

Michael Patrick McQuinn
2064 McAllister St.
San Francisco, CA 94118
617-910-6569

July 2, 2010

Ms. Jacqui Caldwell
FOIA Officer
Second Floor
1724 F Street, N.W.
Washington, D.C. 20508

FOIA REQUEST (COPY) – ORIGINAL SENT VIA E-MAIL

Dear Ms. Caldwell:

Pursuant to the federal Freedom of Information Act, 5 U.S.C. § 552, I request access to and copies of (1) meeting minutes or other documents that record the attendance of appointed members of the Advisory Committee for Trade Policy and Negotiations (ACTPN) at committee meetings during the period December 1, 2002 to January 31, 2005 and (2) documents detailing the agenda of meetings held by the ACTPN during the aforesaid period.

I agree to pay reasonable duplication fees for the processing of this request in an amount not to exceed \$50. However, please notify me prior to your incurring any expenses in excess of that amount.

If my request is denied in whole or part, I ask that you justify all deletions by reference to specific exemptions of the act. I will also expect you to release all segregable portions of otherwise exempt material.

In order to expedite this request, I would appreciate your communicating with me by telephone, rather than by mail, if you have questions regarding this request.

I look forward to your reply within 20 business days, as the statute requires.

Thank you for your assistance.

Sincerely,



Michael Patrick McQuinn

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON, D.C. 20508

August 13, 2010

Mr. Michael McQuinn
2064 McAllister St
San Francisco, CA 94118

Dear Mr. McQuinn:

This letter is USTR's response to your Freedom of Information Act request for **"copies of meeting minutes or other documents that record the attendance of appointed members of the Advisory Committee for Trade Policy and Negotiations (ACTPN) at committee meetings during the period December 1, 2002, to January 31, 2005, and (2) documents detailing the agenda of meetings held by the ACTPN during the aforesaid period"**.

Please be advised that after a search of our files we have found nine (9) documents within the scope of your request. Of those, we are releasing seven (7) documents in full and two (2) documents in part. Documents have been redacted pursuant to 5 U.S.C. §552(b)(5), which pertains to certain inter- and intra-agency communications protected by the deliberative process privilege and attorney client privilege.

Inasmuch as this constitutes a complete response to your request, I am closing your file in this office. In the event that you are dissatisfied with USTR's determination, you may appeal such a denial, within thirty (30) days, in writing to:

FOIA Appeals Committee
Office of the United States Trade Representative
1724 F Street, N.W.
Washington, DC 20508

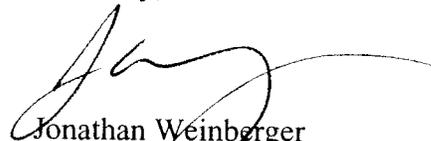
Both the letter and the envelope should be clearly marked: "Freedom of Information Act Appeal". In the event you are dissatisfied with the results of any such appeal, judicial review will thereafter be available to you in the United States District Court for the judicial district in which you reside or have your principal place of business, or in the District of Columbia where the search took place.

Mr. Michael McQuinn

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Should you have any questions, please feel free to call the FOIA office at (202) 395-3419.

Sincerely,



Jonathan Weinberger
Associate General Counsel

Case File # 10070749

Meeting of the Advisory Committee for Trade Policy and Negotiations (ACTPN)

Office of the U.S. Trade Representative
1724 F Street Rooms 1 & 2 Washington, DC
September 28, 2005
10:00 a.m. – 12:00 p.m.

AGENDA

10:00 – 11:30 a.m. ACTPN Meeting with Ambassador Portman

- Opening of the Meeting by The Honorable William Frenzel, ACTPN Chair
- Welcome by Ambassador Rob Portman, United States Trade Representative
- Election of the ACTPN Chairperson
- ACTPN Introductions
- Overview of the President's 2005/2006 Trade Agenda by Ambassador Portman
 - Benefits of Free and Fair Trade to the United States
 - Bilateral and Regional Free Trade Agreements in Latin America, Asia, the Middle East, Africa
 - Global Trade Talks in the WTO Doha Round
 - Enforcement of U.S. Trade Laws & International Agreements
 - U.S.- China Trade Issues
 - Rebuilding a Bipartisan Consensus on Trade
- ACTPN Questions and Discussion

11:30 a.m. – 12:00 p.m. ACTPN Breakout Session led by the Chair

- Adjourn

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON, D.C. 20508

Meeting of the Advisory Committee for Trade Policy and Negotiations (ACTPN)

Office of the United States Trade Representative
1724 F Street Rooms 1 & 2
Wednesday, April 5, 2005
9:00 a.m. – 11:00 a.m.

