

January 1, 2024

Monday

January 2024

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February 2024

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MONDAY		Notes
	1	
7 ^{AM}		
8	EXEMPTION 6	
9	<p>Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: USTR/AUSTR/FO (In-Person) ANNEX 1&2 EXEMPTION 6</p>	
10	<p>Hurlburt, Heather F. EOP/USTR</p> <p>Meeting: Daily Reading; Winder 218; Tai, Katherine C. EOP/USTR</p>	
11	<p>Meeting: Senior Advisors AKT Office</p>	
12 ^{PM}	Tai, Katherine C. EOP/USTR	
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6	EXEMPTION 6	
	EXEMPTION 6	

January 2, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
2	EXEMPTION 6	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	Meeting: DUSTRs Winder 203 EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}		
1	EXEMPTION 6	
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6	EXEMPTION 6	

January 3, 2024

Wednesday

January 2024

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February 2024

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WEDNESDAY		Notes
	3	
7 ^{AM}		
8	EXEMPTION 6	
9		
10		
11	<p>Meeting: Daily Reading; AKT Office ; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Jamila + Katie; AKT's Office; Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	EXEMPTION 6	
1	<p>Meeting: Laurie-Ann Agama; AKT Office ; Tai, Katherine C. EOP/USTR</p>	
2		
3	<p>Meeting: January Lookahead; AKT Office ; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Chris Wilson; AKT Office ; Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: Greta Peisch; AKT Office ; Tai, Katherine C. EOP/USTR</p>	
5	<p>Call: Jared Bernstein; Jared to call YOU ; Tai, Katherine C. EOP/USTR</p> <p>Weekly Cabinet Call; EXEMPTION 6</p>	
6	EXEMPTION 6	

January 4, 2024

Thursday

January 2024

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February 2024

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THURSDAY		Notes
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7 ^{AM}		
8		
9	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
10	Meeting: Correspondence Review; AKT Office; Tai, Katherine C. EOP/USTR	
11	Interview: EXEMPTION 6	
12 ^{PM}	EXEMPTION 6	
1	Work Time Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	
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4	EXEMPTION 6	
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6	EXEMPTION 6	

January 5, 2024

Friday

January 2024

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February 2024

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FRIDAY		Notes
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7 ^{AM}		
8	EXEMPTION 6	
9	EXEMPTION 6	
10	Meeting: Maria Pagan; AKT Office; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}	Work Time	
	Meeting: Mexico EVs W203; Tai, Katherine C. EOP/USTR	
1	Meeting: Zeba Reyazuddin; EXEMPTION 6	
2	Meeting: Senior Advisors; AKT Office; Tai, Katherine C. EOP/USTR USTR --> EEOB; TBC EEOB; Tai, Katherine C. EOP/USTR	
3	Recording Time: WBC 2024 Trailblazer Award; EEOB 459; Tai, Katherine C. EOP/USTR EEOB --> USTR; Tai, Katherine C. EOP/USTR	
4	Meeting: Brendan Lynch; AKT Office; Tai, Katherine C. EOP/USTR USTR --> Local Stop; 1100 Pennsylvania Ave. NW; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
6	EXEMPTION 6	

January 6, 2024

Saturday

January 2024

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February 2024

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SATURDAY		Notes
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January 7, 2024

Sunday

January 2024

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February 2024

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SUNDAY		Notes
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January 8, 2024

Monday

January 2024

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February 2024

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MONDAY		Notes
	8	
7 ^{AM}		
8	EXEMPTION 6	
9	<p>Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: USTR/AUSTR/FO (Webex) EXEMPTION 6 Hurlbut</p>	
10	<p>USTR --> West Exec; TBC; Tai, Katherine C. EOP/USTR</p>	
11	<p>Meeting: Sullivan/Brainard Monthly; WW132; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR</p> <p>West Exec --> USTR ; Tai, Katherine C. EOI</p>	
12 ^{PM}	<p>Meeting: Juan Millan ; AKT Office; Tai, Kat</p>	
1	<p>Meeting: Ambassador Froman (CFR); EXEMPTION 6</p> <p>Work Time</p>	
2		
3	<p>Call: Sen. Klobuchar; EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: ASB; AKT Office; Tai, Katherine C</p> <p>Meeting: Daily Reading; AKT Office ; Tai, K</p>	
5		
6	EXEMPTION 6	
	7:30pm - 8:00pm Call: Amb. Emanuel EXEMPTION 6	

January 9, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
	9	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	Meeting: Delhi Schedule Review; EXEMPTION 6	
11	Meeting: Taiwan; W218; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: Fish/MC-13; W203; Tai, Katherine C. EOP/USTR	
	Work Time	
1	Meeting: Sec 201; W203; Tai, Katherine C. EOP/USTR	
2	Meeting: Daily Reading; AKT Office ; Tai, Katherine C. EOP/USTR	
	Meeting: Supply Chains; W203; Tai, Katherine C. EOP/USTR	
3	Meeting: Digital Catch-Up; W203; Tai, Katherine C. EOP/USTR	
4	Meeting: Jamila + Katie; AKT's Office; Tai, Katherine C. EOP/USTR	
5		
6	Dinner: SEC Chair Gary Gensler EXEMPTION 6 Tai, Katherine C. EOP/USTR	EXEMPTION 6
	EXEMPTION 6	

January 10, 2024

Wednesday

January 2024

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February 2024

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WEDNESDAY		Notes
	10	
	Travel: Atlanta (WHIAANHPI Economic Summit) - Tai, Katherine C. EOP/USTR	
7 ^{AM}		
	DL 343 DCA --> ATL Tai, Katherine C. EOP/USTR	
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11		
12 ^{PM}		
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	UA 208 ATL --> EWR Tai, Katherine C. EOP/USTR	
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6	EXEMPTION 6	
	EXEMPTION 6	
	8:20pm - 11:20am UA 82(EWR --> DEL)	

January 11, 2024

Thursday

January 2024

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February 2024

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THURSDAY		Notes
11	Travel: Delhi (TPF Ministerial) - Tai, Katherine C. EOP/USTR To Jan 13	
7 ^{AM}	UA 82 EWR --> DEL Tai, Katherine C. EOP/USTR	
8		
9	Meeting: Memo Review; AKT Office; Tai	
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6	EXEMPTION 6	

January 12, 2024

Friday

January 2024

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February 2024

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FRIDAY		Notes
	12	
From Jan 11 Travel: Delhi (TPF Ministerial) - Tai, Katherine C. EOP/USTR To Jan 13		
7 ^{AM}		
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11		
12 ^{PM}	AKT-Juan-HFH; Webex; Hurlburt, Heather F. EOP/USTR	
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January 13, 2024

Saturday

January 2024

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February 2024

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SATURDAY		Notes
	13	
	From Jan 11 Travel: Delhi (TPF Ministerial) - Tai, Katherine C. EOP/USTR	
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January 14, 2024

Sunday

January 2024

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February 2024

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SUNDAY		Notes
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7 ^{AM}	UA 817 DEL --> EWR Tai, Katherine C. EOP/USTR	
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	9:57pm - 11:20pm UA 1781(EWR --> IAD)	
	EXEMPTION 6	

January 15, 2024

Monday

January 2024

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February 2024

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MONDAY		Notes
15	MLK Jr Day of Service	
7 AM		
8	EXEMPTION 6	
9	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR	
10	Meeting: USTR/AUSTR/FO (In-Person) ANNEX 1&2 / EXEMPTION 6 Hurlburt, Heather F. EOP/USTR	EXEMPTION 6
11	Event: USTR Day of Service with Americo Ketcham Elementary School; 1919 15th St S Tai, Katherine C. EOP/USTR	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR
12 PM	EXEMPTION 6	
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5	EXEMPTION 6	
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January 16, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
	16 [National Conference of Mayors]	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	Meeting: DUSTRs Winder 203 EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}	EXEMPTION 6	
1	Meeting: Heather + Katie; EXEMPTION 6	
2	Interview: EXEMPTION 6	
3	Monthly Call: Sec. Vilsack (Ag); EXEMPTION 6	
4	Meeting: Professor Angus S. Deaton ; EXEMPTION 6	
5		
6	EXEMPTION 6	

January 17, 2024

Wednesday

January 2024

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February 2024

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WEDNESDAY		Notes
	17	
7 ^{AM}		
8	EXEMPTION 6	
9	Meeting: Vilsack Bilat Sync; AKT Office ; Tai, Katherine C. EOP/USTR	
10	USTR --> Local Stop Capital Hilton, 1001 16th Street NW; Tai, Katherine C. EOP/USTR	
11	Event: USCM AAPI Alliance Session Breakout Session Capital Hilton, California Room (Floor 2) Tai, Katherine C. EOP/USTR	
12 ^{PM}	Local Stop --> Local Stop ; EXEMPTION 6	EXEMPTION 6
1	Local Stop --> USTR ; Tai, Katherine C. EO	Prep: Vilsack Call; AKT Office; Tai, Katherin
2	[HOLD] Call: Sec. Vilsack ; Sec. Vilsack to c	Meeting: Weekly Scheduling Feedback
3		
4	Prep: Chair Smith ; AKT Office ; Tai, Kather	Meeting: Supply Chains Small Group ; AK
5	Weekly Cabinet Call; EXEMPTION 6	
6	EXEMPTION 6	

January 18, 2024

Thursday

January 2024

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February 2024

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THURSDAY		Notes
	18	
7 ^{AM}		
8		
9	<p>Meeting: Memo Review; AKT Office; Tai [REDACTED] Meeting: TRIPS/NVNI ; W203; Tai, Katherine C. EOP/USTR</p> <p>Call: Maria Pagan; EXEMPTION 6</p>	
10	Meeting: President Cummings (CWA); W203; Tai, Katherine C. EOP/USTR	
11	<p>Meeting: Chuck Magro (Corteva); W203; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Samuel Michel; AKT Office; Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Meeting: Weekly Comms Time AKT Office ; Tai, Katherine C. EOP/USTR</p> <p>USTR --> Local Stop; EXEMPTION 6 ; Tai, Katherine C. EOP/USTR</p>	
1	EXEMPTION 6	
2	EXEMPTION 6	
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4	Meeting: Brendan Lynch; AKT Office; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
6	EXEMPTION 6	

