA Ministerial Lunch (Working Lunch) (Secretaria Economia (Comedor Room)) **3:30 PM**-Meeting with Mexican Business Leaders (Secretaria de Economia (Room TBD)) **7:00 PM**-Meeting with Business Leaderes and Secretary Ferrari (US-Mexico Leadership Initiative with US Chamber of Commerce) (Los Pinos (Room TBD)) **8:15 PM**-Small Dinner Hosted by Secretary Ferrari (El Estoril Restaurant)	[1/11] - [1/13]-Congress In Session **12:00 AM**-Mexico Travel **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:15 AM**-Wheels up en route Washington Dulles, DC (IAD) **10:30 AM**-Weekly Call Time	**8:30 AM**-Daily Reading **9:00 AM**-Briefing for Labor Advisory Committee Meeting **9:30 AM**-en route **10:00 AM**-Labor Advisory Committee Meeting (Secretary Solis's Conference Room) **12:00 PM**-TPP Ambassador's Lunch (27 Observatory Circle, NW., NZ Ambassador Michael Moore's Residence) **2:30 PM**-D Magazine, Phone Interview **6:10 PM**-Pre-brief for Call with Minister Kim **6:30 PM**-Call with Minister Kim	**8:45 AM**-3rd Way Event with Ambassador Han (Columbus Room, Union Station 50 Massachusetts Ave NE) **10:00 AM**-en route **10:30 AM**-Agricultural Technical Advisory Committees for Trade (ATAC) (107A, Whitten Building) **11:15 AM**-Agricultural Policy Advisory Committee Meeting (APAC) (Room 104-A, Williamsburg Room, Whitten Building, USDA) **12:30 PM**-HOLD for Lunch **2:00 PM**-Global Access for Small Business Press Event (US Chamber of Commerce, 1615 H Street NW) **3:30 PM**-Meeting with CJ on Davos Press **4:00 PM**-Pre-Brief for call with Trade Minister Kim **4:30 PM**-FYI- Stop by Everett's Goodbye (Winder 523) **5:00 PM**-Cabinet Meeting with White House Chief of Staff, Bill Daley (Roosevelt Room) **6:45 PM**-Call with Trade Minister Kim	**12:00 AM**[redacted] **8:30 AM**-Daily Reading **11:00 AM**-Meeting with Anna and Lisa **12:45 PM**-En Route DCA **3:00 PM**[redacted]	
16	17 **12:00 AM**-Martin Luther King Holiday	18 [1/18] - [1/21]-Congress in Session **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:30 AM**-Speech Prep **12:00 PM**-Lunch **2:00 PM**-Meeting with President Elizabeth Littlefield (OPIC) **2:30 PM**-Daily Reading **3:00 PM**-State Visit Prep and China Read Out **6:00 PM**-MLK Reception at World Bank (World Bank, MC 12th Floor Gallery)	19 [1/19] - [1/22]-FYI U.S. Conference of Mayors (Capital Hilton) **8:30 AM**-Arrival Ceremony of President Hu (China) (South Lawn (Inclement weather site: Cross Hall in White House)) **11:00 AM**-Expanded China Bilateral (Cabinet Room) **12:15 PM**-Meeting with Business Leaders (EEOB 430) **1:05 PM**-Press Conference with Presidents Obama and Hu (East Room) **2:00 PM**-Luncheon in honor of President Hu (State Department, 2201 C Street, NW, Washington, DC, Benjamin Franklin Room) **3:30 PM**-en route Residence **4:00 PM**-ARK time **5:20 PM**-En route White House (arrive at 5:40pm) **6:00 PM**-State Dinner for China's President Hu	20 **8:30 AM**-Daily Reading **9:15 AM**-Briefing for drop-by Ambassador Sapiro's meeting with Director General Bunster (Chile) **9:30 AM**-Drop-by Ambassador Sapiro Meeting with Director General Bunster (Chile) (Ambassador Sapiro's Office) **10:00 AM**-Meeting with Allen Gant (Owner of SC company) **10:30 AM**-enroute **10:45 AM**-Advance Planning Committee for Fed Ex Leadership Team (Hay Adams Rooftop (16th NW and H)) **11:15 AM**-enroute **11:30 AM**-US-China Business Council Lunch (Wardman Marriott, Thurgood Marshall Ballroom) **3:00 PM**-Davos Schedule Discussion **3:30 PM**-Call with Minister Craig Emerson (Australia) **5:00 PM**-Phone Interview with Shahab Moghadam (student) **9:30 PM**-KORUS Update Call[redacted] (b) (2)	21 **12:15 AM**-US Conference of Mayors: Mayors and Business Leaders Lunch (Capital Hilton) **8:30 AM**-Daily Reading **9:30 AM**-Meeting with Administrator Shah (USAID) (USTR) **10:15 AM**-Briefing for meeting with Ambassador Silva **10:30 AM**-Meeting with Ambassador Gabriel Silva (Colombia) **11:00 AM**-Lunch **11:30 AM**-Call Mike Froman **12:00 PM**-en route Capital Hilton **12:15 PM**-US Conference of Mayors (Presidential Ballroom, Capital Hilton) **1:30 PM**-Regional Mayors Press Calls Re: Tax Cut Amplification (Continental Room, Capitol Hilton) **3:00 PM**-Call with Congressman McDermott **3:15 PM**-HOLD: Call with Secretary Geithner **3:30 PM**-Call with CEO of Citi, Vikram Pandit (YOU call him[redacted] **4:30 PM**-Call with Jay Timmons, NAM CEO (He will call YOU) **8:15 PM**-Dinner (Equinox, 818 Connecticut Avenue NW)	22 **12:00 AM**-[redacted] (b) (2)

23	24	25	26	27	[redacted]00 AM-Breakast//USTR Briefing	29
	[1/24] - [1/27]-Congress in Session **9:00 AM**-Senior Staff **9:45 AM**-Call with Congressman Levin **10:00 AM**-Meeting with CJ re: Trade Policy Agenda **10:30 AM**-enroute East Room **10:40 AM**-Presidential Study Directive for Military Families Event (East Room) **11:30 AM**-enroute **12:00 PM**-HOLD for Lunch **1:30 PM**-Daily Reading **2:00 PM**-Pre-Brief for Meeting with Columbian VP Garzón **2:15 PM**-Meeting with Colombian Vice President Garzón **3:30 PM**-Political Staff Meeting **3:45 PM**-Pre-Brief for meeting with Congressman Goodlatte **4:00 PM**-enroute Hill **4:30 PM**-Meeting with Congressman Goodlatte re: China Lifting Ban of Poultry Imports (Rayburn 2240) **6:00 PM**-Call with (newly appointed) METI Trade Minister Banri Kaieda (Japan)	**8:30 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **1:30 PM**-Speech Prep **3:15 PM**-En Route **3:30 PM**-Meeting with Congressman Hoyer (H-148) **8:30 PM**-President's State of the Union Address (Hall of the House of Representatives)	[1/26] - [1/31]-World Economic Forum Annual Meeting 2011 Davos-Klosters, Switzerland **8:30 AM**-Daily Reading **9:15 AM**-Congressional Calls **9:30 AM**-DVC with Ambassador Punke and Chris Wilson (Room 218) **10:30 AM**-Desk Time **12:00 PM**-HOLD for Lunch **2:10 PM**-Daily Reading **3:00 PM**-HOLD Departure **4:30 PM**-Wheels Up en route Zurich, Switzerland	**12:00 AM**-Anniversary of NEI Announcement **6:25 AM**-Wheels Down Zurich, Switzerland **4:00 PM**-Bilateral Meeting with Dr. Craig Emerson (Australia) (Hotel Seehof) **5:00 PM**-Executive Roundtable hosted by Nike: "trade in the New Decade" (Hub Culture Davos Pavilion) **9:00 PM**[redacted]	**9:00 AM**-TBD Bilateral Meeting with Minister Chen Deming (China) **10:15 AM**-Wall Street Journal Interview (Hotel Seehof) **12:30 PM**-Working Lunch: Informal Gathering of World Economic Leaders (Congress Centre) **2:30 PM**-CNN International Interview, "World Business Today" (Roof Top of Congress Centre) **3:45 PM**-Bilateral Meeting with Minister Sharma (India) (Cafe Schneider) **5:00 PM**-Bilateral Meeting with Minister Patriota (Brazil) (Hotel Seehof) **7:00 PM**-G-7 Ministerial Dinner (Chalet de Schatzalp)	**8:00 AM**-Breakfast//USTR Briefing **9:25 AM**-Pull aside with Federal Counsillor Johann N. Schneider-Ammann (Switzerland) (Hotel Schweizerhof) **10:00 AM**-Informal Ministerial Gathering (Hotel Schweizerhof) [1/29] - [1/30]-Working Lunch of the Informal Ministerial Gathering (Ministers Only) (Hotel Schweizerhof) **3:00 PM**-Reuters Interview (Hotel Schweizerhof) **3:45 PM**-Associated Press Interview (Hotel Schweizerhof) **5:00 PM**-Phone Interview with BNA (Hotel Seehof)
30 **11:55 AM**-Wheels up en route Washington Dulles, DC (United 937) **3:30 PM**-Wheels down	**31** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **12:00 PM**-Lunch (WH Mess) **2:00 PM**-Weekly Call Time **3:30 PM**-Political Staff Meeting					