AGENDA

9:00 – 10:30 a.m. ACTPN Meeting with Ambassador Portman

- Welcome and Opening Comments
 - The Honorable William Frenzel, ACTPN Chair
 - The Honorable John Engler, ACTPN Vice Chair
- Update on President Bush's 2006 Trade Agenda
 - Recent accomplishments
 - WTO Doha: status of negotiations and accessions
 - U.S. Free Trade Agreement negotiations
 - *Latin America*: Peru, Colombia, Ecuador, Panama
 - *Asia*: Korea, Malaysia, Thailand
 - *Middle East*: Oman, UAE
- 2006 Top-to-Bottom Review of U.S. –China Trade Relations: Creation of ACTPN China Task Force
 - Announcement of ACTPN Task Force Co-Chairs
 - ACTPN Discussion on Priority Areas for Consideration with Ambassador Karan Bhatia, Deputy USTR and Tim Stratford, Assistant USTR for China
- Trade Education and Outreach

10:30 a.m. – 11:00 a.m. ACTPN Breakout Session led by the Chair

- Rules of Origin and Textiles: Discussion with USTR Textile Negotiator Scott Quesenberry
- Follow-up/Action Items

Advisory Committee for Trade Policy and Negotiations (ACTPN) Meeting
Thursday, October 7, 2004 10:00 a.m.-12:00 p.m.
USTR, 1724 F Street, Rooms 1 & 2, NW
Washington, D.C.

AGENDA

- STOP Initiative on Piracy and Counterfeiting
- Update on WTO Doha and ACTPN working group on U.S. WTO priorities
- Update on FTAs
- 2005: Trade Promotion Authority renewal; U.S. membership in WTO procedures

**Meeting of the Advisory Committee for Trade Policy and Negotiations (ACTPN)
Office of the U.S. Trade Representative, 1724 F Street Rooms 1 & 2
Friday, June 25, 2004
10:00 a.m. – 12:00 p.m.**

AGENDA

- Opening Comments by ACTPN Chair William Frenzel
- ACTPN discussion with Ambassador Robert B. Zoellick
 - WTO Doha Agenda
 - WTO accessions and dispute settlement status
 - Status of U.S. Free Trade Agreements
- ACTPN discussion with AUSTR Charles Freeman
 - Progress in opening China's market and enforcement issues
- Conclusion

**Advisory Committee for Trade Policy and Negotiations (ACTPN) Meeting
Friday, February 27, 2004 10:00 a.m. –12:00 p.m.**

Office of the U.S. Trade Representative Annex Bldg, Rooms 1 & 2
1724 F Street, NW Washington, D.C.

AGENDA

- Opening of Meeting by Chairman William Frenzel *(10:00-10:05)*
- Update on the 2004 trade agenda by Ambassador Robert B. Zoellick, U.S. Trade Representative *(10:05-10:25)*
 - WTO Doha Development Agenda- report on Amb. Zoellick's trip
 - U.S.-Australia FTA and U.S.-Central America FTA
- ACTPN Discussion *(10:25-11:00)*
- Report on Information Technology Industry *(11:00- 11:15)*
- Review of other USTR initiatives by Ambassador Josette Sheeran Shiner, Deputy U.S. Trade Representative *(11:15- 11:45)*
- ACTPN Advisory Committee Reports *(11:45-12:00)*

Advisory Committee for Trade Policy and Negotiations (ACTPN)

June 30, 2003

2:00pm to 4:00pm

Office of the U.S. Trade Representative
Annex Building, 1724 F Street, NW Washington, D.C.
Conference Rooms 1 and 2