January 19, 2024

Friday

January 2024

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February 2024

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FRIDAY		Notes
	19	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	Call: Bob Bordone ; EXEMPTION 6	
11	Meeting: Supply Chains Follow-Up; EXEMPTION 6	
	Meeting: Remaking Trade Event Pre-Meet; EXEMPTION 6	
12 ^{PM}	Work Time	
	Meeting: MC-13/Climate Sync; EXEMPTION 6	
1	Meeting: Dr Safiya Noble & Dr. Nicol Turner Lee EXEMPTION 6 Tai, Katherine C. EOP/USTR	
2	EXEMPTION 6	
	Meeting: Chair Smith; US Capitol, H-208; Tai, Katherine C. EOP/USTR	
3	US Capitol --> USTR; Tai, Katherine C. EOP/USTR	
4	USTR--> WH; West Exec ; Tai, Katherine C. EOP/USTR	
	Event: USCM WH Reception; East Room; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
	Call: Tim Stratford ; AKT to call EXEMPTION 6	
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January 20, 2024

Saturday

January 2024

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February 2024

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SATURDAY		Notes
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12 ^{PM}		
1	[HOLD] UA1689 IAD --> LAX	
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January 21, 2024

Sunday

January 2024

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February 2024

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SUNDAY		Notes
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January 22, 2024

Monday

January 2024

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February 2024

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MONDAY		Notes
	22	
7 AM	UA1892: LAX --> IAD	
8	EXEMPTION 6	
9	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR	
	Meeting: USTR/AUSTR/FO (Webex)	
10	EXEMPTION 6 Hurlbut	
11	Meeting: Senior Advisors AKT Office	
12 PM	Tai, Katherine C. EOP/USTR	
1	EXEMPTION 6	
2	Meeting: Jamila + Katie; AKT Office ; Tai, Katherine C. EOP/USTR	
3	EXEMPTION 6	
4	Meeting: Heather Barmore ; AKT Office; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6 EXEMPTION 6	
6	Event: Institute for Education Salon Dinn 2221 30th St North West (Irish Amb Reside Tai, Katherine C. EOP/USTR	EXEMPTION 6

January 23, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
	23	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	Event: Trade and Tax Staff Association Fireside Chat Longworth 1100 Tai, Katherine C. EOP/USTR	
11	Local Stop --> USTR; TBC; Tai, Katherine C. EOP/USTR	
12 ^{PM}		
1	USTR--> Local Stop Tai, Katherine C. EOP/USTR	
2		
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5		
6	EXEMPTION 6	

January 24, 2024

Wednesday

January 2024

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February 2024

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WEDNESDAY		Notes
	24	
7 ^{AM}		
8		
9	EXEMPTION 6	
10	Meeting: Juan Millan; AKT Office; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}	Work Time	
1	Meeting: Heather + Katie + Jamila; AKT's Office; Tai, Katherine C. EOP/USTR	
2	Meeting: Weekly Scheduling Feedback + Invites; AKT's Office; Tai, Katherine C. EOP/USTR Meeting: Sara Schuman; AKT Office; Tai, Katherine C. EOP/USTR	
3	Meeting: Delhi Event Review ; W203; Tai, Katherine C. EOP/USTR Meeting: Josh Kagan; AKT Office; Tai, Katherine C. EOP/USTR	
4	EXEMPTION 6	
5	Weekly Cabinet Call; EXEMPTION 6	
6	EXEMPTION 6 Event: Roosevelt Institute Summit Recep	
	EXEMPTION 6	

January 25, 2024

Thursday

January 2024

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February 2024

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THURSDAY		Notes
	25	
7 ^{AM}		
8		
9	Event: Keynote Conversation at the Roos Omni Shoreham Hotel (2500 Calvert Street Tai, Katherine C. EOP/USTR	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR
10	Local Stop --> USTR; Tai, Katherine C. EOP/USTR EXEMPTION 6	
11	Call: Minister Patel ; EXEMPTION 6	
12 ^{PM}	Interview: EXEMPTION 6 Work Time	
1		
2	Meeting: Chuck Levy AKT Office ; Tai, Katherine C. EOP/USTR	
3	Meeting: Ethiopia; W218; Tai, Katherine C. EOP/USTR Meeting: Katy Mastman; AKT Office ; Tai, Katherine C. EOP/USTR	
4	Interview: EXEMPTION 6 USTR --> EEOB; EEOB 360; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
6	EEOB --> Local Stop; EXEMPTION 6 , Un[redacted] Dinner with Amb Kaplan; EXEMPTION 6 , U[redacted]	
	EXEMPTION 6	

January 26, 2024

Friday

January 2024

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February 2024

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FRIDAY		Notes
	26	
7 ^{AM}		
8	EXEMPTION 6	
9	Call: Maria Pagan ; EXEMPTION 6	
10	EXEMPTION 6 Meeting: Sec. Vilsack; 1400 Independence Ave SW, Washington, DC 20250 (USDA Jamie I	
11	Recording Time: USDA + USTR; TV Studio, USDA South Building; Tai, Katherine C. EOP/L Local Stop --> USTR; Tai, Katherine C. EOF Drop In: Meeting with Kayla Williams; W.	
12 ^{PM}	Work Time Meeting: Brussels Schedule Review; AKT	
1	Meeting: Taiwan; W218; Tai, Katherine C. EOP/USTR	
2	Interview: EXEMPTION 6 ; Tai, Kath	
3	Interview: EXEMPTION 6 ; Tai, Kat	
4	Meeting: Ambassador Taranjit Singh Sandhu (India); W203; Tai, Katherine C. EOP/USTR USTR --> Local Stop; EXEMPTION 6	
5	EXEMPTION 6	
6	EXEMPTION 6	

January 27, 2024

Saturday

January 2024

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February 2024

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SATURDAY		Notes
	27	
	EXEMPTION 6	
7 ^{AM}		
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11	EXEMPTION 6	
12 ^{PM}		
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January 28, 2024

Sunday

January 2024

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February 2024

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SUNDAY		Notes
	28	
	EXEMPTION 6	
7 ^{AM}		
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12 ^{PM}	EXEMPTION 6	
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January 29, 2024

Monday

January 2024

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February 2024

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MONDAY		Notes
	29	
7 ^{AM}		
8		
9	EXEMPTION 6 Meeting: Prime Minister Keith Rowley (T)	
10	Meeting: USTR/AUSTR/FO (In Person) Annex 1&2 Tai, Katherine C. EOP/USTR	
11	USTR --> EEOB; Tai, Katherine C. EOP/USTR Recording Time: EU TIST ; Studio 459, EEOB; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Lunch with Adm Guzman and Director Young EXEMPTION 6 Tai, Katherine C. EOP/USTR	
1	EXEMPTION 6 West Exec --> USTR; Tai, Katherine C. EOP Meeting: Weekly LookAhead; AKT's Office; Tai, Katherine C. EOP/USTR	
2	EXEMPTION 6	
3	Meeting: Senior Advisors AKTs Office; Tai, Katherine C. EOP/USTR Meeting: Supply Chains; W203; Tai, Katherine C. EOP/USTR	
4		
5	Meeting: EVP Dombrovskis Winder 203 Tai, Katherine C. EOP/USTR Meeting: Chicago Trip Overview; W203; Tai, Katherine C. EOP/USTR	
6	EXEMPTION 6	

January 30, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
	30	
Brussels To Feb 2		
7 AM	EXEMPTION 6	
8	Meeting: Todd Park (former WH CTO) AKT office Tai, Katherine C. EOP/USTR	
9	Meeting: Jamila + Katie; AKT's Office; Tai, Katherine C. EOP/USTR	
10	[UPDATED TIME] Prep: TT Meeting: DUSTRs Winder 203 202-395-6302 Meeting: Weekly Com USTR --> Local Stop; US D	
11	TTC5 Ministerial Meeting Benjamin Franklin Room, US Department of State Tai, Katherine C. EOP/USTR	
12 PM	Pull-Aside: Commissioner Breton; Benjan TTC5 Principals Lunch Madison Room, US Department of State Tai, Katherine C. EOP/USTR	
1	Local Stop --> USTR; Tai, Katherine C. EOF	
2	Meeting: Brussels Trip Review; EXEMPTION 6 USTR --> West Exec; Chief of Staff Office, Meeting: Jeff Zients; Chief of Staff Office, WH; Tai, Katherine C. EOP/USTR	
3	West Exec --> USTR ; Tai, Katherine C. EOP/USTR	
4	Call G Raghavan	
5	USTR --> IAD Tai, Katherine C. EOP/USTR	
6		
[DELAYED TO 6:50PM] UA 950: IAD --> BRU; Tai, Katherine C. EOP/USTR		

January 31, 2024

Wednesday

January 2024

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February 2024

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WEDNESDAY		Notes
31		
From Jan 30 Brussels To Feb 2		
7 ^{AM}		
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12 ^{PM}		
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5	Weekly Cabinet Call; EXEMPTION 6	
6		
12:00am - 2:15am [DELAYED TO 6:50PM] UA 950(IAD --> BRU)		

February 1, 2024

Thursday

February 2024

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March 2024

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THURSDAY		Notes
1	From Jan 30 Brussels To Feb 2	
7 ^{AM}		
8		
9	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
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12 ^{PM}		
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February 2, 2024


Friday

February 2024

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March 2024

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FRIDAY		Notes
	2	
	 From Jan 30	Brussels
7 ^{AM}	<div style="background-color: #f08080; padding: 5px;"> UA 951 BRU --> IAD Tai, Katherine C. EOP/USTR </div>	
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February 3, 2024

Saturday

February 2024

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March 2024

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SATURDAY		Notes
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12 ^{PM}		
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6	EXEMPTION 6	

February 4, 2024

Sunday

February 2024

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March 2024

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SUNDAY		Notes
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February 5, 2024

Monday

February 2024

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March 2024

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MONDAY		Notes
	5	
7 ^{AM}		
8	EXEMPTION 6	
9	EXEMPTION 6	
10	Meeting: USTR/AUSTR/FO (In Person) Annex 1&2 Tai, Katherine C. EOP/USTR	
11	EXEMPTION 6	
12 ^{PM}	EXEMPTION 6	
1	Meeting: Neil Beck AKT's Office; Tai, Katherine C. EOP/USTR	
2	Meeting: NCTO CEOs W203; Tai, Katherine C. EOP/USTR	
3	Meeting: Jamila + Katie; AKT's Office; Tai, Katherine C. EOP/USTR	
4	Meeting: Hawaii Schedule Feedback + Chicago Trip Overview EXEMPTION 6 ; Tai, Kat	
5	Meeting: Wendell Weeks; EXEMPTION 6	
6	EXEMPTION 6	