Washington DC						

February 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:15 AM**-Cabinet Meeting (Cabinet Room) **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **1:00 PM**-Daily Reading	2 **8:30 AM**-Daily Reading **9:30 AM**-Drop-by Team Korea Meeting **9:45 AM**-Pre-Brief for Meeting with Tech CEOs **10:00 AM**-Meeting with Tech CEO Council (ARK's Conference Room) **11:30 AM**-Deputies Meeting **2:00 PM**-CONFIRMED: Call with Congressman Reichert (He will call YOU) **2:15 PM**-Ways and Means Prep **3:00 PM**-Prep Board//Ways and Means **3:30 PM**-BREAK **4:00 PM**-Prep Board//Ways and Means	3 **7:00 AM**-enroute **7:30 AM**-National Prayer Breakfast (Washington Hilton, International Ballroom) **9:00 AM**-enroute **9:30 AM**-Daily Reading **10:00 AM**-Deputies Meeting (Ambassador's Conference Room) **11:00 AM**-Ways and Means Prep **12:00 PM**-Call with Congresswoman Kay Granger re: KORUS (She will call YOU) **12:30 PM**-HOLD for Lunch	4	5
6	7 **8:30 AM**-Daily Reading **10:50 AM**-POTUS Speech at US Chamber of Commerce (US Chamber of Commerce, 1615 H St NW, Washington DC) **12:30 PM**-HOLD for Lunch **1:30 PM**-Briefing regarding TPP **2:00 PM**-Ways and Means Prep Board **7:30 PM**-Dinner with Congressman Brady (Vidalia, Party of 2)	8 **8:30 AM**-Daily Reading **9:00 AM**-Speech Prep **10:00 AM**-Greet with UH Chancellor, Renu Khator **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:00 AM**-Meeting with Jeff Zients (OMB) & Lisa Brown (ARK's Office) **12:00 PM**-HOLD for Lunch **2:15 PM**-Pre-brief for Meeting with EU commissioner for AG **2:30 PM**-Meeting with EU Commissioner for Agriculture, Mr Ciolos (ARK's Conference Room) **3:30 PM**-Ways and Means Prep Board **5:15 PM**-Call with Congressman Camp re: Colombia and Panama (HE will call YOU) **6:00 PM**-Call with Senator Hatch re: Colombia and Panama (YOU will Call: [redacted] (b)(2) **7:00 PM**-Call Congressman Levin re: Colombia and Panama (YOU will call [redacted] (b)(2)	9 **9:30 AM**-Meeting with Committee Dems (1105 Longworth) **10:00 AM**-Ways and Means Hearing (1100 Longworth) **2:30 PM**-HOLD for Lunch **4:30 PM**-Desk Time	10 **8:00 AM**-Breakfast with Mr. Richard Haass (President of Council on Foreign Relations) (WH Mess) **9:00 AM**-Daily Reading **9:30 AM**-HOLD: Call Time **10:15 AM**-Meeting with NEC Director Gene Sperling (USTR) **11:00 AM**-Ways and Means Debrief **12:00 PM**-HOLD for Lunch **1:30 PM**-HOLD: Call Time **2:30 PM**-Briefing for Meeting with Vice President Varela (Panama) **3:00 PM**-Meeting with Vice President Varela (Panama) **4:00 PM**-Cabinet Meeting with Chief of Staff Bill Daley (Roosevelt Room) **7:00 PM**-	11 **8:30 AM**-Daily Reading **9:15 AM**-Call with Congressman Camp (He will call YOU) **10:00 AM**-Leadership Discussion and Q&A with CHCI Fellows (Ambassador's Conference Room) **11:30 AM**-Meeting with Mike Froman (ARK's Office) **12:00 PM**-Lunch - David/Porter Huntley (WH Mess--confirmed) **1:30 PM**-Call with Congressman Brady (He will call YOU) **2:00 PM**-Call with Congressman McDermott (He will call YOU) **3:00 PM**-Stop By: Jim Murphy's Retirement party (1724 F Street Rooms 1&2) **4:30 PM**-Call with Richard Trumka (He will call YOU)	12

13	**14** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-Speech Prep **11:00 AM**-Call Time **11:00 AM**-Call with Congressman Levin (YOU call HIM) **2:45 PM**-Meeting with Tim Reif (re: Dispute Settlement Case) **3:15 PM**-Briefing for meeting with Ambassador Alia Hatoug-Bouran (Jordan) **3:30 PM**-Meeting with Ambassador Alia Hatoug-Bouran (Jordan) **4:00 PM**-Political Staff Meeting with Presentation (NDN) **4:30 PM**-Call Time	**15** **9:00 AM**-American Chemistry Council Roundtable (700 2nd St NE, Washington, DC) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Update on Certain Country of Origin Labeling (COOL) **10:30 AM**-Weekly Call Time **11:30 AM**-en route Hill **12:00 PM**-Lunch with Representative Charles Gonzalez (Capitol House Members Dining Room, the first floor) **1:00 PM**-en route **1:45 PM**-Briefing for Meeting with Iryna Mikhailyvna AKIMOVA, Deputy Head, Presidential Administration **2:00 PM**-Meeting with Iryna Mikhailyvna AKIMOVA, Deputy Head, Presidential Administration (Ukraine) **3:00 PM**-Desk Time **4:00 PM**-Call with Nancy-Ann DeParle, Assist to the President and Deputy Chief of Staff for Policy (She will call YOU) **4:30 PM**-ACTPN Briefing **6:30 PM**-Dinner with Tom Donohue and Joe O'Neill (Equinox)	**16** [2/16] - [2/18]-NEI Road Show Event (Minneapolis, MN) **8:30 AM**-Daily Reading **9:30 AM**-ACTPN Briefing **10:00 AM**-President's Advisory Committee on Trade Policy Negotiations (ACTPN) Meeting (EEOB 430 B/C) **12:30 PM**-HOLD for Lunch **2:00 PM**-Weekly Call Time **2:30 PM**-Call with Ambassador Lou Susman (US Amb. to England) **3:00 PM**-Speech Prep **5:00 PM**-Depart En Route Dulles **7:07 PM**-Wheels Up Minneapolis (Delta 5689) **8:57 PM**-Wheels down Minneapolis (Delta 5689)	**17** **8:30 AM**-New Markets, New Jobs: The National Export Initiative Small Business Tour (The University of Minnesota McNamara Alumni Center, 200 Oak St. SE Minneapolis, MN 55455) **8:30 AM**-Breakfast Plenary Session (University of Minnesota McNamara Alumni Center) **9:05 AM**-Press Time **10:00 AM**-3M Executive Meeting & Tour **12:30 PM**-Lunch **2:00 PM**-Ed Board Minneapolis Star Tribune **3:30 PM**-en route Airport **5:30 PM**-Wheels up en route DCA (Delta 2064) **9:00 PM**-Wheels Down DCA (Delta 2064)	**18** **9:15 AM**-Daily Reading **10:30 AM**-Call with Ambassador Ichiro Fujisaki (Japan to US) (YOU call HIM) **11:00 AM**-Meeting to discuss FY2011 Performance Goals Decision Memo **11:30 AM**-Speech Prep **2:15 PM**-Briefing for Meeting with Dr. Fred Bergsten **2:30 PM**-Meeting with Dr. Fred Bergsten, Director, Peterson Institute (ACTPN Member) (ARK's Office)	**19** **9:45 AM**-30th Annual 5th Congressional District Black History Month Breakfast with Congressman Hoyer (Waldorf Jaycees Community Center, 3090 Crain Highway)
20	**21** **12:00 AM**-President's Day	**22** **8:30 AM**-Daily Reading **9:30 AM**-Weekly Call with Ambassador Punke (218) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Radio Time: Amplification **10:30 AM**-Weekly Call Time **1:30 PM**-Speech Prep **2:15 PM**-Call with Senator Cantwell **3:00 PM**-Meeting with Secretary Clinton and Undersecretary Hormats (State Department, C Street Entrance)	**23** **12:00 AM**[redacted] **8:30 AM**-Daily Reading **9:45 AM**-Pre-Brief for Meeting with John Strangfeld (Chairman & CEO of Prudential) **10:00 AM**-Meeting with John Strangfeld (Chairman & CEO of Prudential) **10:45 AM**-Briefing for Call with Brazilian Foreign Minister **11:00 AM**-TPP Briefing **11:30 AM**-Call with Antonio Patriota, Brazilian Foreign Minister **11:45 AM**-Call with Governor Terry Branstad (HE will call YOU) **12:15 PM**-Lunch **3:30** [redacted]	**24** **12:00 AM**[redacted] **7:50 AM**-Morning Radio **9:30 AM**-Speaker of the House Reception with Honorable Joe Strauss (Speaker's Apartment) **10:00 AM**-Texas State House Floor **11:00 AM**-One-One-Meeting with State Senator Royce West **11:45 AM**-One-on-One meeting with State Senator Rodney Ellis **1:30 PM**-Agricultural Roundtable (Driskholl Hotel) **2:45 PM**-Press Avail **3:30 PM**-Austin Chamber of Commerce Board Meeting (Headliners' Club) **4:45 PM**-Meeting with Lee Leffingwell, Austin Mayor	**25** **12:00 AM**[redacted] **9:00 AM**-Formaspace Technical Furniture Tour **12:30 PM**-International Coalition Meeting (Four Seasons Hotel) **1:00 PM**-Interview with Austin Business Journal **1:30 PM**-Univision Television Interview (Four Seasons Hotel) **6:30 PM**-University of Texas at Austin Awards Dinner (AT&T Executive Education and Conference Center)	**26** [2/26] - [3/01]-FYI National Governors Association Winter Meeting (Washington, DC)
27	**28** **8:35 AM**-Radio Amplification (KORUS) **9:00 AM**-Senior Staff **9:25 AM**-National Governors Association Meeting (East Wing, State Dining Room) **12:00 PM**-HOLD for Lunch **12:55 PM**-Mexican Truck Meeting (DOT, Lincoln Room) **2:00 PM**-Meeting with Michael					