REVISED June 27, 2003

- **Welcome and Introductory Remarks (2:00 -2:15)**
 - Jerome J. Jasinowski, National Association of Manufacturers, ACTPN Vice Chair
 - Ambassador Robert B. Zoellick, U.S. Trade Representative

- **WTO Cancun Ministerial Preparation (2:15-2:30)**
 - Brief update from Ambassador Zoellick on WTO discussions at Sharm El-Sheikh, preparations for Cancun, EU move on agriculture reform
 - Linchpin issues: WTO agriculture negotiations

- **Free Trade Area of the Americas (2:30- 3:15)**
 - Brief update from Ambassador Zoellick on trip to Brasilia and Wye River
 - Areas Where USTR Seeks Advice:
 - What are the top priorities for ACTPN members in the FTAA?
 - Which specific countries in Latin America are your top priorities?
 - What do you see as the greatest benefits (or risks) in an FTAA?
 - Which specific areas in the negotiations (see list attached) are most important to you, and why?

- **FTA Criteria (3:15-3:45)**
 - Discussion of 13 factors in considering bilateral Free Trade Agreements
 - Areas Where USTR Seeks Advice:
 - Do ACTPN members have advice on the 13 criteria, or wish to suggest particular areas of emphasis?
 - Are there countries that ACTPN members believe are particularly important candidates for consideration?

- **Feedback Items and Committee Business (3:45-4:00)**
 - China: Ambassador Zoellick's recent meeting with Rep. Frank Wolf
 - Follow-up on ACTPN letter regarding Task Forces (Padilla)

- Adjourn (4:00)

AGENDA

**Meeting of the Advisory Committee on Trade Policy and Negotiations (ACTPN)
Thursday, September 19, 2002, 10:00 a.m. - 12:30 p.m.**

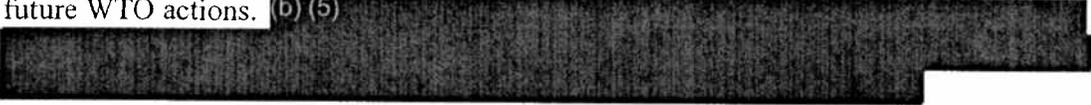
Office of the U.S. Trade Representative
600 17th Street, NW Room 203
Washington, DC 20508

- **Light Refreshments**

- **Trade Agenda Overview and ACTPN Discussion with Ambassador Robert B. Zoellick, United States Trade Representative**
 - Trade Promotion Authority passage and provisions
 - Global strategy: WTO Doha agenda
 - Regional strategy: Free Trade Area of the Americas
 - Bilateral strategy: U.S. FTA agenda
 - FSC

Minutes
ACTPN Meeting
October 7, 2004

STOP Initiative on Piracy and Counterfeiting

- Ambassador Josette Shiner iterated the importance of this initiative and introduced the six main parts of the STOP initiative to end piracy and counterfeiting. Additionally, she asked ACTPN members for help in building coalitions, providing suggestions on how best to implement the policies described below, and to provide notification about any products they come across that are being pirated.
- Ambassador Zoellick stated that USTR and the other government agencies involved in the initiative would need to partner with the major business organizations in order to get the word out to small and medium enterprises and to collect information for possible future WTO actions. (b) (5)

- Ambassador Shiner concluded discussion of the STOP initiative by remarking that by November 15th, all companies in the United States need to tell USTR about their problems with counterfeiters. She directed business organizations to use the reporting form found on the USTR website.

Update on WTO Doha negotiations

- Ambassador Zoellick noted that there is a new focus in the Doha round. He asked the business community for work in three areas:
 - To continue work on formulas, but to do this while keeping in mind the highest priorities in terms of which markets we should enter, but also priorities in terms of goods and services sectors.
 - To help guide USTR in identifying the key issues on which to negotiate.
 - To help USTR build networks at home and abroad to build support for free trade - especially for sectoral (i.e. commodities) negotiations.
- Ambassador Zoellick said it would be helpful if ACTPN working groups were formed to deal with the following issues:
 - Trade Facilitation - Need a sense of what tangible benefits result from trade facilitation
 - Agriculture - Need a sense of the key markets for negotiating
 - Services - Mode 4 and the ability to have technical people cross borders must be expanded beyond the current available number of H1 visas. Fees must also be reduced. How best does USTR accomplish this?