February 6, 2024

Tuesday

February 2024

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March 2024

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TUESDAY		Notes
6	Chicago, IL To Feb 7	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	UA 421 DCA --> ORD Tai, Katherine C. EOP/USTR	
11		
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February 7, 2024

Wednesday

February 2024

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March 2024

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WEDNESDAY		Notes
7	From Feb 6 Chicago, IL	
7 ^{AM}	Meeting: G7 Virtual Trade Minister Meeting EXEMPTION 6	
8	Tai, Katherine C. EOP/USTR	
9		
10		
11		
12 ^{PM}		
1		
2	UA 1836 ORD --> DCA Tai, Katherine C. EOP/USTR	
3		
4	DCA --> USTR Tai, Katherine C. EOP/USTR	
5	Weekly Cabinet Call; EXEMPTION 6	
6	Meeting; AKT Office; Tai, Katherine C. EOP/USTR	
	EXEMPTION 6	

February 8, 2024

Thursday

February 2024

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March 2024

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THURSDAY		Notes
	8	
7 ^{AM}		
8		
9	Event: Remaking Trade Project Fireside C Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
	Local Stop --> USTR; Tai, Katherine C. EOP/USTR	
10	Meeting: Weekly Comms Time AKT Office ; Tai, Katherine C. EOP/USTR	
11	Call: Deputy Secretary of State for Management & Resources Richard Verma Call EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Work Time	
1	Meeting: Weekly Scheduling Feedback + Invites; AKT's Office; Tai, Katherine C. EOP/USTR Prep: Ossoff Call; AKT Office; Tai, Katherine C. EOP/USTR	
2	Call: Sen. Ossoff (GA); EXEMPTION 6 ; Tai, Katherine C. EOP/USTR Meeting: Foreign Affairs Minister Espen Barth Eide (Norway); W203; Tai, Katherine C. EOP/USTR	
3	USTR --> Local Stop; 1620 L Street NW, Suite 1100, Washington, DC 20036; Tai, Katherine C. EOP/USTR	
4	Event: Public Citizen and the Leadership Conference on Civil and Human Rights Fireside 1620 L Street NW, Suite 1100, Washington, DC 20036; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
6		

February 9, 2024

Friday

February 2024

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March 2024

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FRIDAY		Notes
	9	
7 ^{AM}		
8		
9	EXEMPTION 6	
10	Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR	
11	Interview: OTR with Hans Nichols (Axios); AKT Office; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Work Time	
1	Meeting: USTR/Front Office W203; Tai, Katherine C. EOP/USTR	
2	Meeting: Dan McCarthy; AKT Office ; Tai, Katherine C. EOP/USTR	
3		
4		
5	USTR Lunar New Year Celebration Annex 1&2 Tai, Katherine C. EOP/USTR	
6	EXEMPTION 6	

February 10, 2024

Saturday

February 2024

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March 2024

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SATURDAY		Notes
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February 11, 2024

Sunday

February 2024

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March 2024

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SUNDAY		Notes
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February 12, 2024

Monday

February 2024

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March 2024

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MONDAY		Notes
	12	
7 ^{AM}		
8		
9	EXEMPTION 6	
10	<p>Meeting: USTR/AUSTR/FO (In Person) Annex 1&2 Tai, Katherine C. EOP/USTR</p> <p>Meeting: USTR/Skedvance; Annex 1&2</p> <p>Meeting: USTR/FO (In-Person) Annex 1&2; Tai, Katherine C. EOP/USTR</p>	
11	<p>Work Time</p> <p>USTR --> Local Stop; 1777 F Street NW; T;</p>	
12 ^{PM}	<p>Event: CFR DC Hybrid Meeting A Conversation with Katherine Tai and 1777 F Street NW, Council on Foreign Relat Tai, Katherine C. EOP/USTR</p>	
1	<p>Local Stop --> USTR; Tai, Katherine C. EOP/USTR</p> <p>USTR --> EEOB; Indian Treaty Room, EEOB; Tai, Katherine C. EOP/USTR</p>	
2	<p>Event: EXIM 90th Anniversary Indian Treaty Room, EEOB Tai, Katherine C. EOP/USTR</p>	
3	<p>EEOB --> USTR; Tai, Katherine C. EOP/USTR</p> <p>Senior Advisors AKT Office</p>	
4	<p>Tai, Katherine C. EOP/USTR</p> <p>Meeting: MC-13 Schedule Review W203; Tai, Katherine C. EOP/USTR</p>	
5	<p>Meeting: Hawaii Schedule Review; W203; Tai, Katherine C. EOP/USTR</p>	
6	EXEMPTION 6	

February 13, 2024

Tuesday

February 2024

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March 2024

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TUESDAY		Notes
	13	
7 ^{AM}		
8	EXEMPTION 6	
9		
10	Meeting: DUSTRs Winder 203 EXEMPTION 6 EXEMPTION 6	
11	Meeting: Jamila + Katie; AKT's Office; Tai, Katherine C. EOP/USTR EXEMPTION 6	
12 ^{PM}	Prep: MC-13 Press Roundtable; AKT Office ; Tai, Katherine C. EOP/USTR	
1	Work Time USTR --> EEOB; Indian Treaty Room, EEOB	
2	Event: President's Interagency Task Force to Monitor and Combat Trafficking in Persons Indian Treaty Room, EEOB Tai, Katherine C. EOP/USTR	
3	EEOB --> USTR; Tai, Katherine C. EOP/USTR	
4	Interview; EXEMPTION 6	
5	Interview; EXEMPTION 6	
6	EXEMPTION 6	

February 14, 2024

Wednesday

February 2024

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March 2024

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WEDNESDAY		Notes
	14	
7 ^{AM}		
8	EXEMPTION 6	
9	Meeting: UAE Minister of State for Foreign Trade Dr. Thani bin Ahmed Al-Zeyoudi; h	
10	Press: OTR Press Roundtable on MC13 W203 Tai, Katherine C. EOP/USTR	
11	[NEW TIME] Meeting: Front Office Weekly Winder 203 Tai, Katherine C. EOP/USTR	
12 ^{PM}	EXEMPTION 6	
1	Work Time	
2		
3	Meeting: Weekly Scheduling Feedback + Invites; AKT's Office; Tai, Katherine C. EOP/ Meeting: Congressional Prep; AKT Office; Tai, Katherine C. EOP/USTR	
4	Meeting: Juan Millan ; EXEMPTION 6 Meeting: Cara Morrow; AKT Office ; Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
6		

February 15, 2024

Thursday

February 2024

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March 2024

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THURSDAY		Notes
	15	
7 ^{AM}		
8	EXEMPTION 6	
9	<p>Call: Minister Ng; EXEMPTION 6 Meeting: Memo Review; AKT Office; Tai</p> <p>Meeting: Correspondence Review; AKT Office; Tai, Katherine C. EOP/USTR</p>	
10	EXEMPTION 6	
11	<p>Work Time</p> <p>Call: Minister Patel; EXEMPTION 6</p>	
12 ^{PM}	<p>Meeting: Supply Chains; W203; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Supply Chains Winder 203; Tai, Katherine C. EOP/USTR</p>	
1	<p>Meeting: March/April Lookahead; AKT Office ; Tai, Katherine C. EOP/USTR</p>	
2	<p>Meeting: Engagement Check-in; W203 USTR --> Cannon HOB; 372 Cannon HOB;</p> <p>Meeting: Rep. Neal ; 372 Cannon HOB; Tai, Katherine C. EOP/USTR</p>	
3	<p>Cannon HOB --> Longworth HOB; Longw Meeting: Rep. Blumenauer ; Longworth 1</p> <p>Longworth HOB --> Rayburn HOB; 2408</p>	
4	<p>Meeting: Rep. Schakowsky; 2408 Rayburr Rayburn HOB --> Longworth HOB; 1724</p> <p>Meeting: Rep. Blunt Rochester ; 1724 Longworth HOB; Tai, Katherine C. EOP/USTR</p>	
5	Longworth HOB --> USTR; Tai, Katherine C. EOP/USTR	
6	EXEMPTION 6	

February 16, 2024

Friday

February 2024

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March 2024

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FRIDAY		Notes
	16	
7 AM	EXEMPTION 6	
8	Event: USDA's 100th Ag Outlook Forum; Ballroom, Crystal City Gateway Marriott; Tai, Katherine C. EOP/USTR	
	Local Stop --> USTR; Tai, Katherine C. EOP/USTR	
9	EXEMPTION 6 Meeting: Juan Millan; AKT Office ; Tai, Katherine C. EOP/USTR	
	Call: Maria Pagan; EXEMPTION 6	
10	Meeting: Minister Omar Paganini (Uruguay); W203; Tai, Katherine C. EOP/USTR	
	Meeting: Taiwan Update; AKT Office ; Tai, Katherine C. EOP/USTR	
11	Call: David Dayen (American Prospect); Call EXEMPTION 6 via conference line; Tai, Katherine C. EOP/USTR	
	Work Time	
12 PM	Meeting: Hawaii Schedule Review; AKT Office ; Tai, Katherine C. EOP/USTR	
	USTR --> EEOB; Studio 459, EEOB; Tai, Katherine C. EOP/USTR	
1	Recording Time: MC-13 & PACAANHPI; EXEMPTION 6	
2	Call: Dave Ricks; EXEMPTION 6 Tai, Katherine C. EOP/USTR	
3	Call: Secretary Buenrostro (Mexico); EXEMPTION 6	
	Call: Cara Morrow; EXEMPTION 6 (AKT to EXEMPTION 6)	
	Meeting: Inclusivity Update; EXEMPTION 6	
4		
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6	EXEMPTION 6	

February 17, 2024

Saturday

February 2024

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March 2024

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SATURDAY		Notes
	17	
7 ^{AM}		
8	<p>UA 345 IAD --> HNL Tai, Katherine C. EOP/USTR</p>	
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		EXEMPTION 6

February 18, 2024

Sunday

February 2024

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March 2024

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SUNDAY		Notes
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February 19, 2024

Monday

February 2024

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March 2024

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MONDAY		Notes
	19	
EXEMPTION 6		
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9	EXEMPTION 6	
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February 20, 2024

Tuesday

February 2024

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March 2024

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TUESDAY		Notes
	20	
	EXEMPTION 6	
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February 21, 2024