	Holston, Executive Vice President and General Counsel of Hewlett-Packard Company **3:00 PM**-Briefing for Meeting with Lord Green (Britain) **3:30 PM**-Meeting with Lord Stephen Green (Great Britain) **4:00 PM**-Desk Time **4:00 PM**-CONFIRMED: Call with Sec. Solis **4:30 PM**-Senate Finance Prep **5:30 PM**-Scheduling Meeting						

March 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 **12:00 AM**-Report to Congress: POTUS Trade Agenda **7:00 AM**- **8:50 AM**-Industry Trade Advisory Committee (ITAC) Plenary (Department of Commerce Auditorium) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Ambassador Punke and Chris Wilson **10:30 AM**-Weekly Call Time **2:00 PM**-Congressman David Dreier's Freshman Republican Meeting (H-313, Rules Committee Hearing Room) **3:00 PM**-Radio Time (HE Calls YOU) **3:30 PM**-HOLD: 1:1 Interview with Elizabeth Williamson, WSJ **4:00 PM**-Senate Finance Prep **5:30 PM**-Desk Time	2 **8:00 AM**-Breakfast with Congressman Cleaver, CBC Chairman (Members Dining Room, H-118, Ground Floor of the US Capitol) **9:30 AM**-Daily Reading **10:00 AM**-Desk Time **11:00 AM**-Desk Time **11:30 AM**-Interview with Jim Landers, Dallas Morning News (ARK's Office) **11:45 AM**-HOLD for Lunch **12:30 PM**-En Route CAP Event **12:50 PM**-Center for American Progress (CAP) Event (1333 H St. NW, 10th Floor) **3:00 PM**-Senate Finance Prep **4:30 PM**-HOLD: Call with William E. Brock (You call HIM) **4:40 PM**-Meeting with Tim Reif and Michael Punke **5:00 PM**-Call with Charlene Barshefsky (You call HER)	3 **12:00 AM**-FYI President Calderon (Mexico) Visit to US **8:45 AM**-Depart residence **9:05 AM**-Remarks at the Digital Dialogue Forum (The Caucus Room Restaurant, 401 9th Street, NW) **10:30 AM**-Meeting with Mayor Don Plusquellic **11:00 AM**-Desk Time **12:00 PM**-HOLD for Lunch **1:00 PM**-Daily Reading **1:20 PM**-Working Lunch with POTUS and Mexican Delegation (Old Family Dining Room) **4:00 PM**-Senate Finance Prep **5:00 PM**-Call with Dr. Walter Bumpus **6:00 PM**-Congresswoman Eddie Bernice Johnson	4 **8:30 AM**-White House Senior Staff Meeting (Roosevelt Room) **9:45 AM**-Call with Mayorr Foxx (Charlotte) **10:00 AM**-Meeting with Ambassador Sapiro re: USTR Colombia trip **11:00 AM**-Interview with NPR's Morning Edition, Reporter, Scott Horsley (ARK's Office) **1:15 PM**-Meeting with Congressman Sandy Levin re: Colombia (ARK's Office) **2:30 PM**-Senate Finance Hearing Prep Board (Ambassador's Conference Room) **4:30 PM**-HOLD: Principals Meeting with Chief of Staff Bill Daley (Chief of Staff's Office)	5 **12:00 AM**-[redacted]
6	7 **9:00 AM**-Cabinet Meeting (EEOB 430 B/C) **10:00 AM**-Principals Meeting with NEC Director Gene Sperling (Director Sperling's Office second floor, WW) **12:00 PM**-Desk Time **2:00 PM**-Washington Post Editorial Board (1150 15th Street Northwest, Washington D.C., Editorial Conference Room, 5th Floor) **3:30 PM**-Briefing for Meeting with Australian Prime Minister Gillard **3:45 PM**-Meeting with Prime Minister Julia Gillard (Australia) **4:30 PM**-Senate Finance Prep **6:30 PM**-Dinner with Richard Trumka, President of AFL-CIO (confirmed: BLT Steakhouse, 1625 Eye St. NW)	8 **8:30 AM**-Daily Reading **9:15 AM**-Drop by Lisa's Office **9:30 AM**-Briefing for meeting with the President **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:15 AM**-Meeting with POTUS (Oval Office) **10:30 AM**-Weekly Call Time **11:30 AM**-Lunch **1:20 PM**-Confirmed: Call with Congressman Dreier (HE calls YOU) **2:00 PM**-Senate Finance Prep Board (Ambassador's Conference Room) **3:45 PM**-Call with Senator Coburn (YOU call HIM) **4:15 PM**-Confirmed: Call with Congressman Meeks **4:45 PM**-Call with Congressman Reed (He calls YOU) **5:00 PM**-Confirmed: Call with Senator Thune **5:30 PM**-Desk Time	9 **9:15 AM**-Senate Finance Hearing (Dirksen Senate Building, Room 215) **12:00 PM**-Post Hearing Press Time **1:00 PM**-HOLD for Lunch **3:00 PM**-LIVE Bloomberg Television Interview with Carol Massar (Pebble Beach, White House Lawn) **3:15 PM**-LIVE Fox Business News Interview with Cheryl Casone (Pebble Beach, White House Lawn) **4:00 PM**-HOLD: Weekly Deputies **4:30 PM**-Call Time **5:45 PM**-Meeting with John Montford, Senior Advisor to CEO, GM (ARK's Office)	10 **8:40 AM**-Morning Radio - Live **9:00 AM**-Daily Reading **9:30 AM**-Meeting with Colombian Chief of Staff Juan Carlos Pinzon (ARK's Office) **10:00 AM**-Debrief from Senate Finance Hearing **11:00 AM**-Meeting with Director Zak (US Trade Development Agency) **11:55 AM**-Christian Science Monitor Lunch (St. Regis Hotel, 923 16th Street) **1:30 PM**-LUNCH **4:00 PM**-Meeting with Senator Brown (Ohio) (Hart 713) **5:00 PM**-Colombia Debrief **5:30 PM**-Call with Representative Brady **6:00 PM**-Call with Ambassador Han (You call HIM)	11 **[3/11] - [3/20]**-[redacted] **8:30 AM**-WH Senior Staff Meeting **9:30 AM**-President's Export Council (PEC) Meeting (EEOB 430) **1:00 PM**-Drop by Ally's Going Away (Conference Room)	12 **12:00 AM**-[redacted]

