

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON, D.C. 20508

November 9, 2017

Mr. Oliver Griffiths
Director UK-US Trade Policy
UK Department for International Trade

Dear Mr. Griffiths:

I would like to thank you for your letter of November 9, 2017, describing the arrangements that the United Kingdom has in place for the protection and handling of information in the context of the U.S.-U.K. Trade and Investment Working Group. I take this opportunity to inform you that the United States agrees with the arrangements described in your letter.

Similarly, the United States will put in place the following arrangements to protect and handle information that will be exchanged in support of the working group's dialogue:

- Proposals, accompanying explanatory material, emails related to the substance of the working group, and other information, exchanged in the context of the working group, are provided and will be held in confidence unless otherwise jointly decided. Such information may be provided only to (1) government officials or (2) persons outside government who participate in a domestic consultation process and who have a need to review or be advised of certain information. Anyone given access to this information will be warned that they cannot share the information with individuals not authorized to see the information. This information will be held in confidence for four years after the conclusion of this working group. These restrictions will not apply to the originator's own information.
- While the working group documents and information are confidential, this information may be mailed, e-mailed, faxed, or discussed over unsecured lines with any of the individuals identified in the preceding paragraph (i.e., government officials and persons outside government who participate in a domestic consultation process). Documents and information may be stored in a locked file cabinet or within a secured building; that is, this information does not need to be stored in safes. This information can be created and stored on unclassified computer systems and password-protected websites.
- Documents created pursuant to or as a result of the working group will be marked in a manner that makes clear that the documents, regardless of their physical form or characteristics, and the information contained in those documents, will be held in confidence. To that end, the United States will mark documents as "U.S.-U.K. CONFIDENTIAL, modified handling authorized" and the United Kingdom will mark

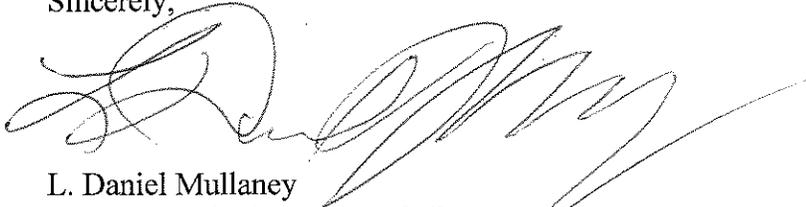
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documents as “UK OFFICIAL-SENSITIVE – UK/US official use only”. Documents that are shared will contain both markings.

The policy underlying this approach is to maintain the confidentiality of documents and information, while at the same time allowing the parties to develop their positions and communicate internally and with each other, and engage with their public as they consider appropriate in developing and communicating their own positions.

I look forward to continuing our work in the U.S.-U.K. Trade and Investment Working Group.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Daniel Mullaney', written over a horizontal line.

L. Daniel Mullaney
Assistant United States Trade Representative
For Europe and the Middle East