Wednesday

February 2024

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March 2024

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WEDNESDAY		Notes
	21	
	EXEMPTION 6	
7 ^{AM}		
8		
9		
10		
11	Hotel --> OGG; Tai, Katherine C. EOP/USTR	
12 ^{PM}	HA 146 HNL --> OGG; Tai, Katherine C. EOP/USTR	
1	OGG --> Local Stop 243 Lahainaluna Rd, Lahaina, HI, 96761 Tai, Katherine C. EOP/USTR	
2	Meeting: Standup Briefing at Forward Operating Base 243 Lahainaluna Rd, Lahaina, HI, 96761; Tai, Katherine C. EOP/USTR	
3	Tour: Lahaina Impact Area Multiple Stops Tai, Katherine C. EOP/USTR	
4	Local Stop --> Local Stop; Lahaina Tempc	
5	Site Visit: Lahaina Temporary School Lahaina Temporary Element Tai, Katherine C. EOP/USTR	
	Weekly Cabinet Call; ht	
	Local Stop --> Local Stop;	
6	Site Visit: Lahaina Disaster Recovery Center; Lahaina Civic Center Gymnasium, 1840 HI-	
	Local Stop --> Local Stop; 425 Koloa St, Ste 104, Kahului, HI 96732; Tai, Katherine C. EOP	
	7:00pm - 7:45pm Small Business Visit: Joey's Kitchen Maui(425 Koloa St, Ste 104, Kahului, HI	
	8:15pm - 8:30pm Local Stop --> Local Stop(99 Mahalani Street, Wailuku, HI 96793)	
	8:30pm - 9:30pm Meeting: Maui Economic Opportunity, Inc. (99 Mahalani Street, Wailuku, H	
	9:45pm - 10:15pm Local Stop --> OGG	
	11:15pm - 11:55pm HA 385(OGG --> HNL)	

February 22, 2024

Thursday

February 2024

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March 2024

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THURSDAY		Notes
22		
EXEMPTION 6		
7 ^{AM}		
8		
9	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
10		
	Hotel --> Local Stop 88 Piikoi Street, Honolulu, HI; Tai, Katherine	
11		Press: KHON with Senator Hirono; KHON
	Local Stop --> Local Stop; 801 S King Stre	Press: KITV with Senator Hirono KITV; Tai, Katherine C. EOP/USTR
12 ^{PM}	Local Stop --> Local Stop; 580 N. Nimitz H	
	Breakfast with Senator Hirono Liliha Bakery Nimitz Tai, Katherine C. EOP/USTR	
1		
2	Local Stop --> Local Stop; 1040 Richards St, Honolulu, HI 96813; Tai, Katherine C. EOP/U	
	Event: Small Business Roundtable with Senator Hirono 1040 Richards St, Honolulu, HI 96813 Tai, Katherine C. EOP/USTR	
3		
	Local Stop --> Local Stop; 250 Makalapa Drive, Pearl Harbor, HI 96860; Tai, Katherine C. E	
4	Meeting: Admiral Samuel Paparo, Comm 250 Makalapa Drive, Pearl Harbor, HI 96860	Local Stop --> Local Stop ; Tai, Katherine
5	Tour: Pearl Harbor Special Remembrance Pearl Harbor Boat House Tai, Katherine C. EOP/USTR	
6		
	7:00pm - 7:15pm Local Stop --> HNL	
	9:10pm - 6:37am UA 362(HNL --> EWR)	

February 23, 2024

Friday

February 2024

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March 2024

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FRIDAY		Notes
	23	
	EXEMPTION 6	
7 ^{AM}		
8	UA 4500 EWR --> DCA Tai, Katherine C. EOP/USTR	
9	EXEMPTION 6	
10		
11		
12 ^{PM}		
1	Meeting; EXEMPTION 6 ; Tai, Katherine C. EOP/USTR Meeting: Invite Review; EXEMPTION 6	
2	Interview Tai, Katherine C. EOP/USTR	
3	Interview Tai, Katherine C. EOP/USTR	
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	12:00am - 6:37am UA 362(HNL --> EWR)	

February 24, 2024

Saturday

February 2024

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March 2024

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SATURDAY		Notes
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12 ^{PM}		
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4	<p>EXEMPTION 6</p> <p>USTR → IAD Tai, Katherine C. EOP/USTR</p>	
5	<p>UA989 IAD --> FRA Tai, Katherine C. EOP/USTR</p>	
6		

February 25, 2024

Sunday

February 2024

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March 2024

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SUNDAY		Notes
	25	
7 ^{AM}	EY 2 FRA --> AUH Tai, Katherine C. EOP/USTR	
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12 ^{PM}		
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	12:00am - 1:10am UA989(IAD --> FRA)	
	10:15pm - 10:30pm Hotel —> ADNEC	
	10:30pm - 11:00pm Bilat: DG Ngozi(WTO Private Offices, ADNEC, 2nd Floor)	
	11:10pm - 11:20pm ADNEC —> ICC Hall	

February 26, 2024

Monday

February 2024

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March 2024

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MONDAY		Notes
	26	
	Travel: Abu Dhabi (MC13) - Tai, Katherine C. EOP/USTR To Feb 29 →	
7 AM	Working Session 1: Trade and Sustainable Development ADNEC Hall 6 Tai, Katherine C. EOP/USTR	
8		
9	EXEMPTION 6	
10	Meeting: EOD Briefing; Pearl Rotana, R814; Tai, Katherine C. EOP/USTR Local Stop --> Local Stop; Tai, Katherine C. EOP/USTR	
11	Event: Ceremonial Reception and Gala Dinner (P+3) Qasr al Watan Courtyard Tai, Katherine C. EOP/USTR	
12 PM		
1	Local Stop --> RON; Tai, Katherine C. EOP/USTR	
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	12:00am - 1:15am MC13 Opening Session (P+3)(ADNEC, ICC Hall)	
	1:30am - 2:00am Bilat: Minister Wang Wentau, China (P+ 6)(Studio One, Andaz Hotel)	
	2:15am - 3:15am AKT Debrief + Executive Time(Meeting Room A, Centro Capital Center)	
	3:30am - 4:00am Bilat: Minister Ebrahim Patel (South Africa)(Room 7, Hall 5, ADNEC)	
	4:15am - 5:00am Lunch(TBD, ADNEC)	
	9:00pm - 9:30pm Breakfast(Saffron Restaurant, Level 1, Pearl Rotana)	
	10:20pm - 10:30pm RON --> Local Stop	
	10:30pm - 11:45pm ITC@60 Breakfast Dialogue(Room C, Hall 4, ADNEC)	

February 27, 2024

Tuesday

February 2024

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March 2024

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TUESDAY		Notes
27		
<div style="background-color: #f8d7da; padding: 2px;"> ← From Feb 26 Travel: Abu Dhabi (MC13) - Tai, Katherine C. EOP/USTR To Feb 29 → </div>		
7 AM	<div style="background-color: #d1ecf1; padding: 2px;"> Pull Aside: Minister Gan (Singapore) (P+4) ADNEC, Hall 5, Room 7; Tai, Katherine C. EOP/USTR </div>	
8	<div style="display: flex; justify-content: space-between;"> <div style="background-color: #d1ecf1; padding: 2px; width: 45%;"> Bilat: Minister Manoa Kamikamica (Fiji) (P+6) ADNEC, Hall 5, Room 7; Tai, Katherine C. EOP/USTR </div> <div style="background-color: #d1ecf1; padding: 2px; width: 45%;"> Bilat: Minister Deng (Taiwan) (P+5) ADNEC, Hall 5, Room 7 Tai, Katherine C. EOP/USTR </div> </div>	
9	<div style="background-color: #d1ecf1; padding: 2px;"> Meeting: EOD Briefing ADNEC, Hall 5, Room 7; Tai, Katherine C. EOP/USTR </div>	
10	<div style="display: flex; justify-content: space-between;"> <div style="background-color: #d1ecf1; padding: 2px; width: 45%;"> Event: Reception to honor the Accession of Timor-Lest ADNAC, Hall 8; Tai, Katherine C. EOP/USTR </div> <div style="background-color: #d1ecf1; padding: 2px; width: 45%;"> Meeting: DUSTRs Winder 203 EXEMPTION 6 #; Tai, K </div> </div>	
11	EXEMPTION 6	
12 PM		
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	12:00am - 12:20am Pull Aside: Jamshid Khodjaev (Uzbekistan) (Room 7, Hall 5, ADNEC)	
	12:40am - 1:10am Bilat: Ambassador Mauricio Lyrio, Secretary for Economic and Financial Affairs (Brazil, P+8)(Room 7, Hall 5, ADNEC)	
	1:10am - 1:20am Local Stop --> USG CR	
	1:45am - 2:45am Press Time (Bloomberg, IUST)(Meeting Room A, Centro Capital)	
	2:45am - 3:30am Working Lunch(Centro Capital, Room A)	
	3:40am - 3:50am Local Stop --> Local Stop(Centro Capital --> ADNEC)	
	4:00am - 4:30am Bilat: Minister Dr. Doris Uzoka-Anite (Nigeria, P+4)(ADNEC, Hall 5, Room 4)	
	4:30am - 5:00am Bilat: Minister-Facilitator on DS Reform (Mr Espen Barth Eide) (P+1)(ADNEC, Room 7A (above Hall 4), ADNEC)	
	5:00am - 5:30am Executive Time(ADNEC, Hall 5, Room 7)	
	5:30am - 5:45am Pull Aside: Ambassador Colin Connelly (Trinidad ,Tobago)(P+3)(ADNEC, Hall 5, Room 7)	
	6:40am - 7:00am Pull Aside: Sonsoles Garcia (Ecuador) (P+3)(ADNEC, Hall 5 Room 7)	
	10:30pm - 11:00pm Breakfast(Saffron Restaurant, LLevel 1, Pearl Rotana Hotel)	
	11:00pm - 11:15pm RON --> Local Stop	
	11:15pm - 11:45pm Bilat: Minister German Umaña (Colombia) (P+3)(ADNEC, Hall 5, Room 7)	