13	14	15	16	17	18	19
	[3/14] - [3/20] [redacted]	**10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time		**7:40 PM**-DFW to Sao Paulo , Brazil en route to BRASILIA, Brazil (American Airlines #963)	**10:20 AM**-San Paulo to BRASILIA, Brazil (#1668 Gol Transportes Aereos) **1:00 PM**-Down Time **3:00 PM**-TBD: ATEC Signing Ceremony and Bilateral with Minister Patriota **7:30 PM**-CEO Forum Reception **8:00 PM**-Official Photo **8:15 PM**-CEO Forum Dinner **10:00 PM**-RON	[3/19] - [3/23]- POTUS trip to South America **7:00 AM**-TBD: Breakfast/US TR Briefing **9:30 AM**-Cabinet Call Time **10:00 AM**-Arrival Ceremony **10:50 AM**-Expanded US/Brazil Bilateral meeting **11:40 AM**-Joint Press Conference **12:35 PM**-POTUS CEO Forum meeting **1:15 PM**-Official Luncheon **3:40 PM**-POTUS Remarks at Business Summit **6:35 PM**-Wheels up en route to Rio De Janeiro **8:00 PM**-RON
20 **9:00 AM**-Breakfast/US TR Briefing **11:00 AM**-Roundtable meeting **12:30 PM**-Staff Lunch **2:30 PM**-Cultural Program **4:00 PM**-Down Time **5:00 PM**-Briefing for Governor's Residence reception	**21** **7:30 AM**-Breakfast **10:30 AM**-Wheels up to Santiago (AF1) **2:00 PM**-Bilateral Program with POTUS **2:20 PM**-Expanded Bilateral **3:05 PM**-Joint Press Conference **4:30 PM**-POTUS Speech **5:30 PM**-Down Time/Dinner **9:50 PM** [redacted]	**22** **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:10 AM**-Wheels up en route Washington Reagan, DC (American Airlines 4543) **12:35 PM**-Wheels down, Washington Reagan DC [redacted]	**23** **8:30 AM**-Daily Reading **9:30 AM**-Meeting with AMS **12:00 PM**-HOLD for Lunch **1:40 PM**-Depart en route school event **2:00 PM**-School Event re: Educate Month Amplification (TC Williams High School) **5:00 PM**-Briefing for Minister Emerson SECURE call (Ambassador Punke and Chris Wilson) **5:30 PM**-Call with Dr. Craig Emerson (Minister for Trade, Australia)	**24** **8:30 AM**-Daily Reading **9:00 AM**-Speech Prep **9:30 AM**-Radio Time (Atlanta and WH educate month amplification) **10:00 AM**-Call with Mayor Kasim Reed (Atlanta) **10:30 AM**-Meeting with former USTR, Mickey Kantor **11:15 AM**-Call with Minister Ferrari (HE will call YOU) **12:00 PM**-Call with Secretary Vilsack **12:10 PM**-HOLD for Lunch **1:15 PM**-Briefing for Meeting with Mr. Surma, USS (ACTPN Member) **1:30 PM**-Meeting with John Surma, Chairman and CEO, US Steel and ACTPN member (Conference Room) **2:15 PM**-En Route DCA	**25** **12:00 AM**-Travel to Atlanta **8:30 AM**-Breakfast Event with Mayor of Atlanta, Kasim Reed (Metro Atlanta Chamber of Commerce) **9:45 AM**-Press Avail (Metro Atlanta Chamber of Commerce) **10:20 AM**-1:1 Interview with Atlanta Journal Constitution (Metro Atlanta Chamber of Commerce) **10:45 AM**-Brief pullaside with Mayor of Atlanta, Kasim Reed **11:45 AM**-Tour of Morehouse College Martin Luther King Jr. Collection (Morehouse College - Robert W Woodruff Library) **12:30 PM**-Morehouse College Lunch Event with Undergraduate Students (Morehouse College, President	**26**

6:00 PM-Remarks at Governor's reception **8:10 PM**-RON				**3:00 PM**-Wheels Up En Route Atlanta (DCA: Delta 2039)	Franklin's Residence) **3:20 PM**-Wheels Up En Route DCA (Delta 2038)	
27	**28** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-Speech Prep **11:00 AM**-Call with Jordanian Ambassador Bouran **11:30 AM**-HOLD for Lunch **2:00 PM**-Appropriations Hearing Prep **3:30 PM**-Political Staff Meeting **4:30 PM**-Meeting with ARK, Lisa G. , D. Apol, L. Green **6:30 PM**-Welcome Remarks at the Annual US Hispanic Chamber of Commerce (USHCC) Reception (101 Constitution Ave NW (enter on First St NW))	**29** **8:30 AM**-Daily Reading **9:30 AM**-Weekly Secure Call with Ambassador Punke (218) **10:00 AM**-Bloomberg News Bureau Visit (1399 New York Ave.) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Weekly Call Time **11:45 AM**-Press Call: AgriTalk **1:30 PM**-Desk Time **2:30 PM**-Appropriation Hearing Prep **3:30 PM**-Confirmed: Call with Juan Carlos Varela, Vice President and Minister of Foreign Affairs of Panama **4:00 PM**-Meeting with Mike Froman (ARK's Office) **7:30 PM**-Confirmed:Dinner with Tester and Pryor (Ted's Bulletin; 505 8th St. SE)	**30** **9:00 AM**-Meeting with Bill Daley, Chief of Staff (Chief of Staff's Office) **10:45 AM**-Call with Leo Gerard **11:20 AM**-Remarks at National Bureau of Asian Research, Engaging Asia Conference (One Constitution Ave., NE (Reserve Officers Association)) **12:30 PM**-Lunch with Tim Brown **2:00 PM**-Reuters Bureau Visit (1333 H Street, NW) **3:30 PM**-Meeting with Senator Michael Bennet (D-CO) (458 Russell Building) **5:00 PM**-Briefing for OGC/Airbus Press Event	**31** **8:30 AM**-Daily Reading **9:00 AM**-Briefing for OGC/Airbus Case Press Event **10:00 AM**-OGC/Airbus Case Press Event (1724 F Street) **10:40 AM**-Interview with CNN-I **12:00 PM**-HOLD for Lunch **1:30 PM**-Desk Time **2:30 PM**-Appropriations Prep Board **4:30 PM**-Call with Mr. Richard Trumka, President of AFL-CIO **6:30 PM**-Meeting with John Montford, Senior Advisor for Government Relations (General Motors)		

April 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 **8:30 AM**-WH Senior Staff Meeting **9:00 AM**-Daily Reading **9:30 AM**-APEC 2011 Update Meeting **10:00 AM**-Call with Bob King, President of United Auto Workers (UAW) (YOU call him) **11:30 AM**-Scheduling Meeting **12:30 PM**-Luncheon at Export-Import Bank with Chairman Hochberg (Omni Hotel: Regency Ballroom) **2:30 PM**-Desk Time **3:00 PM**-Appropriations Prep Board	**2**
3	**4** **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-Speech Prep **12:00 PM**-Lunch with Tasha Curry-Corcoran + (WH Mess (confirmed)) **1:30 PM**-Desk Time **2:30 PM**-Appropriations Prep Board **4:30 PM**-Desk Time	**5** **9:00 AM**-Daily Reading **9:30 AM**-Weekly Secure Call with Ambassador Punke (218) **10:00 AM**-Desk Time **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Meet with AMS **10:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **1:45 PM**-Appropriations Hearing (H 309) **7:55 PM**-Cabinet Call [redacted] [redacted] (b) (2)	**6** **8:00 AM**-Stakeholder/ Hill Calls (ARK's Office) **10:00 AM**-Press Briefing Call with YOU and Mike Froman (embargoed until 11:00am) (ARK's Office) **10:45 AM**-Briefing for meeting with Deputy Prime Minister Ivanov (Russia) **11:00 AM**-Meeting with Sergey Ivanov, Deputy Prime Minister of Russia (Ambassador's Conference Room) **12:00 PM**-Press Conference Call with YOU and Mike Froman (Froman's Office) **1:00 PM**-Lunch with Bill Daley, Chief of Staff (WH Mess (2)) **2:50 PM**-LIVE Television Interviews (Pebble Beach) **3:30 PM**-Call with McConnell (Ryan 492-6283) **3:45 PM**-Briefing for meeting with Chairman David Hastings, National Council of Textile Organizations **4:00 PM**-Meeting with Chairman David Hastings, National Council of Textile Organizations **5:10 PM**-Call with Hoyer [redacted] [redacted] (b) (2)	**7** **9:00 AM**-Daily Reading **9:30 AM**-Speech Prep **10:15 AM**-Stakeholder Call with Mike Froman re: U.S.-Colombia Trade Agreement [redacted] b2 **11:30 AM**-CONFIRMED: Call with Senator Nelson **12:00 PM**-Lunch **2:15 PM**-White House Business Council Meeting (South Court Auditorium) **3:30 PM**-Bilateral Meeting with President Obama and President Santos (Oval Office) **6:00 PM**-Cabinet Call with COS Daley (EEOB 100) **7:30 PM**-en route DCA **9:00 PM**-Wheels up, en route Pittsburgh, PA	**8** **12:00 AM**-Travel to Pittsburgh, PA **8:00 AM**-Breakfast with Leo Gerard, President of United Steel Workers (Renaissance Pittsburgh Hotel, Braddock's American Brasserie) **9:30 AM**-United Steel Workers (USW) Executive Board Meeting (United Steel Workeres International Headquarters) **12:35 PM** [redacted] **3:00 PM**-HOLD: Congressional Calls (LG)	**9** (b) (2)
10	**11** **9:00 AM**-Senior Staff **9:30 AM**-Daily Reading **10:30 AM**-Desk Time / Call Time **12:00 PM**-Lunch **1:45 PM**-Call with VP Anthony Chase, Greater Houston Partnership [redacted] b2 (6) **2:00 PM**-Call with Administrator Mills re: APEC (YOU call her) **3:00 PM**- Drop-by Latin American	**12** **8:30 AM**-Daily Reading **9:30 AM**-Weekly Secure Call with Ambassador Punke (218) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:30 AM**-Meeting with Senator Chris Dodd, Chairman of Motion Picture Association of America **10:30 AM**-Weekly Call Time **2:00 PM**-Meeting with Director David	**13** **8:30 AM**-Daily Reading **9:00 AM**-Speech Prep **10:00 AM**-National Pork Producers Council Spring Legislative Action Conference (L'Enfant Plaza Hotel) **12:00 PM**-Remarks at the Customs Border Protection Trade Symposium (Ronald Reagan Buliding, Atrium Hall) **1:15 PM**-HOLD for Lunch **3:00 PM**-Meeting with Senators	**14** **12:00 AM**-Travel to Chicago (APEC Road Show) **7:00 AM**-Staff briefing// Breakfast (Sofitel Hotel) **8:00 AM**-APEC Breakfast Event (Palmer House Hilton, 17 East Monroe St.) **9:15 AM**-TBD Press Pull Asides (Palmer House Hilton) **9:30 AM**-APEC Business Roundtable	**15** **8:30 AM**-WH Senior Staff Meeting **9:00 AM**-Daily Reading **9:45 AM**-Meeting with Ambassador Karen Kornbluh (US Ambassador to OECD) **10:45 AM**-Briefing for Meeting with Trade Minister Mutati (Zambia) **11:00 AM**-Meeting with Trade Minister Mutati (Zambia) (ARK's Conference RM)	**16** [4/16] - [4/18]-FYI: IMF / World Bank Meetings

