EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON DC 20508

CHARTER OF THE INTERGOVERNMENTAL POLICY ADVISORY COMMITTEE ON TRADE

1. ADVISORY COMMITTEE'S OFFICIAL DESIGNATION

Intergovernmental Policy Advisory Committee on Trade (IGPAC).

2. AUTHORITY

The U.S. Trade Representative established the Intergovernmental Policy Advisory Committee on Trade (IGPAC) to provide policy advice on trade policy and development issues that have a significant impact on the affairs of U.S. state and local governments. The relevant authorities are: section 4(d) of Executive Order 11846 of March 27, 1975; section 135(c)(3) of the Trade Act of 1974 (19 U.S.C. § 2155(c)(3)) (Trade Act), as amended; and the Federal Advisory Committee Act (5 U.S.C. 10).

3. OBJECTIVES AND SCOPE OF ACTIVITIES

The IGPAC is a discretionary trade advisory committee established to provide general policy advice to the U.S. Trade Representative on trade policy and development matters that have a significant impact on the affairs of U.S. state and local governments. More specifically, the IGPAC provides general policy advice on issues that may affect U.S. state and local governments including: (1) negotiating objectives and bargaining positions before entering into trade agreements; (2) the impact of the implementation of trade agreements; (3) matters concerning the operation of any trade agreement once entered into; and (4) other matters arising in connection with the development, implementation, and administration of the trade policy of the United States.

4. DESCRIPTION OF DUTIES

The IGPAC functions solely as an advisory committee in accordance with the provisions of the FACA, 5 U.S.C. § 1001 *et seq.*, with the exceptions set forth in the Trade Act. In particular, the IGPAC provides detailed policy and technical advice, information, and recommendations to the U.S. Trade Representative regarding trade barriers, negotiation of trade agreements, and implementation of existing trade agreements affecting its sectors.

5. AGENCY OR FEDERAL OFFICER RECEIVING THE ADVISORY COMMITTEE'S ADVICE/RECOMMENDTIONS

The IGPAC reports to the U.S. Trade Representative or their designee. The U.S. Trade Representative will ensure that the reporting requirements of FACA Section 6(b) are fulfilled. At the conclusion of negotiations for each trade agreement referred to in Section 102 of the Trade Act, the IGPAC will provide to the President, Congress, and the U.S. Trade Representative a report on the agreement that

includes an advisory opinion on whether and to what extent the agreement promotes the interests of the United States.

6. SUPPORT

The U.S. Trade Representative's Office of Intergovernmental Affairs and Public Engagement will support the IGPAC so that it may carry out its duties.

7. ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS

A. The estimated annual operating cost of the IGPAC is $20,000, which includes 0.15 person-years of staff support.

B. Other internal costs include the security clearances facilitated by the Department of Justice (DOJ) for committee members who do not have a clearance. This would cost $370 per clearance for the DOJ.

C. The IGPAC will include up to 35 members who serve without payment or reimbursement.

D. No grants are expected to be recommended during the fiscal year.

8. ESTIMATED NUMBER AND FREQUENCY OF MEETINGS

The IGPAC meets at irregular intervals at the call of the U.S. Trade Representative, their designee, or two-thirds of IGPAC members.

9. DURATION

Subject to the Termination section below, the U.S. Trade Representative has an ongoing need for the IGPAC and expects it to continue indefinitely.

10. TERMINATION

Pursuant to section 135(f)(2)(B) of the Trade Act, this charter shall expire four years from the date indicated below unless it is revoked or extended by proper authority and appropriate action.

11. MEMBERSHIP AND DESIGNATION

A. The IGPAC will include up to 35 members who have expertise in general trade, investment, and development issues, and are appointed from U.S. states, localities, tribal areas, and other non-Federal governmental entities. Members represent the executive and legislative branches of state, county, municipal, and tribal governments and may hold elective or appointive office.

B. IGPAC members must be able to obtain and maintain a security clearance or undergo a background investigation in order to serve and have access to classified and trade sensitive

documents. They must meet the eligibility requirements at the time of appointment and at all times during their term of service.

C. The U.S. Trade Representative anticipates that all members will serve in a representative capacity.

D. The U.S. Trade Representative appoints IGPAC members for a term of four years or until the IGPAC is scheduled to expire, and may reappoint individuals to the IGPAC for any number of terms. Members serve at the pleasure of the U.S. Trade Representative.

E. The U.S. Trade Representative is committed to an agenda that advances fair and reciprocal trading practices and will seek advice and recommendations on policies that will support long-term American prosperity and national security. The U.S. Trade Representative strongly encourages diverse backgrounds and perspectives and makes appointments to the IGPAC without regard to political affiliation and in accordance with equal opportunity practices.

F. The IGPAC membership will elect a chair or co-chairs from among the IGPAC members.

15. FILING DATE

The Office of the United States Trade Representative filed this charter on Wednesday, May 20, 2026.

Approved:

5/20/26
Date

Ambassador Jamieson L. Greer
United States Trade Representative