February 28, 2024

Wednesday

February 2024

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March 2024

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WEDNESDAY		Notes
28		
<div style="border: 1px solid black; padding: 2px;"> ← From Feb 26 To Feb 29 → Travel: Abu Dhabi (MC13) - Tai, Katherine C. EOP/USTR </div>		
7 AM	<div style="background-color: #e0e0e0; padding: 2px;"> Bilat: Minister Piyush Goyal (India) Capital Suite 12, Mezzanine Level, ADNEC; Tai, Katherine C. </div>	
8	<div style="background-color: #e0e0e0; padding: 2px;"> Meeting Capital Suite 14, Mezzanine Level, ADNEC; Tai, Katherine C. </div>	
9	<div style="border: 1px solid green; padding: 2px;"> Local Stop --> Local Stop Tai, Katherine C. EOP/USTR </div>	
10	<div style="background-color: #e0e0e0; padding: 2px;"> Bilat: State Secretary Udo Philipp (Germany) (P+5) Meeting Room A, Centro Capital; Tai, Katherine C. EOP/USTR </div>	
11	<div style="border: 1px solid green; padding: 2px;"> Meeting: EOD Briefing Meeting Room A, Centro Capital; Tai, Katherine C. EOP/USTR </div>	
12 PM	EXEMPTION 6	
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5	<div style="background-color: #e0e0e0; padding: 2px;"> Weekly Cabinet Call EXEMPTION 6 Tai, Katherine C. EOP/USTR </div>	
6		
	12:00am - 2:00am Working Session 3 – Dispute Settlement Reform(ADNEC, Hall 6)	
	2:00am - 3:00am Event: International Trade Union Confederation (ITUC) Panel Discussion(Room B, Hall 4, ADNEC)	
	3:15am - 3:30am Pull Aside: Minister Todd McClay (New Zealand)(P+3)(Room 8, Hall 5, ADNEC)	
	3:45am - 4:15am Bilat: Minister Víctor Bisonó Haza (Dominican Republic)(ADNEC, Hall 5 Room 7)	
	4:30am - 5:00am Bilat: EVP Valdis Dombrovskis (EU) (P+1)(ADNEC, HALL 7 (Dining Hall))	
	5:00am - 5:30am LUNCH(ADNEC)	
	5:40am - 6:00am Pull Aside: Minister Cheong Inkyo (South Korea)(P+4)(ADNEC, Hall 5 Room 7)	
	6:00am - 6:30am Interview Recording: Sameer Hashmi (BBC News)(ADNEC, Hall 9 Room 3 (entrance through hall 10))	
	10:15pm - 10:45pm AKT Breakfast (Saffron Restaurant, 1st Floor or in room)	
	10:50pm - 11:00pm Local Stop --> Local Stop	
	11:00pm - 12:00am AKT OTR	

February 29, 2024

Thursday

February 2024

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March 2024

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THURSDAY		Notes
29		
<div style="background-color: #f8d7da; padding: 2px;"> ← From Feb 26 Travel: Abu Dhabi (MC13) - Tai, Katherine C. EOP/USTR </div>		
7 AM	<div style="background-color: #d4edda; padding: 2px;"> [HOLD] Bloomberg TV ADNEC, Hall 9/10; Tai, Katherine C. EOP/USTR </div> <div style="background-color: #d4edda; padding: 2px;"> [HOLD] Reuters/FT Centro Capital Centre, Meeting Room A; Tai, Katherine C. E </div>	
8	<div style="background-color: #d4edda; padding: 2px;"> [HOLD] Reuters/FT Centro Capital Centre, Meeting Room A; Tai, Katherine C. EOP/USTR </div>	
9	<div style="background-color: #d4edda; padding: 2px;"> Meeting: Memo Review AKT Office; Tai, Katherine C. EOP/USTR </div>	
10		
11	<div style="background-color: #d4edda; padding: 2px;"> [HOLD] Closing Session of the Ministerial Conference ICC Hall, ADNAC Tai, Katherine C. EOP/USTR </div>	
12 PM		
1		
2	<div style="background-color: #d4edda; padding: 2px;"> Meeting: Engagement Check-in W203; Tai, Katherine C. EOP/USTR </div>	
3		
4		
5		
6	<div style="background-color: #d4edda; padding: 2px;"> RON --> AUH Tai, Katherine C. EOP/USTR </div>	
12:30am - 12:45am Courtesy Call: Ambassador Martina Strong (USA)(Meeting Rom A, Centro Capital)		
12:45am - 1:00am Local Stop --> Local Stop		
1:00am - 1:30am Bilat: Minister Gebremekel Motalo (Ethiopia)(ADNEC, Hall 5 Room 7)		
2:00am - 2:15am Pull Aside: CARICOM(ADNEC, CS 1)		
2:30am - 2:45am Pull Aside: Minister Mary Ng (Canada)(ADNEC, Hall 5 Room 7)		
3:00am - 3:20am Pull Aside: Minister Kerrie Symmonds (Barbados)(ADNEC, Capital Suite 1)		
3:30am - 3:50am Pull-Aside: Minister Manuel Tovar (Costa Rica) (P+4) (ADNEC, Hall 5 Room 7)		
EXEMPTION 6		
4:30am - 4:50am Pull Aside: H.E. Mr. Simon Coveney (Ireland) (P+4)(Room 7, Hall 5, ADNEC)		
5:00am - 5:20am Pull Aside: Secretary Kemi Badenoch (UK)(Room 7, Hall 5, ADNEC)		
5:45am - 6:00am Pull Aside: Minister Don Farrell (Australia +4)(Room 7, Hall 5, ADNEC)		
6:15am - 6:45am Meeting: LDC Journalists(ADNEC, Hall 9/10, Room 3)		
8:25pm - 9:35pm AR 1041(AUH --> DOH)		

March 1, 2024

Friday

March 2024

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April 2024

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FRIDAY		Notes
1		
<div style="background-color: #f8d7da; padding: 2px;"> Boston, MA - Tai, Katherine C. EOP/USTR To Mar 2 → </div>		
7 AM	<div style="background-color: #f8d7da; padding: 2px;"> AA 8133 DOH --> BOS Tai, Katherine C. EOP/USTR </div>	
8		
9	EXEMPTION 6	
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March 2, 2024

Saturday

March 2024

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April 2024

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SATURDAY		Notes
	2	
	← From Mar 1	Boston, MA - Tai, Katherine C. EOP/USTR
7 AM		
8		
9	<div style="border: 1px solid green; padding: 2px;"> Hotel --> Local Stop 1585 Massachusetts Avenue, Cambridge, MA Tai, Katherine C. EOP/USTR </div> <div style="border: 1px solid purple; padding: 2px; margin-left: 20px;"> Pre-Greet: Professor Jeannie Suk Gersen 1585 Massachusetts Avenue, Cambri Tai, Katherine C. EOP/USTR </div> <div style="border: 1px solid purple; padding: 2px; margin-left: 40px;"> Event: Harvard APALSA Keynote Fireside Chat Milstein Conference Center, Harvard I Tai, Katherine C. EOP/USTR </div>	
10		
11	EXEMPTION 6	
12 PM	Event: Conversation at Kirkland With Amb. Katherine Tai & 95 Dunster Street, Cambridge, MA Tai, Katherine C. EOP/USTR	
1	Local Stop --> BOS East Boston, MA 02128 Tai, Katherine C. EOP/USTR	
2		
3		
4	DL 5709 BOS --> DCA Tai, Katherine C. EOP/USTR	
5		
6	EXEMPTION 6	

March 3, 2024

Sunday

March 2024

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April 2024

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SUNDAY		Notes
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12 ^{PM}		
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March 4, 2024

Monday

March 2024

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April 2024

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MONDAY		Notes
	4	
7 ^{AM}		
8	EXEMPTION 6	
9	<p>Meeting: USTR/AUSTR/FO (In Person) Annex 1&2 Tai, Katherine C. EOP/USTR</p>	
10	<p>Meeting: USTR/FO (In-Person) Annex 1&2 Tai, Katherine C. EOP/USTR</p> <p>Meeting: USTR/Skedvance Annex 1&2 Tai, Katherine C. EOP/USTR</p>	
11	<p>Senior Advisors AKT Office Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}		
1	EXEMPTION 6	
	Work Time	
2	<p>Prep: Sixth Meeting of the Competition Council Winder 203 Tai, Katherine C. EOP/USTR</p>	
3	<p>Call: Cabinet Meeting EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting AKT Office Tai, Katherine C. EOP/USTR</p>	
5	EXEMPTION 6	
6		

March 5, 2024

Tuesday

March 2024

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April 2024

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TUESDAY		Notes
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7 ^{AM}		
8	EXEMPTION 6	
9	<p>Meeting: Jamila + Katie AKT's Office Tai, Katherine C. EOP/USTR</p>	
10	<p>Prep: Inclusive Trade Roundtable AKT Office Tai, Katherine C. EOP/USTR</p> <p>Meeting: Inclusive Trade Roundtable W203 Tai, Katherine C. EOP/USTR</p>	
11		
12 ^{PM}		
1	<p>Lunch: Chantal Thomas AKT Office Tai, Katherine C. EOP/USTR</p>	
2	<p>USTR --> West Exec State Dining Room, WH Tai, Katherine C. EOP/USTR</p> <p>Event: Sixth Meeting of the Competition Council State Dining Room, White House Tai, Katherine C. EOP/USTR</p>	
3	<p>West Exec--> USTR Tai, Katherine C. EOP/USTR</p>	
4	<p>Call: Chair Khan AKT to call EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>Meeting: Texas & Nevada Travel Review W203 Tai, Katherine C. EOP/USTR</p>	
5	EXEMPTION 6	
6		

March 6, 2024

Wednesday

March 2024

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April 2024

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WEDNESDAY		Notes
	6	
7 ^{AM}		
8		
9	EXEMPTION 6	
10	Meeting: Dr. Chad Bown, Chief Economist, State Department AKT Office Tai, Katherine C. EOP/USTR	
11	Meeting: Front Office Weekly Winder 203 Tai, Katherine C. EOP/USTR	
12 ^{PM}	USTR --> Local Stop The Brookings Institution, Falk Auditorium, 1775 Massachusetts Tai, Katherine C. EOP/USTR	Event: USMCA Forward 2024 Fireside Chat The Brookings Institution, Falk Auditorium, 1775 Massachusetts Tai, Katherine C. EOP/USTR
1	Local Stop --> USTR Tai, Katherine C. EOP/USTR	Work Time
2	Meeting: Tino Cuellar W203 Tai, Katherine C. EOP/USTR	
3	Interview AKT Office Tai, Katherine C. EOP/USTR	
4	Meeting: Congressional Sync AKT Office Tai, Katherine C. EOP/USTR	Meeting: Supply Chains W203 Tai, Katherine C. EOP/USTR
		Meeting: Weekly Scheduling Feedback + Invites AKT's Office Tai, Katherine C. EOP/USTR
5	Meeting: OTR with Josh Sisco (Politico) AKT's Office Tai, Katherine C. EOP/USTR	
6	USTR --> Local Stop Ris, 2275 L St NW, Washington, DC 20037 Tai, Katherine C. EOP/USTR	Women of the Cabinet Dinner EXEMPTION 6 ; Tai, Katherine C. EOP/USTR
	EXEMPTION 6	