	Trade Council, LATC, Meeting at U.S. Chamber of Commerce (U.S. Chamber of Commerce, Main Conference Room) **4:00 PM**-Approps Debrief **4:30 PM**-Call with Representative Brady (YOU call his Cell: (202) 225-9796) **5:00 PM**-Call with Chairman Edmonds [redacted] (b) (2)	Hinson, Minority Business Development Agency (MBDA) **3:30 PM**-Meeting with Senator Marco Rubio (FL) (Senate Dirksen Building, SDB-40 (Basement level)) **5:00 PM**-HOLD: Review Chicago Travel	Portman, Kyl, Hatch (US Capitol, S-144, Senator Hatch's Office) **4:30 PM**-En Route DCA **5:37 PM**-Wheels up en route Chicago, IL (United Flight 627)	(Palmer House Hilton) **11:30 AM**-Lunch with Governor Quinn **2:05 PM**-Wheels Up En Route DCA (United Flight 616)	**12:15 PM**-Lunch with Congressman Clyburn (Member's Dining Room) **1:30 PM**-TIFA signing Briefing **2:15 PM**-Meet and Greet with Deputy Prime Minister Bharat Mohan Adhikari (Nepal) (ARK's Conference RM) **2:30 PM**- TIFA Signing with Nepal (1724 F Street) **3:00 PM**-TIFA Council Meeting (1724 F Street) **4:00 PM**-Meeting with Michael Strautmanis and David Agnew (EEOB 115)	
17	**18** **12:00 AM**-FYI - Congressional Recess (4/18 - 4-29) **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **9:45 AM**-Call with Vice President Varela (Panama) (YOU call him) **12:00 PM**-HOLD for Lunch **1:00 PM**-Call with Rep. Levin **1:30 PM**-Call with with EBJ **1:45 PM**-Pre-brief for VPM Jugnauth (Mauritius) **2:00 PM**-Meeting with Vice Prime Minister Jugnauth (Mauritius) (ARK's Office) **3:00 PM**-New Ideas Meeting with Director Gene Sperling (Roosevelt Room) **3:30 PM**-FYI: Political Staff Meeting with Business Roundtable (BRT) presentation **4:15 PM**-Briefing on TPP (Ambassador Marantis and Barbara)	**19** **7:00 AM**- **8:30 AM**-Daily Reading **9:00 AM**-Weekly Meeting with Deputies (Room 207) **9:30 AM**-Weekly Secure Call with Ambassador Punke (218) **10:30 AM**-Call with Minister Elvira Nabiullina, Minister of Economic Development of Russia **12:00 PM**-Lunch with Mr. Jay Timmons, CEO of National Association of Manufacturers (NAM) (WH Mess-confirmed (WAVED)) **1:30 PM**-Briefing on OMB Process for Trade Agreements **2:50 PM**- Briefing for meeting with Amb. Birru **3:00 PM**-Informal Meeting with Ambassador H.E. Girma Birru (Ethiopia) **3:30 PM**-Briefing on Johns Hopkins (SAIS) Development (ARK's Office) **4:00 PM**-APEC Big Sky Review (ARK's Office) **5:00 PM**-Call with Mayor Jean Quan (Oakland, CA) (YOU call her)	**20** **8:30 AM**-Inside Politics Event with Bill Schneider (1025 Connecticut Avenue NW) **9:30 AM**-Daily Reading **10:00 AM**-Weekly Call Time **11:30 AM**-HOLD for Lunch **12:30 PM** [redacted] **1:30 PM**-Johns Hopkins (SAIS) Development Event (1740 Massachusetts Ave., N.W.) **3:00 PM**-Interview with Foreign Policy Magazine, Reporter: Susan Glasser (ARK's Office) **4:00 PM**-Briefing for Trade Advisory Committe on Africa (TACA) Meeting **4:30 PM**-Scheduling Meeting **6:30 PM**-Constituency for Africa - AU Bilateral Reception and Awards Ceremony (Smithsonian Museum of African Art)	**21** **9:00 AM**-Daily Reading **10:00 AM**-Trade Advisory Committee on Africa Meeting (TACA) (Ambassador's Conference Room) **11:30 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch (WH Mess (2)) **2:00 PM**-Wall Street Journal Bureau Visit (1025 Connecticut Ave NW) **3:40 PM**-Drive time **3:50 PM**-AU Earth Day Event (American University) **5:00 PM**-Farewell to Jeffrey Bader (Secretary of War Suite, EEOB 230A)	**22** **12:00 AM**-Good Friday	**23** **5:45 PM**- [redacted]
24 **12:00 AM**-Easter	**25** **12:00 AM**-FYI - Congressional Recess (4/18 - 4-29) **11:30 AM**-Daily Reading **12:00 PM**-HOLD for Lunch **1:00 PM**-Speech Prep **1:30 PM**-Desk / Reading Time **3:00 PM**-Meeting with AMS and Dan Mullaney **3:30 PM**-FYI Political Staff Meeting **4:30 PM**-POLTICO Interview reporter: Amie Parnes	**26** **8:30 AM**-Daily Reading **9:30 AM**-Weekly Secure Call with Ambassador Punke (218) **10:00 AM**-Weekly Meeting with Deputies (Room 207) **11:00 AM**-Weekly Call Time **12:00 PM**-HOLD for Lunch **2:00 PM**-Call with US Hispanic Chamber of Commerce re: Colombia and Panama (Ambassador's Conference Room) **2:45 PM**-Brief for Meeting with	**27** **9:00 AM**-Daily Reading **11:00 AM**-Call with Joe Hansen **12:00 PM**-In-person NPR Radio Interview **12:30 PM**-Lunch **1:45 PM**-Tim Reif re: Airbus **3:00 PM**-Scheduling Meeting	**28** **8:55 AM**-Washington International Trade Association (WITA) Breakfast (Ronald Reagan Building, Horizon Ballroom) **11:15 AM**-Daily Reading **12:00 PM**-HOLD for Lunch **1:45 PM**-HOLD: Briefing for Meeting with Andy Sharpless **2:00 PM**-Meeting with Andy Sharpless (CEO of Oceana) **3:30 PM**-Bilateral Meeting with President Obama and President	**29** **10:00 AM**-Flight to Cleaveland (Reagan) **11:00 AM**-Business Roundtable with Senator Sherrod Brown **12:00 PM**-ArcelorMittal Visit with Senator Sherrod Brown (Cleveland, Ohio) **1:00 PM**-Media Availability **2:00 PM**-Cleveland Plain-Dealer Ed Board with Senator Sherrod Brown **4:40 PM**-Wheels up en route DCA (Continental 5940)	**30** **6:00 PM**-The Washington Post Reception (Washington Hilton, 1919 CT Ave. NW (The Jefferson Room)) **7:00 PM**-WH Corresponden