Trade Promotion Authority

- Ambassador Zoellick stressed the importance of receiving ACTPN views on the extension of TPA. The committee should also check USTR's work and hypotheses and help to propagate relationships with more business and other groups abroad.

Follow-Up Items

ACTPN:

(b) (5)

2. Begin work on its TPA report to Congress.
3. NAM and the others will spread the word to small enterprises about their duty to trademark their own products both at home and abroad.
4. Continue work on formulas for Doha with specific market and sector priorities in mind.
5. Create working groups on the three issues outlined above: trade facilitation, agriculture negotiating points and mode 4 as it concerns services.

By USTR:

1. USTR will send the web link to the form for reporting instances of piracy to the ACTPN members.
2. Check to see if U.S. companies must double-register trademarks with the patent office here in the United States and with the patent office in China.
3. NAM suggested that USTR think of a better system to collect information from small businesses.
4. (b) (5)
5. Set up meetings with the business community to exchange views on what USTR's key negotiating points should be at Doha.

Comments and Questions

(B)(5)

[Redacted]

(B) (5)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ACTPN MINUTES
September 9, 2002

9:13am

RBZ Opening -go around table; am going to 1st COG group meeting today, FYI.

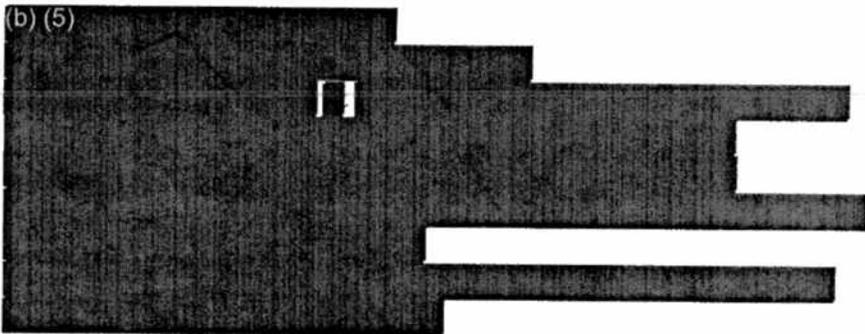
- inter. strategy (global, regional, bilateral)
- looking to create model agreements (environment, labor components especially)
- Major: Doha (144 economies)
 - FTAA (34 democracies)
 - Smaller trade agreements
- Also: trade preference acts - recent trade bill
 - ex) ATPA, AGOA, GSP extension
- Working on TAA provision as well
- Outline,

1. Doha-serious about 2005 deadline, trying to focus on milestones for end year, move forward in key areas - Ag. Proposal, Services, manufacturing, market access, trade laws. Catalyst for trade and development discussion-link w/AID development banks. Imp. theme. Min. Meeting in Cancun next September - will discuss key issues - compulsory licenses, etc. work w/Kenya & Lesotho, challenge w/Brazil & India, still working.

2. FTAA- 2005 deadline, imp to demon. Our commitment to this issue. Ag, Manu., Services focus. Quito Minis - milestone to demonstrate progress focus on procedure: tariff offers in place, bound U.S. applied tariffs. Hope to link aid or capacity building w/trade

- use AID, development banks - helpful.
- effort to bring business & civil society
- continue to release text if possible
- US/Brazil Co-Chairmanship - relationship has been good despite polit. sensitivities.

(b) (5)



Post-TPA-Other Objectives

- 1) Connect trade w/aid & development
- 2) Russia's accession to WTO-dependent on integral politics, Duma, etc.
- 3) China & Taiwan WTO accession implementation-leadership committed, provinces may not be listening
- 4) Cases & disputes-steel, FSC, Softwood lumber, etc.
- 5) Getting Cong. Support for our actions

(b) (5)



(b) (5)

[REDACTED]

(b) (5)

[Redacted]

(b) (5) [Redacted]

[Redacted]