March 7, 2024

Thursday

March 2024

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April 2024

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THURSDAY		Notes			
	7				
	State of the Union (US Capitol) - Tai, Katherine C. EOP/USTR				
7 AM					
8	EXEMPTION 6				
9	<table border="1"> <tr> <td>Meeting: Memo Review AKT Office Tai, Katherine C. EOP/USTR</td> <td>Meeting: Taiwan W203 Tai, Katherine C. EOP/USTR</td> </tr> </table>	Meeting: Memo Review AKT Office Tai, Katherine C. EOP/USTR	Meeting: Taiwan W203 Tai, Katherine C. EOP/USTR		
Meeting: Memo Review AKT Office Tai, Katherine C. EOP/USTR	Meeting: Taiwan W203 Tai, Katherine C. EOP/USTR				
10	<table border="1"> <tr> <td>Meeting: Weekly Comms Time AKT Office Tai, Katherine C. EOP/USTR</td> <td>Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR</td> </tr> </table>	Meeting: Weekly Comms Time AKT Office Tai, Katherine C. EOP/USTR	Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR		
Meeting: Weekly Comms Time AKT Office Tai, Katherine C. EOP/USTR	Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR				
11	<table border="1"> <tr> <td>Monthly Call: Sec. Vilsack EXEMPTION 6 Tai, Katherine C. EOP/USTR</td> <td></td> </tr> </table>	Monthly Call: Sec. Vilsack EXEMPTION 6 Tai, Katherine C. EOP/USTR			
Monthly Call: Sec. Vilsack EXEMPTION 6 Tai, Katherine C. EOP/USTR					
12 PM	<table border="1"> <tr> <td>Work Time</td> <td>Meeting: DEIA EO Report Review W203 Tai, Katherine C. EOP/USTR</td> </tr> </table>	Work Time	Meeting: DEIA EO Report Review W203 Tai, Katherine C. EOP/USTR		
Work Time	Meeting: DEIA EO Report Review W203 Tai, Katherine C. EOP/USTR				
1	Meeting: APEP Sync AKT Office Tai, Katherine C. EOP/USTR				
2	<table border="1"> <tr> <td>Meeting: Dan McCarthy AKT Office Tai, Katherine C. EOP/USTR</td> <td>Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR</td> </tr> </table>	Meeting: Dan McCarthy AKT Office Tai, Katherine C. EOP/USTR	Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR		
Meeting: Dan McCarthy AKT Office Tai, Katherine C. EOP/USTR	Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR				
3	Interview AKT Office Tai, Katherine C. EOP/USTR				
4	Interview AKT Office Tai, Katherine C. EOP/USTR				
5	<table border="1"> <tr> <td>Meeting: Memo Review AKT Office Tai, Katherine C. EOP/USTR</td> <td>USTR --> West Exec Navy Mess, WH Tai, Katherine C. EOP/USTR</td> <td>Pre-SOTU Cabinet Dinner WH, Navy Mess Tai, Katherine C. EOP/USTR</td> </tr> </table>	Meeting: Memo Review AKT Office Tai, Katherine C. EOP/USTR	USTR --> West Exec Navy Mess, WH Tai, Katherine C. EOP/USTR	Pre-SOTU Cabinet Dinner WH, Navy Mess Tai, Katherine C. EOP/USTR	
Meeting: Memo Review AKT Office Tai, Katherine C. EOP/USTR	USTR --> West Exec Navy Mess, WH Tai, Katherine C. EOP/USTR	Pre-SOTU Cabinet Dinner WH, Navy Mess Tai, Katherine C. EOP/USTR			
6					
	7:30pm - 8:00pm West Exec --> US Capitol(H-219, US Capitol)				
	9:00pm - 10:30pm 2024 State of the Union Address(US Capitol)				
	EXEMPTION 6				

March 8, 2024

Friday

March 2024

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April 2024

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FRIDAY		Notes
	8	
7 ^{AM}		
8	EXEMPTION 6	
9	EXEMPTION 6	
10	Meeting: Juan Millan AKT Office Tai, Katherine C. EOP/USTR	Meeting: Kenya W203 Tai, Katherine C. EOP/USTR
11	USTR --> West Exec WW132 Tai, Katherine C. EOP/USTR	Meeting: Sullivan/Brainard Monthly WW Tai, Katherine C. EOP/USTR
12 ^{PM}	West Exec --> USTR Tai, Katherine C. EOP/USTR	
1	EXEMPTION 6	
2	EXEMPTION 6	
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March 9, 2024

Saturday

March 2024

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April 2024

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SATURDAY		Notes
9	<p>Travel: Texas/Nevada - Tai, Katherine C. EOP/USTR To Mar 12 →</p>	
7 ^{AM}		
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4	EXEMPTION 6	
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6	<p>UA 6119 IAD --> AUS Tai, Katherine C. EOP/USTR</p>	
	EXEMPTION 6	

March 10, 2024

Sunday

March 2024

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April 2024

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SUNDAY		Notes
10		
<div style="background-color: #f8d7da; padding: 5px; border: 1px solid #f5c6cb;"> ← From Mar 9 To Mar 12 → Travel: Texas/Nevada - Tai, Katherine C. EOP/USTR </div>		
7 ^{AM}		
8		
9		
10	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Hotel --> Local Stop 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #d1ecf1; padding: 5px; border: 1px solid #bee5eb;"> Visit: SeedAI VIP Demo Tour 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Meeting: Student Meet & Greet w/ 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
11	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #ffcdd2; padding: 5px; border: 1px solid #f5c6cb;"> Pull-Aside: Rep. Robin Kelly (D-IL) 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Prep & Pre-Greet with Sonal Shah 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
12 ^{PM}	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Event: Fireside Chat with Sonal Shah 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Post-Fireside Chat Social Recording 103 E 5th Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
1	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Local Stop --> Local Stop 304 E Cesar Chavez St, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #fff3cd; padding: 5px; border: 1px solid #ffeeba;"> Lunch: Mayor Ron Nirenberg (San Antonio) & Mayor Aftab Pureval (Cincinnati) 304 E Cesar Chavez St, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
2	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Local Stop --> Local Stop 305 E 3rd Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Event: Expanding Connectivity in the Information Age at Axios x SxSW 305 E 3rd Street, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
3	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Local Stop --> Local Stop 535 E 5th St., Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
4	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Event: AANHPI Women's History Month Panel 535 E 5th St., Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
5	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Local Stop --> Hotel 500 E 4th St, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Executive Time 500 E 4th St, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
6	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%; background-color: #d4edda; padding: 5px; border: 1px solid #c3e6cb;"> Pull-Aside: Dr. Comfort Ero 500 E 4th St, Austin, TX 78701 Tai, Katherine C. EOP/USTR </div> </div>	
	7:00pm - 7:15pm Hotel --> Local Stop(301 E 6th Street)	
	7:15pm - 7:45pm Pull-Aside: EVP Margrethe Vestager(301 E 6th Street)	
	7:45pm - 8:15pm Local Stop --> Local Stop(1003 Barton Springs Road, Austin, TX 78704)	
	8:15pm - 9:45pm Team Dinner(1003 Barton Springs Road, Austin, TX 78704)	
	10:00pm - 10:15pm Local Stop --> Hotel(500 E 4th St, Austin, TX 78701)	

March 11, 2024

Monday

March 2024

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April 2024

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MONDAY		Notes
	11	
<div style="background-color: #f8d7da; padding: 2px;"> ← From Mar 9 Travel: Texas/Nevada - Tai, Katherine C. EOP/USTR To Mar 12 → </div>		
7 AM		
8	EXEMPTION 6	
9	<div style="border: 1px solid green; padding: 2px;"> Hotel --> Local Stop 4230 Duval St, Austin, TX 78751 Tai, Katherine C. EOP/USTR </div>	
10	<div style="background-color: #ffc107; padding: 2px; display: inline-block;"> Breakfast: Rep. Greg Casar (D-TX) 4230 Duval St, Austin, TX 78751 Tai, Katherine C. EOP/USTR </div> <div style="border: 1px solid green; padding: 2px; display: inline-block; margin-left: 10px;"> Local Stop --> Local Stop 2313 Red River St., Austin, TX 78705 Tai, Katherine C. EOP/USTR </div>	
11	<div style="background-color: #6f42c1; color: white; padding: 2px;"> Tour: Lyndon B. Johnson Presidential Library and Museum 2313 Red River St., Austin, TX 78705 Tai, Katherine C. EOP/USTR </div>	
12 PM	EXEMPTION 6	
1		
2	<div style="border: 1px solid green; padding: 2px;"> Local Stop --> AUS 3600 Presidential Blvd, Austin, TX 78719 Tai, Katherine C. EOP/USTR </div>	
3		
4	DL 2260 AUS --> LAS Tai, Katherine C. EOP/USTR	
5		
6		
	9:40pm - 10:00pm LAS --> Local Stop(4675 S Valley View Blvd, Las Vegas NV 89103)	
	10:00pm - 10:30pm Tour: Neuro Gum Warehouse Tour(Neuro Gum Warehouse)	
	EXEMPTION 6	
	11:00pm - 12:30am Dinner: EXEMPTION 6	

March 12, 2024

Tuesday

March 2024

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April 2024

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TUESDAY		Notes
	12	
	← From Mar 9	Travel: Texas/Nevada - Tai, Katherine C. EOP/USTR
7 AM		
8		
9		
10	RON--> Local Stop 6585 High Street, Suite 118 Las Vegas, NV 8911 Tai, Katherine C. EOP/USTR	
11	Event: AANHPI Business Las Vegas AAPI Cha Tai, Katherine C. EOI	Local Stop --> RON Caesars Palace, Aug Tai, Katherine C. EOI
12 PM	Meet with Secretary Vilsack Speaker Green Room Tai, Katherine C. EOI	Pre-Meet with Chris James Speaker Green Room Tai, Katherine C. EOI
	Event: RES2024 Fireside Chat W/ Octavius Ballroom, F Tai, Katherine C. EOI	
1	Local Stop --> Local Stop Artisan Market, Promenade Level Tai, Katherine C. EOP/USTR	Visit: American Indian Art Market Artisan Market, Promenade Level Tai, Katherine C. EOP/USTR
2	RON --> Local Stop 3900 W. Quail Ave. Las Vegas, NV 89118 Tai, Katherine C. EOP/USTR	Event: Bricklayers and Allied Craft Workers Site Visit & Labor Roundtable Bricklayers and Allied Craft Workers Local 13 Tai, Katherine C. EOP/USTR
3	Local Stop --> LAS 5757 Wayne Newton Blvd, Las Vegas, NV 89119 Tai, Katherine C. EOP/USTR	
4		
5	UA 1961 LAS --> IAD Tai, Katherine C. EOP/USTR	
6		
	12:00am - 12:30am Dinner:	EXEMPTION 6
	12:45am - 1:00am Local Stop --> RON(3570 S Las Vegas Blvd, Paradise, NV 89109)	
		EXEMPTION 6