		Minister Roberto, Minister of Commerce and Industries of the Republic of Panama **3:00 PM**-Meeting with Minister Roberto Henriquez, Minister of Commerce and Industries of the Republic of Panama **3:30 PM**-Desk Time **4:30 PM**-Review Ohio travel (ARK's Office)		Ricardo Martinelli (Panama) (Oval Office) **8:00 PM**-en route Washington Dulles **9:52 PM**-Wheels up en route Cleveland, OH (Continental 7570) **11:00 PM**-Wheels Down, Cleveland, OH	**5:57 PM**-Wheels Down DC **6:30 PM**-Emerging Voices in Media Reception (The Hay-Adams Hotel Rooftop) **8:00 PM**-HOLD: Motion Picture Association Reception (1600 Eye Street, NW)	ts' Dinner (Washington Hilton, 1919 CT Ave. NW (International Ballroom))

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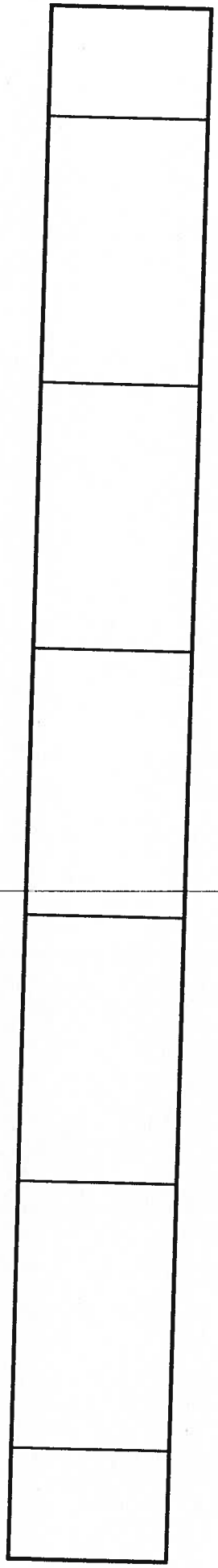
May 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 **11:00 AM**-Allbritton and Politico Brunch, White House Correspondents' (3124 Q Street NW, Washington, DC 20007)	**2** **12:00 AM**-FYI - Congress Return from Recess **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:30 AM**-Phone Interview with WAKR in Akron (Call number: [redacted] b2 **11:00 AM**-Agriculture Prep **12:00 PM**-HOLD for Lunch **1:15 PM**-Speech Prep **2:00 PM**-Meeting with Chairman John Eaves, Chairman of Fulton County Commissioners in GA **2:45 PM**-Briefing for S&ED **3:30 PM**-Airbus Brief with Tim **6:00 PM**-ARK Time	**3** **8:30 AM**-White Senior Staff Meeting (Roosevelt Room) **9:15 AM**-Meeting with Ports to Plains Corridor Coalition (ARK's Office) **10:00 AM**-Weekly Meeting with Deputies/Cabinet Meeting briefing (Room 207) **11:00 AM**-Conference Call with Members of Council of Americas **11:30 AM**-HOLD for Lunch **12:30 PM**-Cabinet Meeting with President Obama (Cabinet Room) **2:30 PM**-Desk Time **2:30 PM**-Daily Reading **3:00 PM**-Agriculture Prep **4:15 PM**-FTA/TAA Process Update Meeting **5:15 PM**-Principals Committee (PC) (Situation Room)	**4** **9:00 AM**-Desk Time **10:00 AM**-Secure DVC with Ambassador Punke, Ambassador Marantis, Ambassador Sapiro (218) **11:00 AM**-Daily Reading **12:00 PM**-HOLD: Lunch **1:30 PM**-Senior Staff meeting **2:45 PM**-Meeting with Anna and Lisa re: AGOA	**5** **9:00 AM**-Daily Reading **9:55 AM**-Ninth District Day with Congressman Adam Smith (WA) (Member's Room, Library of Congress, Thomas Jefferson Building) **11:00 AM**-AgriTalk Radio Call, host Mike Adams (LIVE) (Call number: 800-794-8250) **11:30 AM**-Briefing for S&ED **12:00 PM**-Lunch with Sharon Bomer Lauritsen (WH Mess: confirmed) **1:30 PM**-Desk Time **2:00 PM**-Agriculture Prep Board **3:40 PM**-LIVE Reuters TV Interview (Rayburn HOB - Room TBD) **3:55 PM**-World IP Day Event (American Intellectual Property Organization) (Rayburn HOB 2226) **5:15 PM**-HOLD: Meeting with Secretary Geithner (S&ED)	**6** **8:30 AM**-WH Senior Staff Meeting **9:30 AM**-Meeting with Secretary Vilsack (USDA) regarding House Ag Testimony (Whitten Building 200a - USDA) **11:00 AM**-APEC Logistics Update / Scheduling Meeting **12:00** [redacted] **1:30 PM**-Daily Reading	**7**
8 **12:00 AM**-Mother's Day	**9** [5/09] - [5/11]-Strategic and Economic Dialogue (S&ED) (Washington, DC) **8:45 AM**-Arrive Department of Interior **9:00 AM**-Opening Session with VPOTUS remarks (Department of Interior - Main Building) **10:15 AM**-Load//en route Department of Treasury **10:45 AM**-Economic Track Opening Session (Open Press) (Department of Treasury) **11:05 AM**-Session I: Enhancing Trade and Investment Cooperation (Department of Treasury, Cash Room, 2nd floor) **1:00 PM**-Lunch **5:00 PM**-ARK Time **6:45 PM**-Joint Pre-Dinner Reception (with Family Photo) (Department of State, Thomas Jefferson Room) **7:15 PM**-Joint Banquet at the State Department (Department of State, Ben Frankiin Room)	**10** **9:00 AM**-Daily Reading **10:00 AM**-Weekly Meeting with Deputies (Room 207) **10:45 AM**-Dave Apol **11:30 AM**-Lunch **2:30 PM**-Desk Time **3:00 PM**-Agriculture Prep **4:45 PM**-APEC Briefing (ARK's Conference Room)	**11** **8:00 AM**-China- U.S. Exchange Foundation (CUSEF) Breakfast (The Willard Inter-Continental Hotel, 1401 Pennsylvania Ave. NW) **9:30 AM**-Taped NPR Interview with Scott Horsley (ARK's Office) **10:00 AM**-Secure DVC with Ambassador Marantis, Ambassador Punke (218) **11:00 AM**-Briefing regarding the Meeting with Jeff Zients **2:00 PM**-Meeting with Jeff Zients, OMB Deputy Director for Management (EEOB RM 216) **3:00 PM**-Desk Time **3:00 PM**-TPP Briefing with Barbara and Myesha **3:30 PM**-Agriculture Prep Board **5:00 PM**-AGOA Discussion (ARK's Office) **5:40 PM**-HOLD: Call with Peruvian Trade Minister, Eduardo Ferreyros	**12** **10:00 AM**-House Agriculture Committee Testimony (1300 Longworth House Office Building) **1:00 PM**-Press Scrum with Secretary Vilsack (Outside of hearing room) **1:30 PM**-HOLD for Lunch **6:30 PM**-The Business Council Spring Reception and Dinner (The Park Hyatt, 1201 24th ST. NW)	**13** **8:30 AM**-WH Senior Staff Meeting **9:00 AM**-Daily Reading **9:30 AM**-White House Report with April Ryan (ARK' Office) **10:00 AM**-Agriculture Debrief **11:00 AM**-Call with Commissioner De Gucht (ARK's Office) **11:30 AM**-Chief of Staff Bill Daley's Meeting on Trade (Chief of Staff's Office) **1:45 PM**-Scheduling Meeting **2:00 PM**-APEC/ TPP/ Doha Substance Briefing (ARK's Office) **7:00 PM** [redacted]	**14**