March 13, 2024

Wednesday

March 2024

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April 2024

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WEDNESDAY		Notes
	13	
7 ^{AM}		
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9		
10	EXEMPTION 6	
11	Meeting: Front Office Weekly Winder 203 Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: Jamila + Katie AKT Office Tai, Katherine C. EOP/USTR	
1	[UPDATED LOCATION] MC-13 Staff Celebration Winder 203 Tai, Katherine C. EOP/USTR	
2	Meeting: Weekly Comms Time AKT Office Tai, Katherine C. EOP/USTR	Meeting: Weekly Scheduling Feedback + Invites Winder 203 Tai, Katherine C. EOP/USTR
3	Work Time	
4	Interview AKTs Office Tai, Katherine C. EOP/USTR	EXEMPTION 6
5		
6		

March 14, 2024

Thursday

March 2024

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April 2024

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THURSDAY		Notes
	14	
7 ^{AM}		
8		
9	EXEMPTION 6	
10	<p>Meeting: Daily Reading AKT Office Tai, Katherine C. EOP/USTR</p>	
11	<p>Meeting: Correspondence Review AKT Office Tai, Katherine C. EOP/USTR</p> <p>USTR --> Local Stop Hart SOB Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Meeting: Senator Warren 309 Hart SOB Tai, Katherine C. EOP/USTR</p> <p>Local Stop --> USTR Tai, Katherine C. EOP/USTR</p>	
1	Work Time	
2	<p>Meeting: Engagement Check-in W203 Tai, Katherine C. EOP/USTR</p> <p>Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR</p>	
3	<p>Meeting: Supply Chains Small Group AKT Office Tai, Katherine C. EOP/USTR</p> <p>Meeting: DG Ditte Juul Jorgensen AKT Office Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: 301 Supply Chain Rules W203 Tai, Katherine C. EOP/USTR</p>	
5	<p>Meeting: Memo Review AKT's Office Tai, Katherine C. EOP/USTR</p> <p>EXEMPTION 6</p>	
6	<p>EXEMPTION 6</p> <p>St. Patrick's Day Reception Residence of Ireland, 2221 30th Street NW; Tai, Katherine C. EOP/USTR</p>	

March 15, 2024

Friday

March 2024

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April 2024

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FRIDAY		Notes
	15	
7 ^{AM}		
8		
9	EXEMPTION 6	
10	<p>Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>USTR --> EEOB EEOB, Secretary of War Room 234 Tai, Katherine C. EOP/USTR</p>	
11	<p>KORUS Joint Committee Meeting EEOB, Secretary of War Room 234 Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Pull Aside: Minister Cheong Inkyo (South Korea)(P+2) EEOB, Secretary of War Room 234 Tai, Katherine C. EOP/USTR</p> <p>EEOB --> Local Stop EXEMPTION 6 NW, Washington, DC 20006 Tai, Katherine C. EOP/USTR</p> <p>KORUS Working Lunch EXEMPTION 6 NW, Washington, DC 20006 Tai, Katherine C. EOP/USTR</p>	
1	<p>Local Stop --> USTR Tai, Katherine C. EOP/USTR</p>	
2	<p>Work Time</p> <p>Meeting: Juan Millan AKT Office Tai, Katherine C. EOP/USTR</p>	
3	<p>Meeting: Chris Wilson AKT Office Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: Inclusivity Update EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>EXEMPTION 6</p>	
5	EXEMPTION 6	
6		

March 16, 2024

Saturday

March 2024

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April 2024

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SATURDAY		Notes
	16	
7 ^{AM}		
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12 ^{PM}		
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4	EXEMPTION 6	
5	<p>Event: 137th Annual Gridiron Club and Foundation Dinner Grand Hyatt Washington, 1000 H Street NW Tai, Katherine C. EOP/USTR</p>	
6		
	EXEMPTION 6	

March 17, 2024

Sunday

March 2024

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April 2024

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SUNDAY		Notes
	17	
7 ^{AM}		
8		
9		
10	EXEMPTION 6	
11	Event: Brunch in Honor of Gov Whitmer <small>EXEMPTION 6</small> Tai, Katherine C. EOP/USTR	
12 ^{PM}		
1	EXEMPTION 6	
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March 18, 2024

Monday

March 2024

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April 2024

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MONDAY		Notes
	18	
7 AM		
8	EXEMPTION 6	
9	Meeting: USTR/AUSTR/FO (In Person) Annex 1&2 Tai, Katherine C. EOP/USTR	
10	Annex --> East Exec Tai, Katherine C. EOP/USTR	
11	Event: Women's History Month Reception hosted by POTUS and FLOTUS East Room, TWH Tai, Katherine C. EOP/USTR	
12 PM	West Exec --> USTR Tai, Katherine C. EOP/USTR	
	Meeting: USTR/Skedvance AKT Office Tai, Katherine C. EOP/USTR	
1	Call: Bob Bordone EXEMPTION 6 Tai, Katherine C. EOP/USTR	
	Work Time	
2	Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	
3	Call: Bob Bordone EXEMPTION 6 Tai, Katherine C. EOP/USTR	
	Meeting: APEP Virtual Ministerial EXEMPTION 6 Tai, Katherine C. EOP/USTR	
4		
5	EXEMPTION 6	
6		

March 19, 2024

Tuesday

March 2024

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April 2024

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TUESDAY		Notes
	19	
7 ^{AM}		
8	EXEMPTION 6	
9	Event: State International Development Organizations (SIDO) 2024 Washington Leadership Hall of States, 444 North Capitol Street NW, Suite 285, W Tai, Katherine C. EOP/USTR	Local Stop --> USTR Tai, Katherine C. EOP/USTR
10	Meeting: Congressional Prep W203 Tai, Katherine C. EOP/USTR	
11	Meeting: North Carolina Trip Review W203 Tai, Katherine C. EOP/USTR	Meeting: Jamila + Katie + Tina AKT's Office Tai, Katherine C. EOP/USTR
12 ^{PM}	Work Time	EXEMPTION 6
1	EXEMPTION 6	
2	Local Stop --> USTR Tai, Katherine C. EOP/USTR	Interview: NPR Planet Money EXEMPTION 6 Tai, Katherine C. EOP/USTR
3		
4	Meeting: Ambassador Yamada (Japan) W203 Tai, Katherine C. EOP/USTR	Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR
5	Meeting: Memo & Correspondence Review AKT Office Tai, Katherine C. EOP/USTR	EXEMPTION 6
6	EXEMPTION 6	

March 20, 2024

Wednesday

March 2024

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April 2024

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WEDNESDAY		Notes
	20	
7 ^{AM}		
8	EXEMPTION 6	
9	EXEMPTION 6	
10	<p>Meeting: VW Decision Memo W203 Tai, Katherine C. EOP/USTR</p>	
11	<p>Work Time</p> <p>USTR --> Local Stop Gabriel Zimmerman Room (HVC-215) Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Event: Remarks at CBC Lunch Gabriel Zimmerman Room (HVC-215) Tai, Katherine C. EOP/USTR</p>	
1	<p>Local Stop --> USTR Tai, Katherine C. EOP/USTR</p> <p>USTR --> EEOB EEOB 374 Indian Treaty Room Tai, Katherine C. EOP/USTR</p>	
2	<p>Event: WH OPE Women's History Month Labor Roundtable Eisenhower Executive Office Building 474 Tai, Katherine C. EOP/USTR</p>	
3	<p>EEOB --> USTR Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: Front Office Weekly Winder 203 Tai, Katherine C. EOP/USTR</p>	
5	<p>Meeting: Weekly Scheduling Feedback + Invites AKT's Office Tai, Katherine C. EOP/USTR</p> <p>Weekly Cabinet Call EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
6	<p>USTR --> Local Stop Gewirz Student Center (120 F St NW, Washington, DC 20001), Georgetown Law Tai, Katherine C. EOP/USTR</p> <p>Event: Georgetown Law APALSA Trailblazers Conference Keynote Gewirz Student Center (120 F St NW, Washington, DC 20001) Tai, Katherine C. EOP/USTR</p>	
	EXEMPTION 6	

March 21, 2024

Thursday

March 2024

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April 2024

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THURSDAY		Notes
	21	
Travel: North Carolina - Tai, Katherine C. EOP/USTR To Mar 22 →		
7 ^{AM}		
8		
9	<p>Call: Senator Jeanne Shaheen (NH) AKT to call SJS at [REDACTED] Tai, Katherine C. EOP/USTR</p> <p>EXEMPTION 6</p>	
10		
11	<p>Meeting: Chair Sanders (HELP) 332 Dirksen SOB Tai, Katherine C. EOP/USTR</p> <p>Dirksen SOB --> Hart SOB 141 Hart SOB Tai, Katherine C. EOP/USTR</p> <p>Meeting: Senator Baldwin 141 Hart SOB Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	Local Stop --> DCA Tai, Katherine C. EOP/USTR	
1		
2	AA5061 DCA --> GSO Tai, Katherine C. EOP/USTR	
3	GSO --> Local Stop 614 W 4th St, Winston-Salem, NC 27101 Tai, Katherine C. EOP/USTR	
4	<p>Business Visit: T.W. Garner Food Company 614 W 4th St, Winston-Salem, NC 27101 Tai, Katherine C. EOP/USTR</p> <p>Local Stop --> Local Stop 1615 Miller St, Winston-Salem, NC 27103 Tai, Katherine C. EOP/USTR</p>	
5	<p>Prep & Pre-Greet with Chris Chung 1615 Miller St, Winston-Salem, NC 27103 Tai, Katherine C. EOP/USTR</p> <p>Event: Fireside Chat with EDPNC CEO Chris Chung 1615 Miller St, Winston-Salem, NC 27103 Tai, Katherine C. EOP/USTR</p>	
6	<p>Interview: Kelly Kendall of WXII 1615 Miller St, Winston-Salem, NC 27103 Tai, Katherine C. EOP/USTR</p> <p>Local Stop --> RON 51 4th St E, Winston-Salem, NC 27101 Tai, Katherine C. EOP/USTR</p>	