15	16	17	18	19	20	21
10:00 AM-Hold - POTUS (Andrews)	**12:00 AM**-FYI - Congressional District Work Week (5/16 - 5/20) **9:30 AM**-Trade/TAA Press Conf. **1:30 PM** [redacted]		**1:45 PM**-En route Newark **2:45 PM**-Wheels up en route Bozeman, MT (Mil Air) **5:15 PM**-Wheels Down, Bozeman, MT **5:30 PM**-En route Big Sky Resort **7:30 PM**-APEC Welcome Reception (Huntley Dining Room) **9:00 PM**-Senior Staff Briefing (TBD Big Sky Resort) **9:30 PM**-Dinner with Mike Froman (TBD Big Sky Resort)	[5/19] - [5/21]-APEC TRADE MINISTERIAL, BIG SKY **7:30 AM**-TPP Breakfast (Obsidan / Dunraven Rooms) **9:30 AM**-MRT Morning Session (Missouri Ballroom) **11:50 AM**-Family Photo (Outdoors near BBQ Pit) **12:15 PM**-MRT Lunch (The Peaks, Summit Hotel) **1:40 PM**-Pull-Aside with Minister Chen (TBD) **2:00 PM**-MRT Afternoon Session (Missouri Ballroom) **4:30 PM**-1:1 Print Interview with Reuters **5:30 PM**-En route Moonlight Basin **6:00 PM**-MRT/Executive Roundtable Welcome Remarks (Moonlight Basin Lodge; The Timbers) **6:30 PM**-Next Generation Trade and Investment Issues Break-out Session (Moonlight Basin Lodge; The Penthouses) **7:30 PM**-MRT/Private Sector Reception (Moonlight Basin Lodge; The Timbers) **8:00 PM**-MRT/Private Sector Dinner (Moonlight Basin Lodge; The Timbers) **9:30 PM**-En route Big Sky Resort	**8:00 AM**-Doha Breakfast (Shoshone Lodge; Room 1906) **9:30 AM**-MRT Morning Session (Missouri Ballroom) **10:30 AM**-Print Interview with Wall Street Journal and Dow Jones Newswires (TBD) **12:00 PM**-MRT Press Conference (Lone Peak Cafe) **1:05 PM**-Joint MRT-SME Lunch (Huntley Dining Room) **2:30 PM**-Joint MRT-SME Dialogue (Missouri Ballroom) **4:45 PM**-HOLD: Press Time (Stand-up position near Mammoth Room) **7:00 PM**-En route Bucks T-4 **7:30 PM**-FTA Partners Dinner (Buck's T-4)	**8:30 AM**-Breakfast Event with Senator Baucus (The Cabin Restaurant and Grill) **10:30 AM**-En route Bozeman **12:35 PM**-Wheels up en route Chicago O'Hare, IL (United Airlines 3644) **7:00 PM**-Wheels up en route Washington Reagan, DC (United Airlines 624)
22	**23**	**24**	**25**	**26**	**27**	**28**
	9:00 AM-Senior Staff **9:30 AM**-Daily Reading **10:30 AM**-Briefing for OECD **11:30 AM**-Phone Interview with Frank Beckmann, Detroit WJR **1:30 PM**-Briefing for meeting with Minister of Vietnam **2:00 PM**-Bilateral Meeting with Minister of Trade Vu Huy Hoang (Vietnam) **3:30 PM**-Political Staff Meeting	**12:00 AM** [redacted] **8:30 AM**-Daily Reading **9:30 AM**-Weekly Meeting with Deputies (Room 207) **10:45 AM**-Briefing for Bilateral with Minister Panguestu (Indonesia) **11:00 AM**-Bilateral Meeting with Minister Pangestu (Indonesia) **12:15 PM**-WH: COS Lunch Event (EEOB 430 B/C) **12:40 PM**-Lunch **1:30 PM**-Daily Reading **2:00 PM**-HOLD: En route Dulles **5:19 PM**-Wheels up en route Paris, France (United Airlines 914)	[5/25] - [5/27]-Organisation for Economic Co-operation and Development (OECD) Ministerial (Paris, France) **6:55 AM**-Wheels down Paris France **8:00 AM**-Load//en route Hotel Westminster **9:30 AM**-ARK Time **11:00 AM**-USTR Briefing (Hotel Westminster) **12:00 PM**-Lunch (Hotel Westminster) **1:30 PM**-Interview with Financial Times **2:15 PM**-Taping for OECD Website **3:00 PM**-Bilateral Meeting with Karl De Gucht, European Commisisoner for Trade **4:00 PM**-Bilateral Meeting with Dr. Craig Emerson, Australian Minister of Trade **5:00 PM**-OECD's 50th Anniversary Program **8:00 PM**-OECD Dinner (Talleyrand Building)	**7:00 AM**- **7:30 AM**-Breakfast//USTR Briefing **9:00 AM**-Press Interview: One on One with Associated Press **9:45 AM**-Bilateral Meeting with Elvira Nabiullina, Russian Minister of Trade **10:30 AM**-Signing of MRA Telecomm Agreement with Mexico **11:00 AM**-Meeting with Ken Ash, OECD DIrector for Trade and Agriculture **11:20 AM**-Lunch//Brief Break **12:00 PM**-OECD Ministerial: Trade and Jobs **1:30 PM**-Clossing Session and Possible Outcomes **2:10 PM**-Reuters Interview (Reuters Booth, OECD Conference Center) **3:00 PM**-Minister of Australia Dr. Craig Emerson's Informal Doha Meeting **6:10 PM**-Press Scrum **8:00 PM**-Dinner	**8:30 AM**-Breakfast **9:45 AM**-Load//en route Airport **11:30 AM** [redacted]	

29	**30** **12:00 AM**-Memorial Day	**31** **8:00 AM**-FYI -Congressional Votes at 6:30pm **10:51 AM**-Wheels down, DCA **12:00 PM**-HOLD for Lunch **1:00 PM**-Daily Reading **2:15 PM**-Taped in Person Interview with Ann Compton, ABC Radio (ARK's Office) **3:00 PM**-Desk Time: review of AGOA material **3:30 PM**-AGOA Trip Review					

June 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 **8:45 AM**-Brief for Meeting with VP Garzon **9:00 AM**-Meeting with Vice President Angelo Garzon (Colombia) (ARK's Conference Room) **10:00 AM**-USA TODAY Bureau Visit (1100 New York Ave. NW (entrance on H St)) **11:30 AM**-Briefing for Trade and Environmental Policy Advisory Committee (TEPAC) Meeting **12:00 PM**- Working Lunch with Mike Froman, AMP, Chris Wilson **1:30 PM**-Daily Reading **2:00 PM**-Phone Interview with Alan Hughes of Black Enterprise (Call number: [redacted] b2 **3:00 PM**-Meeting with Dan Brutto, President of UPS International **3:45 PM**-Phone Interview with The Africa Report, reporter Gemma (Gem-AH) Ware [redacted] b2 **4:00 PM**-FTA/ TAA Update **6:30 PM**-SMU Second Century Campaign (Newseum: 555 Pennsylvania Ave.NW 8th Floor)	2 **8:30 AM**-Daily Reading **9:30 AM**-Brief meeting with Administrator Lisa Jackson **10:00 AM**-Trade and Environment Policy Advisory Committee (TEPAC) Meeting (1724 F Street (Conference Rooms 1&2)) **12:00 PM**-HOLD for Lunch **1:30 PM**-Speech Prep AGOA **2:30 PM**-Meeting with Representative Frank Wolf (VA-10) (Cannon 241) **3:30 PM**-Briefing for Commissioner Barnier Meeting	3 **8:30 AM**-WH Senior Staff Meeting **9:00 AM**-Daily Reading **10:30 AM**-HOLD: Press Interview with George Curry **11:45 AM**-Meeting with Congressman Sandy Levin (Longworth, 1236) **12:15 PM**-HOLD for Lunch **2:30 PM**-Roland Martin TV One, Taped Television Interview (101 Constitution Ave., Suite 710 East) **3:15 PM**-Meeting with Lisa **4:30 PM**-Meeting with Commissioner Barnier (ARK's Conference Room)	4
5	6 **12:00 AM**-FYI - Congressional District Work Week (6/6 - 6/10) **3:30 PM**-Wheels up en route Dar Es Salaam, Tanzania (Prescision Air Services 763) **4:50 PM**-Wheels Down, Dar Es Salaam, Tanzania (Precision Air Services 763)	7	8 **[6/08] - [6/11]**- AGOA, Zambia **7:00 AM**- **2:15 PM**-Wheels up en route Lusaka, Zambia (ZJ 307) **3:30 PM**-Wheels down, Lusaka, Zambia	9	10	11
12	13 **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **10:00 AM**-Speech Prep **12:00 PM**-Luncheon with USTR Interns (Room 305) **1:00 PM**-Informal Remarks at SA2020 event with Mayor Julian Castro, San Antonio (EEOB 430A) **3:00 PM**-Meeting with Tim Reif and Katherine Tai **3:30 PM**-FTA/TAA Update with Political Staff Meeting	14 **7:15 AM**-Phone Interview with Tom Joyner Morning Show (YOU call from HOME) **8:30 AM**-Daily Reading **9:45 AM**-FYI: USW Interview set up in Conference RM **11:00 AM**-United Steelworkers Interview (video in person) (Conference Room) **2:30 PM**-Oakland Press (in Michigan) **3:30 PM**-FTA/TAA Meeting	15 **8:30 AM**-Daily Reading **9:30 AM**-Taped Radio: American Urban Radio Network (Call number: 202 285 3557) **11:00 AM**-Drop-by: Meeting with Delegation of European Parliament (305) **11:30 AM**-HOLD for Lunch **12:15 PM**-In-Office meeting with Ambassador Punke **1:20 PM**-Remarks at the Inaugural Senator Shaheens's (NH) Business Day (SD-G11 Dirksen Senate Office Building (Ground Floor, Room #11)) **4:00 PM**-Meeting with John	16 **8:55 AM**-Austin Chamber Event (Dirksen SD-G11) **12:00 PM**-HOLD for Lunch **3:15 PM**-Briefing for Meeting with DuPont CEO, Ellen Kullman **3:30 PM**-Meeting with DuPont CEO, Ellen Kullman **4:30 PM**-Meeting with President Spaniolo and Jim Lewis, UT at Arlington	17 **12:00 AM**-Congressional Calendar: No Votes **8:30 AM**-WH Senior Staff Meeting **9:30 AM**-PBS Interview with Darren Gersh, Nightly Business News (in person) (Ambassador's Conference Room) **10:30 AM**-Daily Reading **11:00 AM**-Lunch **12:00 PM**-Aspen Institute Roundtable Luncheon (1 Dupont Circle NW, Suite 700) **2:00 PM**-Briefing on TAA/FTA Updates **3:30 PM**-Scheduling	18