March 22, 2024

Friday

March 2024

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April 2024

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FRIDAY		Notes
	22	
	← From Mar 21	Travel: North Carolina - Tai, Katherine C. EOP/USTR
7 AM		
8	RON --> Local Stop 1001 S Centennial St, High Point, NC 27260 Tai, Katherine C. EOP/USTR	
9	Business Visit: Marsh Furniture 1001 S. Centennial Avenue, High Point, NC 27260 Tai, Katherine C. EOP/USTR	EXEMPTION 6
		Local Stop --> Local Stop 142 Glen Raven Rd, Burlington, NC 27217 Tai, Katherine C. EOP/USTR
10	Business Visit: Glen Raven 142 Glen Raven Rd, Burlington, NC 27217 Tai, Katherine C. EOP/USTR	
11		
12 PM	Local Stop --> Local Stop 2505 Atlantic Ave, Raleigh, NC 27604 Tai, Katherine C. EOP/USTR	
1		Interview: Tim Boyum of Spectrum News 2505 Atlantic Ave, Raleigh, NC 27604 Tai, Katherine C. EOP/USTR
		Local Stop --> Local Stop 3578 Davis Dr., Morrisville, NC 27560 Tai, Katherine C. EOP/USTR
2	Lunch DTC with EPA Administrator Michael Regan EXEMPTION 6 Tai, Katherine C. EOP/USTR	Local Stop --> RDU 2400 John Brantley Blvd, Morrisville, NC 27560 Tai, Katherine C. EOP/USTR
3		
4	DL 5331 RDU --> DCA Tai, Katherine C. EOP/USTR	
5	EXEMPTION 6	
6		

March 23, 2024

Saturday

March 2024

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April 2024

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SATURDAY		Notes
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March 24, 2024

Sunday

March 2024

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April 2024

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SUNDAY		Notes
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March 25, 2024

Monday

March 2024

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April 2024

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MONDAY		Notes
	25	
7 ^{AM}		
8	EXEMPTION 6	
9	<p>Meeting: USTR/AUSTR/FO (In Person) Annex 1&2 Tai, Katherine C. EOP/USTR</p>	
10	<p>Meeting: USTR/FO (In-Person) Annex 1&2 Tai, Katherine C. EOP/USTR</p> <p>Meeting: USTR/Skedvance Annex 1&2 Tai, Katherine C. EOP/USTR</p>	
11	Work Time	
12 ^{PM}	<p>Press Prep AKTs Office Tai, Katherine C. EOP/USTR</p> <p>Call: OTR with Rana Foroohar EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
1		
2		
3	<p>Call: Minister Franck Riester (FR) EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>Senior Advisors AKT Office Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: Bryant Trick AKT Office Tai, Katherine C. EOP/USTR</p>	
5	<p>Meeting: Section 301/Digital Services Taxes AKT Office Tai, Katherine C. EOP/USTR</p> <p>EXEMPTION 6</p>	
6		

March 26, 2024

Tuesday

March 2024

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April 2024

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TUESDAY		Notes
	26	
7 ^{AM}		
8	<div style="background-color: black; color: red; font-weight: bold; padding: 5px;">EXEMPTION 6</div>	<div style="background-color: #4CAF50; color: white; padding: 5px;"> Event: Fireside Chat with Administrator Guzman, SBA Women's Business Summit 918 F St NW, Washington, DC 20004 Tai, Katherine C. EOP/USTR </div>
9	<div style="background-color: #e0e0e0; padding: 5px;"> Local Stop--> USTR Tai, Katherine C. EOP/USTR </div>	
10	<div style="background-color: #e0e0e0; padding: 5px;"> Meeting: Amb. McKalip AKT Office Tai, Katherine C. EOP/USTR </div>	<div style="background-color: #4CAF50; color: white; padding: 5px;"> Press Prep AKTs Office Tai, Katherine C. EOP/USTR </div>
11	<div style="background-color: #4CAF50; color: white; padding: 5px;"> Call: OTR with Paul Krugman <div style="background-color: black; color: red; font-weight: bold; padding: 2px;">EXEMPTION 6</div> (AUDIO ONLY) Tai, Katherine C. EOP/USTR </div>	<div style="background-color: #e0e0e0; padding: 5px;"> Prep: Meeting with DPM Murat Nurtleu AKT Office Tai, Katherine C. EOP/USTR </div>
12 ^{PM}	<div style="background-color: #9575CD; color: white; padding: 5px;"> Meeting: DPM Murat Nurtleu (Kazakhstan) W203 Tai, Katherine C. EOP/USTR </div>	<div style="background-color: #e0e0e0; padding: 5px;"> Work Time </div>
1	<div style="background-color: #e0e0e0; padding: 5px;"> [UPDATED TIME] Meeting: Solar Section 201 W203 Tai, Katherine C. EOP/USTR </div>	
2	<div style="background-color: #9575CD; color: white; padding: 5px;"> Meeting: Njeri Gateru and Essy Adhiambo (HRC/CGE) W203 Tai, Katherine C. EOP/USTR </div>	
3	<div style="background-color: #e0e0e0; padding: 5px;"> Meeting: Brussels Schedule Review W203 Tai, Katherine C. EOP/USTR </div>	
4	<div style="background-color: #e0e0e0; padding: 5px;"> Meeting: Supply Chains Small Group AKT Office Tai, Katherine C. EOP/USTR </div>	<div style="background-color: #9575CD; color: white; padding: 5px;"> Meeting AKT Office Tai, Katherine C. EOP/USTR </div>
5	<div style="background-color: black; color: red; font-weight: bold; padding: 5px;">EXEMPTION 6</div>	
6		

March 27, 2024

Wednesday

March 2024

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April 2024

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WEDNESDAY		Notes
	27	
7 ^{AM}		
8	EXEMPTION 6	
9	<p>Meeting: Weekly Reading AKT Office Tai, Katherine C. EOP/USTR</p>	
10	<p>Meeting: Oversight Work AKT Office Tai, Katherine C. EOP/USTR</p>	
11	<p>Meeting: Front Office Weekly Winder 203 Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Meeting: Jamila + Katie AKT's Office Tai, Katherine C. EOP/USTR</p>	
1	<p>Work Time</p> <p>Meeting: Taiwan/DS W203 Tai, Katherine C. EOP/USTR</p>	
2	<p>Meeting: Ambassador Justin Mohamed (First Nations, Australia) W203 Tai, Katherine C. EOP/USTR</p>	
3	<p>USTR --> VPR One Observatory Circle, NW Tai, Katherine C. EOP/USTR</p>	
4	<p>Event: VPOTUS Women's History Month Celebration One Observatory Circle, NW Tai, Katherine C. EOP/USTR</p>	
5	EXEMPTION 6	
6	<p>[UPDATED TIME] Call: AS Su EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	

March 28, 2024

Thursday

March 2024

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April 2024

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THURSDAY		Notes		
28				
7 ^{AM}				
8				
9	EXEMPTION 6			
10	<table border="1"> <tr> <td> Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR </td> <td> Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR </td> </tr> </table>	Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR	Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR	
Meeting: Ambassador McKalip AKT Office Tai, Katherine C. EOP/USTR	Call: Maria Pagan EXEMPTION 6 Tai, Katherine C. EOP/USTR			
11	<table border="1"> <tr> <td> Meeting: Correspondence Review AKT Office Tai, Katherine C. EOP/USTR </td> <td> USTR --> EEOB Indian Treaty Room (EEOB 374) Tai, Katherine C. EOP/USTR </td> </tr> </table>	Meeting: Correspondence Review AKT Office Tai, Katherine C. EOP/USTR	USTR --> EEOB Indian Treaty Room (EEOB 374) Tai, Katherine C. EOP/USTR	
Meeting: Correspondence Review AKT Office Tai, Katherine C. EOP/USTR	USTR --> EEOB Indian Treaty Room (EEOB 374) Tai, Katherine C. EOP/USTR			
12 ^{PM}	Event: White House Internship Program Speaker Series Indian Treaty Room (EOB 474) Tai, Katherine C. EOP/USTR			
1	<table border="1"> <tr> <td> EEOB --> USTR Tai, Katherine C. EOP/USTR </td> <td> Meeting: Weekly Scheduling Feedback + Invites AKT's Office Tai, Katherine C. EOP/USTR </td> </tr> </table>	EEOB --> USTR Tai, Katherine C. EOP/USTR	Meeting: Weekly Scheduling Feedback + Invites AKT's Office Tai, Katherine C. EOP/USTR	EXEMPTION 6
EEOB --> USTR Tai, Katherine C. EOP/USTR	Meeting: Weekly Scheduling Feedback + Invites AKT's Office Tai, Katherine C. EOP/USTR			
2	EXEMPTION 6			
3	EXEMPTION 6			
4	EXEMPTION 6			
5	EXEMPTION 6			
6	EXEMPTION 6			

March 29, 2024

Friday

March 2024

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

Su	Mo	Tu	We	Th	Fr	Sa
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28	29	30				

FRIDAY		Notes
	29	
7 ^{AM}		
8	EXEMPTION 6	
9	EXEMPTION 6	
10		
11		
12 ^{PM}		
1	<div style="background-color: #d1c4e9; padding: 5px;"> Meeting AKT Office Tai, Katherine C. EOP/USTR </div>	<div style="background-color: #d1c4e9; padding: 5px;"> Meeting: Inclusivity Update EXEMPTION 6 Tai, Katherine C. EOP/USTR </div>
2	<div style="background-color: #d1c4e9; padding: 5px;"> Meeting: Juan Millan AKT Office Tai, Katherine C. EOP/USTR </div>	
3	Meeting: Ambassador Fried (Atlantic Council) W203 Tai, Katherine C. EOP/USTR	
4	<div style="background-color: #d1c4e9; padding: 5px;"> USTR --> EEOB Tai, Katherine C. EOP/USTR </div>	EXEMPTION 6
5	EXEMPTION 6	
6		

March 30, 2024

Saturday

March 2024

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April 2024

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SATURDAY		Notes
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March 31, 2024

Sunday

March 2024

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31						

April 2024

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28	29	30				

SUNDAY		Notes
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12 ^{PM}		
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