			Montford, Sr. Advisor for Government Relations, GM **6:00 PM**-WH Congressional State Fair (South Lawn (southeast entrance))			
19	**20** **12:00 AM**-Congressional Calendar: No Votes **7:30 AM**-Travel time to Baltimore **9:10 AM**-US Annual Conference of Mayors Business Plenary Session (Baltimore Hilton Hotel, 401 West Pratt Street) **10:30 AM**-Travel time to DC **12:00 PM**-HOLD for Lunch **1:30 PM**-Daily Reading **2:00 PM**-Meeting with Cal Varner, CEO, Varner and Associates **2:30 PM**-Desk Time **3:30 PM**-FYI: FTA/TAA Update: Political Staff Meeting **4:15 PM**-Briefing for Advisory Committee for Trade Policy Meeting (ACTPN) **5:00 PM**-Meeting with David Vargas (Personal) **6:00 PM**-Call with Terry McGraw (HE will call)	**21** **12:00 AM**-Congressional Calendar: Votes at 6:30pm **8:00 AM**-Breakfast with Senator Kay Bailey Hutchinson (Senate Dining Room in the Capitol) **10:00 AM**-Briefing for meeting with Commissioner DeGucht **10:15 AM**-Bilateral Meeting with EU Commissioner Karel DeGucht (ARK's Conference Room) **11:00 AM**-Desk Time **12:00 PM**-Senate Moderates Meeting (S-115) **1:15 PM**-Lunch **2:00 PM**-Speech Prep **3:30 PM**-American Farm Bureau Public Policy Conference (American Farm Bureau Federation Office) **5:45 PM**-Blue Dog Coalition Meeting (Full member meeting) (Capitol, Room H-122)	**22** **8:30 AM**-Daily Reading **9:00 AM**-Desk Time **10:00 AM**-Advisory Committee for Trade Policy and Negotiations (ACTPN) Meeting (EEOB 430 B/C) **12:30 PM**-Meeting with New Dems (B-318 Rayburn) **1:45 PM**-Lunch **2:30 PM**-Briefing for Meeting with Minister Sharma **3:00 PM**-Meeting with Minister Anand Sharma (India) (ARK's Conference) **4:30 PM**-Interview with Eduardo Caldera, CBA **5:15 PM**-Meeting with Robert Roche, ACTPN member **7:00 PM**-Pepsico Ethnic Advisory Board Public Policy Reception (The Rotunda, 101 Constitution Ave) **8:00 PM**-FYI - President Obama's speech to the nation: War Strategy	**23** **10:00 AM**-Daily Reading **11:00 AM**-Meeting with Eric Garfinkel, OGC **12:00 PM**-HOLD for Lunch **1:15 PM**-Off-the-Record Interview with Richard Wolf, USA Today (ARK's Office) **2:15 PM**-Interview with Kevin Bogardus, The Hill **3:00 PM**-Meeting with John Boyd, President, National Black Farmers Association (ARK's Office) **4:00 PM**-Call with Bill Daley re: Re-org [redacted] [redacted] b2 **4:30 PM**-Meeting with Representatives Farr, Capps and Thompson re: CA Flower Growers (1732 Longworth) **5:30 PM**-Meeting with Congressional Black Caucus (1732 Longworth House Office Building)	**24** **12:00 AM**-Congressional Calendar: Last Votes no later than 3:00pm **12:00 AM** [redacted] **8:30 AM**-White House Senior Staff Meeting (Roosevelt Room) **9:10 AM**-Daily Reading **9:30 AM**-Scheduling Meeting **10:30 AM**-Meeting with Congressional Hispanic Caucus (1416 Longworth) **12:00 PM**-Lunch	**25**
26	**27** **12:00 AM**-FYI - Congressional Recess (6/27 - 7/6) **8:30 AM**-Daily Reading **9:00 AM**-Senior Staff **9:30 AM**-Briefing with Meeting with Bahrain Minister of Commerce, Dr. Hassan A. Fakhro **9:45 AM**-Meeting with Bahrain Minister of Commerce, Dr. Hassan A. Fakhro and Minister of Labor, Mr. Jameel bin Mohammed Ali Humaidan (ARK's Conference Room) **10:30 AM**-KCBS (San Francisco) LIVE Radio **11:00 AM**-Speech Prep **12:00 PM**-HOLD for Lunch **1:00 PM**-Fun Time (1724 F Street, Conference Rooms 1,2) **2:30 PM**-Meeting With Deputy Prime Minister and Minister of Foreign Affairs, Steven Vanackere, Belgium (ARK's Office)	**28** **9:00 AM**-Daily Reading **9:30 AM**-Weekly Secure Call with Ambassador Punke (218) **10:00 AM**-Weekly Meeting with Deputies: FTA/ TAA (ARK's Office) **11:00 AM**-Briefing for Labor Advisory Committee Meeting **11:30 AM**-Call with Secretary Vilsack **12:00 PM**-HOLD for Lunch **1:30 PM**-Drop by Lisa's Office (meeting with Mr. Patrick Moses, Assistant Director for Field Operations) **3:00 PM**-Labor Advisory Committee (Department of Labor, Secretary's Conference Room, S2508) **5:00 PM**-FTA/TAA Update (ARK's office) **5:20 PM**-FTA/TAA Cabinet Call [redacted] b2 **5:45 PM**-Press Background Briefing Call (West Wing-- Gene Sperling's Office)	**29** **9:00 AM**-Daily Reading **9:30 AM**-Departing photo with Myesha **11:00 AM**-Scheduling Meeting **11:00 AM**-Call Time **11:30 AM**-FYI: President Obama Press Conference **1:40 PM**-Depart en route to CNN Espanol **2:15 PM**-Taped CNN Espanol Interview with Juan Carlos Lopez (820 1st Street NE) **3:30 PM**-HOLD: Press Time **6:30 PM**-FTA/TAA Update	**30** **8:40 AM**-LIVE Radio, Sirius XM Interview: "The Morning Briefing" (ARK's Office) **9:45 AM**-Daily Reading **10:30 AM**-LIVE Interview with KCBS San Francisco (415-765-4074) **11:15 AM**-LIVE Bloomberg Interview "InBusiness" (Pebble Beach) **11:35 AM**-TAPED Interview with Univision (Pebble Beach) **12:00 PM**-Lunch **1:00 PM**-FYI - Myesha's Send off with the Building (Conference Room) **1:30 PM**-Hold - [redacted] **2:00 PM**-HOLD: Potential Call Time **3:00 PM**-FYI: Tim Reif at SFC Mock Markup for South Korea, Colombia, Panama FTAs, Trade Adjustment Assistance (LIVE on CSPAN) **5:30 PM**-Chris Wilson's Cocktail Party (606 A St. NE) **6:00 PM**-USTR VS Baltimore Oracles (Away game) **6:30 PM**-Call with Minister Emerson (Call number: [redacted] b2